

**MINUTES
OUTAGAMIE COUNTY DRAINAGE BOARD MEETING
TUESDAY, JANUARY 7, 2025**

The meeting was called to order by President Kramer at 8:00 a.m.

Members present: Kramer, Nettekoven, Van Eperen, Van Asten, Vander Heiden

Others Present: Nancy Christensen, Administrative Assistant (via phone); Greg Baneck, Land Conservation Department; Justin Keen, Cedar Corporation; Al Timm, Town of Osborn; Harlan Volkman; Brad Johnson; Darrin Stingle

Review and approval of the minutes December 3, 2024 meeting. Vander Heiden moved, seconded by Van Asten to approve the minutes of December 3, 2024 as presented. Roll call: 5 aye. Motion carried.

Public participation/comments – none

Land Conservation Department Report

Greg Baneck, Land Conservation Department, reported his staff has been working on the two stage ditch design from McCabe to Van's Road in the Oneida Hobart District and should be attending the February meeting with the design. He also reminded the Board members he needs advanced notice of projects being worked on to give the DNR advanced notice. In the future 3 to 4 weeks heads up on projects should be used to give DNR notice. Exception to this would be emergency repairs. We can provide a listing of projects but would have to follow up with profiles and designs if applicable. Staff continues to work on the Freedom District Lateral 3, north of Greiner Road, west of 55; and extension of the legal drain from Co Road J to Farrell Road.

Duck Creek District – John Schmidt design is complete and can start. The bottom stretch is pretty much done but needs to be checked. Volkman stated if it is restored to what it originally was, it should work. Estimated cost of the project is \$20,000, approximately 3,000'. Project should start on S and go south

Future projects:

Black Creek/Bovina District – Brush grinding – no ditching

North Liberty District – pump replacement priority, some tree removal to clean up around pump. \$30,000

Duck Creek District – John Schmidt (see above)

Jochman/PP – tree cutting/brush grinding only – landowners keeping wood

Lafonte Road – pipe and bank restoration next project after CV/Meade Street

Center Valley/Meade Street \$80,000 – road is failing, shared cost with town and county, our share \$30,000?

Tiedt/Center Valley Road need to finish – put on hold

Center-Grand Chute District – Figlinski property (6001 N. Richmond) – remove trees, fence, ditching

JMW and Stingle properties – ash trees need to be removed

Sommers Drive – north to Schabo property, maintenance on crossings

Rose Tree to Schabo Property – tree removal. Some ditch maintenance

Vandenbroek District – Emery and Rose Hill – tree removal and some clean out

Culvert clean out by warehouse – need to discuss with Kaukauna and Little Chute

Freedom District – County J to Farrell Road annexation

Oneida Hobart District – McCabe to Van's Road

Reports on Districts - Districts/Projects and work in progress reports –

Duck Creek District – Clean out project on Culbertson to French Roads, Barclay requested a crossing for his cattle which will be charged back to the owner, culvert placed for inspection. Ran into some bedrock in areas requiring rock to be broken out. The project cost was \$35,755.

Ballard Road needs both sides of the road cleaned out. People have made bridges to cross onto their property.

Grundy Property – Previously the owner had told the Board he was working with Land Conservation on a bridge design. He contacted Land Conservation but nothing materialized. Owner has placed railroad ties/posts in ditch which is causing blockage on Mullen Road. DNR has been notified. Nettekoven moved, seconded by Van Asten to send a certified letter to Grundy to remove the structures within 10 days from the ditch and corridor. Costs for removal will be charged back to the property owner. Roll call: 5 aye

Center Valley District – Hample Road brush pile needs to be cleaned up.

Figlinski property – Kramer will contact him to get started with tree clean up.

Next Wednesday, January 15, there is a meeting with the Zoning Department to for discussion on stormwater development projects for up-dating their ordinance. The meeting will be posted in case there is a quorum of members.

State Drainage Association meeting will be held at the Town of Center January 22 or 23, 2025. DATCP will be present to discuss up-coming changes to ATCP 48 and other drainage board issues.

Residents on JJ and Maloney Road had contacted Kramer for a private driveway across the legal drain. They contacted the county and they cannot get access from County Road JJ so will not be pursuing the driveway.

Center Valley Road – ARIB grant was received for \$800,000 for repair of Center Valley Road from “A” to Hample Road.

OLD BUSINES

1. Big Ring Storage – As-builts received, slope of site drainage
2. Center-Grand Chute Reassessment Study Update
3. James VanCamp property – Property owner’s Attorney contacted Kramer to discuss issues
4. USDA Grant Application Status Report – NRCS/DATCP is reviewing data they have received which will take Paper work has been submitted to Washington for review. Moving forward. 18-24 months next phase. Baneck received last approval and will forward a copy to Kramer.
5. Freedom Drainage District – Extension of legal drain from County Road J to Farrell Road – Ditch design being completed by LCD; public hearing held October 3. Van Asten moved, seconded by Van Eperen to proceed with a partial 2 stage ditch design ASAP
6. Freedom Drainage District – Changes or modifications to a formally established cross-section, grade profile or alignment of a district drain, Lateral 3, north of Greiner Road, west of State Rd 55 and east of State Rd 55, south of Co Road UU in the Town of Freedom. Public Hearing held June 4 – Board & DATCP approval pending, submitted 7-26-24 – archeological study approved, Oneida Tribe response needed. Hintz Excavating received bid. EPA is requiring another plan be submitted for the grant qualification. LCD is currently working on the plan.
7. Center Valley Drainage District - Correction to the Center Valley Drainage District Map and revised plan specifications for Lateral 1 – Public Hearing held Sept 3, 2024. Forwarded to DATCP for review/approval 11/24/24
8. Freedom Drainage District - Connection to the legal drain for the proposed Fox Meadows Subdivision – Public Hearing held November 7, 2024. Forwarded to DATCP for review/approval 11/24/24 Van Asten moved, seconded by Vander Heiden to approve the Fox Meadows Subdivision as submitted. Roll call: 5 aye. Motion carried,

NEW BUSINESS

1. Request to combine parcels for Center Valley Drainage District special assessments purposes, located in SE NW Section 5, T22N, R17E, Parcel 040011800 – 2.25 acres with Parcel 040011901 – 21.97 acres; and Parcel 040012400 – 3.66 acres with Parcel 040012000 – 39.19 acres, Biese Family Irrevocable Trust - petitioners. Nettekoven moved, seconded by Van Eperen to approve the request with the condition that at any time in the future any of the parcels are sold to another owner or any structures are built on them, this exemption will be terminated and the minimum rate will be assessed for that parcel. Roll call: 5 aye, 0 nay. Motion carried.
2. Request to combine parcels for Duck Creek Drainage District special assessment purposes, located in the NW SW Section 22, T23N, R17E, Parcel 010046900 – 12.10 acres with Parcel 010046600 – 20.86 acres, Robert Dorn, petitioner Vander Heiden moved, seconded by Van Eperen to approve the request with the condition that at any time in the future any of the parcels are sold to another owner or any structures are built on them, this exemption will be terminated and the minimum rate will be assessed for that parcel. Roll call: 5 aye, 0 nay. Motion carried.

Review of Invoices/Financial Report – the December expense report was reviewed.

The next regular meeting date will be Tuesday, February 4, 2025 at 8:30 a.m. at the Town of Osborn

NOTE: April regular meeting will be held Tuesday, April 8 due to elections on April 1.

Van Asten moved, seconded by Van Eperen to adjourn at 9:56 a.m.

Respectfully submitted,
Nancy J. Christensen