

**MINUTES**  
**OUTAGAMIE COUNTY DRAINAGE BOARD MEETING**  
**THURSDAY, APRIL 11, 2024**

The meeting to order by President Kramer at 8:30 a.m.

Members present: Kramer, Nettekoven, Van Eperen, Van Asten, Vander Heiden

Others Present: Nancy Christensen, Administrative Assistant; Greg Baneck, Sage Tanck, Sarah Kussow, OC Land Conservation; Justin Keen, Cedar Corporation; Al Timm, Town of Osborn; Darin Tiedt; Brad Johnson; Mitch Bauer, Davel Engineering; Darrin Stingle

**Review and approve minutes of March 5, 2024 meeting**

Vander Heiden requested corrections be made on page 2, Item #8, and on page 3, Vanden Heuvel should be Vander Heiden. Al Timm requested page 1, under Reports on Districts “Area was cleared from County Road C to Volkman’s should be Ambrosius’. VanderHeiden moved, seconded by Nettekoven to approve minutes as corrected. Roll call: 5 aye Motion carried.

**Public participation/comments** – none

**Land Conservation Department Report**

Sarah Kussow and Sage Tanck presented two stage design options for McCabe to Vans Road – Oneida-Hobart District Discussion was held on options to design of ditches. The current designs are 15 foot wide channels and benches on both sides. One of the options includes log banks. This has been done in other areas but not in legal drains. They will reach out to Bart Chapman at DATCP as to his comments on the options and if any of these would be acceptable. Funding would be available for most of this work. Another option is to do shaping and reseeding leaving it as is.

Baneck reported grant funding is available for the ditch work on the annexation for the Freedom extension. A public hearing will be needed.

**Reports on Districts - Districts/Projects and work in progress reports**

Center-Grand Chute District - Deerview Drive – Peters site, they were stockpiling dirt. The county reached out with concerns. They have filled in the ditch and corrections have been made. The county is monitoring the site.

North Liberty District - Pump on Hooyman Road is not working. Should have it working today. Need to look at new pump setup.

Task force meeting with the county on zoning was held. Moving forward.

Duck Creek District - Bob Kuehl property, planting trees too close to ditch. Met with him, he will be moving trees.

Kramer and Nettekoven met with town representatives and the owner of the Doxby property about adding more storage units. They were told they need to look at total discharge to Duck Creek.

Guy Wanta, broken tile north of Andy Parker’s, needs to be repaired.

Center-Grand Chute District - VanEperen met with Dale Figlinski, Highway 47, erosion needs to be repaired, one spot by his house is eroded and there is some brush that needs to be removed. There is also a fence that needs to be removed that is hanging into the ditch.

Duck Creek District - Nettekoven received an unsigned letter in his mailbox – concerned with work being done on Krueger Road. Wants Drainage Board to check on permits. Nettekoven checked with the owner what was being done, and the Drainage Board would not be involved due to the project being under 1 acre. Joe Hein, the owner, is working with the county and has obtained all required permits. He is placing fill in the area now but has no plans on building for another 5 to 10 years. Hein has previously obtained a culvert permit from the Town.

Vandenbroek District - Tree cutting notices need to be sent to: "CC" Rose Hill Road – Tree notices – Hal Thon, N1820 County Road CC, Kaukauna; Daneille Scidmore N1838 County Rd C; Kevin Bowers, W1792 Dragonfly Court Kaukauna.

### **OLD BUSINESS**

1. Duck Creek Annexation –Plans/profiles submitted to DATCP for review/approval on July 24, 2020 Center-Grand Chute District – 1-26-24 Chapman completed review of referenced specifications. Edits and clarifications needed, He needs to drive the district and complete field check. Board needs to complete review of plan set, verify accuracy, and approve plan set to be complete. Justin needs to get their surveyor on site.
2. Big Ring Storage – As-builts received, slope of site drainage
3. Center-Grand Chute Reassessment Study Update
4. James VanCamp property – Property owner has made contact to meet
5. Pierce Manufacturing – Center-Grand Chute District – Pending DATCP approval, no action from Grand Chute
6. USDA Grant Application Status Report – NRCS/DATCP is reviewing data they have received which will take 2 – 3 months to review for the next phase to begin. Is in Washington under review.
7. Freedom Drainage District – Extension of legal drain from County Road J to Farrell Road – Ditch design being evaluated by LCD for 2 stage ditch funding qualification; researching assessment steps. Baneck reported grant funding is available thru TRIM grants. Ellie is working on design. Public hearing needs to be held.
8. Darin Tiedt – Crossroads Storage – Duck Creek District – Construction of storage units –DATCP approval pending Discussion on any new information that may have been provided and compliance with the OC Drainage Board Stormwater Guidance Policy.

### **NEW BUSINESS**

1. Andy Parker – Duck Creek Drainage District – Request for variance to allow planting of trees within 75' corridor setback. Parker was not present. He had contacted Nettekoven and stated he will move the first row of trees 18' from the ditch bank, 2<sup>nd</sup> row 30' and he's asking for a 30' variance. Nettekoven asked him to submit his request in writing and explain what his hardship is.

No action was taken since nothing was received from Mr. Parker in writing requesting a variance and explaining why he wants the variance. Nettekoven will contact Parker to submit a letter for a variance for the Board to take action.

2. Schultz Property – Duck Creek Drainage District - east of French Road, connection of tile line to legal drain 4" to 8" outlet on repair existing tile.
3. Fox Valley Metal Fab – Center-Grand Chute Drainage District – corner of State Road 47 and Deerview Drive, building addition, site modification. The modification is under 1 acre disturbance. The building is on an impervious area. The area is very flat. There is no retention pond on the property.  
Van Asten moved, seconded by Van Eperen to approved the project as presented. Roll call: 5 aye. Motion carried.

### **Review of Invoices/Financial Report –**

Schedule next meeting date will be Tuesday, May 7, 2024 at 8:30 a.m. at the Town of Osborn.

Legal Drain Connection Applications Received: Jeff Oswald/Ultimate Fusion – Center/Grand Chute Drainage District – Public Hearing scheduled 5-7-24

Adjournment - VanAsten moved, seconded by VanEperen to adjourn at 10:18 a.m.

Respectfully submitted,

Nancy J. Christensen  
Administrative Assistant