

**MINUTES**  
**OUTAGAMIE COUNTY DRAINAGE BOARD MEETING**  
**TUESDAY, JUNE 4, 2024**

The meeting to order by President Kramer at 8:30 a.m.

Members present: Kramer, Nettekoven, Van Eperen, Van Asten, Vander Heiden

Others Present: Nancy Christensen, Administrative Assistant; Sage Tanck, Sarah Kussow, OC Land Conservation; Justin Keen, Cedar Corporation; Al Timm, Town of Osborn; Harlan Volkman; J Fred Husman; Andy Smet; Bob Fox; Gary W. Kortz; Jeremy Noll, Keller Construction

**Review and approval of the minutes of May 7, 2024 and May 14, 2024 meeting.** Van Asten moved, seconded by Van Eperen approved the minutes of May 7, 2024 as presented. Roll call: 4 aye – Kramer, Nettekoven, Van Eperen, Van Asten; 1 abstain – Vander Heiden. Motion carried.

Vander Heiden moved, seconded by Van Eperen to approved the minutes of May 14, 2024 as presented. Roll call: 3 aye – Kramer, Van Eperen, Vander Heiden. Abstain: 2 – Nettekoven, Van Asten. Motion carried.

Public participation/comments – none

**Land Conservation Department Report** - none

9:00 – Public Hearing – Freedom Drainage District – Changes or modifications to a formally established cross-section, grade profile or alignment of a district drain, Lateral 3, north of Greiner Road, west of State Rd 55 and east of State Rd 55, south of Co Road UU in the Town of Freedom.

The Notice of Public Hearing was read. The Notice was published in the Appleton Post Crescent on May 17, 24, and 30, 2024.

Gary Kortz – W2260 Greiner Road, questioned if the whole ditch was 2-stage and how much more land was being used. Sage Tanck – The two-stage should not go out side the current designed ditch. The buffer will stay as is, there is no plan to take no more land than now.

Van Asten moved, seconded by Vander Heiden to close the public hearing at 9:07 a.m.

**Reports on Districts - Districts/Projects and work in progress reports**

Center-Grand Chute District - Lucas starting on tree removal at McCarthy/Casaloma project today.

Bovina-Black Creek District - Float failure on Mack Road pump, repaired and working

Emails sent to state representatives regarding Blackmore railroad easement and DNR permitting requirements

Duck Creek District – By Mullen Road a walk bridge washed out on, skids in ditch, SUV on other side. The banks are pulled back. Bridge and parts are stockpiled if owner wants to claim them. Tree pulled out on Meade Street by Rohm's.

Center Valley District - Nettekoven and Kramer met with Brian Knaack Knaack wants to remain within the district. Rode the drain. Spoils need to be leveled. If funding allows, trees can be removed this year and brush ground.

Report on meeting held on May 28, 2024 – Center Valley District – Lateral. Meeting was held with Clark Schabo to discuss Lateral 1 on his property. Bart Chapman, DATCP, was present. DATCP documents were not changed and still show Lateral 1 as a mapped drain. Cedar Corporation will complete a field elevation survey of the lateral area and provide the data to the Board.

## **OLD BUSINESS**

1. Duck Creek Annexation –Plans/profiles submitted to DATCP for review/approval on July 24, 2020 Center-Grand Chute District – Report of meeting with Bart Chapman, DATCP on May 28, 2024 on final review. Cedar Corp documents were reviewed and acceptable. Board needs to do final review prior to Board's approval. Bart meeting with Woodward/Bob next week.
2. Big Ring Storage – As-builts received, slope of site drainage -
3. Center-Grand Chute Reassessment Study Update
4. James VanCamp property – Van Camp's attorney has reached out to Kramer. Good discussion and need to have a meeting to discuss was needs to be done.
5. Pierce Manufacturing – Center-Grand Chute District – Pending DATCP approval, no action from Grand Chute
6. USDA Grant Application Status Report – NRCS/DATCP is reviewing data they have received which will take 2 – 3 months to review for the next phase to begin
7. Freedom Drainage District – Extension of legal drain from County Road J to Farrell Road – Ditch design being evaluated by LCD for 2 stage ditch funding qualification; researching assessment steps
8. Andy Parker – Duck Creek Drainage District – Request for variance to allow planting of trees within 75' corridor setback – variance denied 5-7-24 Letter from Vanessa pending
9. McCarthy-Casaloma Tree Removal Project – L & L Clearing started June 4
10. Ultimate Fusion/Jeff Oswald, Petitioner, Center-Grand Chute District, Legal Connection – Verbal approval was received from Bart Chapman, DATCP on June 4, 2024. Van Asten moved, seconded by Van Eperen to approve the legal drain connection with the conditions as stated in the Cedar Corporation review comments dated May 16, 2024 and the approval to be effective June 6, 2024. Roll call: 5 aye. Motion carried.

## **NEW BUSINESS**

1. Greenville Properties 1, LLC/Westhill Dental – Center-Grand Chute Drainage District – Project is located within Greenville Industrial Development with a retention pond. Pond discharges to the legal drain. The Village of Greenville is responsible for maintenance of the retention pond. Van Asten moved, seconded by Nettekoven to approve the plans as submitted. Roll call: 5 aye. Motion carried.
2. McCarthy Road to Casaloma Drive dredging project – determine scope of project. Nettekoven will contact Ken at Olson Construction to view the project and provide a price quote.

Review of Invoices/Financial Report – Christensen suggested Board members start looking at projects for next year in all the districts and consider which districts need rate adjustments. Some districts have been brought up to standards on maintenance projects and funds are available for future maintenance. Some districts have benefited from grant funds and fund balances have remained high.

The next meeting date will be Tuesday, July 2, 2024 at 8:30 a.m. at the Town of Osborn

Legal Drain Connection Applications Received: none

Van Asten moved, seconded by Vander Heiden to adjourn at 9:30 a.m.

Respectfully submitted,

Nancy J. Christensen  
Administrative Assistant