

**\*\* AGENDA \*\***  
**\*\* OUTAGAMIE COUNTY BOARD \*\***

Office of the County Clerk, April 16, 2024.

The Board meets for the ANNUAL REORGANIZATION MEETING, pursuant to Section 59.11 (1) (c), Wisconsin Statutes, and is called to order by County Clerk Jeff King **at 4:00 p.m.** in the County Board Room, located at 320 South Walnut Street, Appleton, Wisconsin.

1. ROLL CALL - Establish a quorum of the Outagamie County Board of Supervisors. County Clerk King requests the Board's confirmation regarding excused members.
2. PLEDGE OF ALLEGIANCE - Offered by County Clerk Jeff King.  
  
OATH OF OFFICE - Administered by the Honorable Judge Vincent Biskupic, Outagamie County Circuit Court Branch 6, to the 2024-26 County Board of Supervisors.
3. VOTING EQUIPMENT POWERPOINT - County Clerk Jeff King
4. MINUTES OF THE MARCH 26, 2024 COUNTY BOARD MEETING
5. ELECTION OF COUNTY BOARD CHAIRPERSON
  - A. County Clerk King – Appointment of three County Board Supervisors to act as Tellers.
  - B. Election of County Board Chairperson for a two-year term.
  - C. Once the Chairperson is elected and seated, the Chairperson will assume their duties.
6. ELECTION OF COUNTY BOARD VICE CHAIRPERSON & REMAINING ORGANIZATIONAL AGENDA ITEMS
  - A. Election of County Board Vice-Chairperson for a two-year term
  - B. Election of Committee on Appointments (five member committee)
  - C. Appointment of Parliamentarian for a term of one (1) year
  - D. Adoption of the Robert's Rules of Order, Latest Edition
  - E. Adoption of 2024-26 County Board Rules and Procedures (Outagamie County Code-Chapter 2, Article II, III, IV)
  - F. Designation of the *Appleton Post Crescent* as the official County newspaper pursuant to Sections 985.05 and 10.04 of the Wisconsin State Statutes
7. SPECIAL ORDER OF BUSINESS
  - A. Special Order of Business while Committee on Appointments is meeting for the purpose of recommending appointments to standing committees: Corporation Counsel Kyle Sargent will give an overview of parliamentary procedure, open meetings law, and the role of administration / county board.
8. CONFIRMATION OF THE CHAIRPERSON'S STANDING COMMITTEE APPOINTMENTS FOR A TERM OF ONE YEAR

9. RECESS TO MEETINGS OF THE FOLLOWING STANDING COMMITTEES TO DETERMINE COMMITTEE STRUCTURE, MEETING DAYS AND TIME
  - Agriculture, Extension Education, Zoning & Land Conservation
  - Finance
  - Health and Human Services
  - Highway, Recycling & Solid Waste
  - Legislative/Audit and Human Resources
  - Property, Airport, Recreation & Economic Development
  - Public Safety
10. BOARD OF SUPERVISORS RECONVENES
11. County Board Supervisor Dan Gabrielson will give an iPad overview.
12. ESTABLISH ORDER OF THE DAY
13. COMMUNICATIONS
14. PUBLIC PARTICIPATION FOR A PERIOD OF FIFTEEN MINUTES (PERTINENT TO THE RESOLUTIONS OF THE DAY).
15. APPOINTMENTS
16. UNFINISHED BUSINESS
17. NEW BUSINESS
  - A. Ordinance No. Z-1—2024-25 -- Agriculture, Extension Education, Zoning, and Land Conservation Committee. Approve to adopt the petition of CVS Real Estate, KTMJ Properties LLC, and Merrick Development (Edgewood Commercial Condominium Association), property owners, to rezone a portion of parcel 200013904, from the Local Commercial District to the Industrial District, in the Town of Vandenbroek, as depicted on the attached review and map.
  - B. Resolution No. 1—2024-25 -- Property, Airport, Recreation and Economic Development Committee. Pursuant to §125.51(5)(b)2, Wis. Stats., as owner and operator of the Appleton International Airport, approve to grant a “Class B” permit to SSP America ATW, LLC, to allow the sale of intoxicating liquor for consumption by the glass and not in the original package or container on the premises, and authorize and approve the County Board Chairperson and County Clerk to sign the attached AT-105: Application for Airport/Public Facility Permit.
18. REPORTS

  
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Jeff King, County Clerk

  
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Jeff Noboyen, Board Chairperson

Accommodation Notice

Any person requiring special accommodations who wishes to attend this meeting should telephone (920) 832-5077 at least 24 hours in advance.