

**\*\* AGENDA \*\***  
**\* \* OUTAGAMIE COUNTY BOARD \* \***

Office of the County Clerk, May 28, 2024.

The Board meets pursuant to adjournment, and is called to order by Chairperson Gabrielson at 7:00 p.m. in the County Board Room, located at 320 South Walnut Street, Appleton, Wisconsin.

1. **ROLL CALL** of the Board of Supervisors. Board Chairperson requests the Board's confirmation regarding excused members.
2. **PLEDGE OF ALLEGIANCE** - Offered by Chairperson Gabrielson.
3. **MINUTES OF THE MAY 14, 2024 COUNTY BOARD MEETING**
4. **SPECIAL ORDER OF BUSINESS**
  - A. Kevin Englebert, DLS Director, will provide an ARPA funding update
5. **ESTABLISH ORDER OF THE DAY**
6. **COMMUNICATIONS**
  - A. Communication Referral List
7. **PUBLIC PARTICIPATION** – Pursuant to Chapter 2, Section 2-49 Rule 6 – Appearance of Non-Board Members, of the Outagamie County Code of Ordinances, “Public participation is limited to Outagamie County residents, employees and owners of businesses in Outagamie County, Outagamie County employees, or Outagamie County property taxpayers. Participation is limited solely to only matters listed on the agenda and for a total of 15 minutes, which may be extended to 30 minutes at the discretion of the Chair. Individual speakers are limited to three minutes per speaker.”
8. **APPOINTMENTS**
  - A. County Executive Nelson nomination for reappointment of Kyle Bosquez, Melinda Tempelis, Diane Leith, and Dawn Shaha to the Criminal Justice Coordinating Council; terms expiring April 30, 2026.
  - B. County Board Chair Gabrielson nomination for appointment of Kelly Gerrits to the position of Outagamie County Clerk; term to begin June 10, 2024, and expire January 5, 2025.
9. **UNFINISHED BUSINESS**
10. **NEW BUSINESS**
  - A. Resolution No. Z-4—2024-25 – Agriculture, Extension Education, Zoning and Land Conservation Committee. Approve the rezone request for Roger and Vanice Sprangers, parcels 030060100, 030060101, and 030063000 from the General Agriculture District to the Local Commercial District, and parcel 030060200 from the Industrial District to the Local Commercial District, in the Town of Buchanan, as detailed on the attachments.

- B. Ordinance No. Z-2—2024-25 – Agriculture, Extension Education, Zoning and Land Conservation Committee. Approve to amend Chapter 54, Zoning; Section 54-4 Definitions, Division 3- AGD General Agriculture District, Section 54-128 Permitted principal uses and structures, Division 7 – CL Local Commercial District, Section 54-233 Permitted principal uses and structures, Division 10- IND Industrial District, Section 54-306 Permitted principal uses and structures, of the Outagamie County Code of Ordinances, as detailed on the ordinance and attachments.
- C. Ordinance No. Z-3—2024-25 – Agriculture, Extension Education, Zoning and Land Conservation Committee. Approve to amend Chapter 54, Zoning; Division 1 – Generally, Section 54-70 Interpretation and organization of the Outagamie County Code of Ordinances, as detailed on the ordinance and attachments.
- D. Resolution No. 10—2024-25 – Finance Committee. Approve of using \$70,000 of ARPA funds to help fund the remaining balance needed to purchase a new CERT support trailer for use by the County CERT, and increase the ARPA line items of Revenue and Capital by \$70,000 each, as detailed on the attached fiscal note.
- E. Resolution No. 11—2024-25 – Highway, Recycling and Solid Waste Committee. Authorize the County Highway Commissioner to enter into a revised State/Municipal Financial Agreement for the CTH N from CTH KK to CTH CE project, as noted on the attached 1st Revision State/Municipal Agreement for a State-Let Urbanized Area STP-Urban Project document and authorize funding for the county share of the project costs to be included in a future budget (2026), as detailed on the attached fiscal note.
- F. Resolution No. 12—2024-25 – Legislative/Audit and Human Resources Committee. Approve an in-year Table of Organization request for the Land Conservation Department positions, effective May 15, 2024, to delete one full-time Administrative Coordinator and add one full-time Senior Account Technician and one part-time Senior Account Technician, as noted on the attachments, and decrease the Land Conservation line items of Salaries by \$533 and Fringe by \$462, as detailed on the attached fiscal note.
- G. Resolution No. 13—2024-25 – Legislative/Audit and Human Resources Committee. Approve an in-year Table of Organization request for the Highway Department positons, effective May 6, 2024, to delete one full-time Administrative/Real Estate Coordinator and add one full-time Management Assistant, with no budget adjustment needed, as detailed on the attachments.
- H. Resolution No. 14—2024-25 – Property, Airport, Recreation and Economic Development Committee. Approve a Hangar Land Lease Agreement for Lot #18 at the Appleton International Airport between Outagamie County and Milis Enterprise, LLC, as noted on the attachments, and approve the Appleton Flight Center General Aviation Land Leases increase by \$596 and Airport Terminal Fund Balance Applied decrease by \$596, as detailed on the attached fiscal note.
- I. Resolution No. 15—2024-25 – Property, Airport, Recreation and Economic Development Committee. Approve the attached three Hangar Land Lease Agreements for Lot #15, #16, and #17 at the Appleton International Airport between Outagamie County and Milis Enterprise, LLC, and approve the Appleton Flight Center General Aviation Land Leases increase by \$2,045 and Airport Terminal Fund Balance Applied decrease by \$2,045, as detailed on the attached fiscal note.

J. Resolution No. 16—2024-25 – Public Safety Committee. Approve the request to transfer \$31,841 from the Small Department Vacation / Sick Leave Payout Fund to the line items of Clerk of Courts Salaries by \$29,578, and Fringe Benefits by \$2,263, and the General Funds line items of Applied, Fund Balance increase by \$31,841, and the Committed Fund Balance for Small Depts Vac/Sick Payouts decrease by \$31,841, and the Fund Balance Unassigned increase by \$31,841, as noted on the attachments, to fill the Deputy Court Clerk position.

K. Resolution No. 17—2024-25 – Public Safety Committee. Approve the Criminal Justice Treatment Services Department to apply for, accept, and expend the 2024 Veterans Treatment Court Innovations Grant issued by the Justice for Vets for \$37,379, and increase the following line items in the Treatment Courts cost center: Intergovernmental Revenue by \$37,379; Purchased Services by \$10,518; and Travel/Training by \$26,861, as detailed on the attached fiscal note.

L. Resolution No. 18—2024-25 – Finance Committee. Approve all excess or deficiency of revenues over/under expenditures and unexpended appropriations of the various accounts reverting back to the County's General Fund or from the General Fund, including the Highway related revolving funds for year 2023 into 2024, not included in the original request and resolution, except as otherwise noted in the resolution and attachments.

M. Resolution No. 19—2024-25 – Property, Airport, Recreation and Economic Development Committee. Approve to authorize filing a new application and amendment, as necessary, of any open applications with the Federal Aviation Administration (FAA), authorizing the continuation of the imposition of a Passenger Facility Charge of \$4.50, and the expenditure of revenues from the Appleton International Airport (ATW), in accordance with the Capital Improvement Program, and the assurances and understandings contained in Application #10, and acknowledge the attached ATW Passenger Facility Charge Application #10 Proposed Project Information, and that the projects are subject to change based on FAA approval, needs and funding capability of the ATW.

11. REPORTS



Jeff King, County Clerk



Dan Gabrielson  
Dan Gabrielson, Board Chairperson

Accommodation Notice

Any person requiring special accommodations who wishes to attend this meeting should telephone (920) 832-5077 at least 24 hours in advance.