

**MINUTES
OUTAGAMIE COUNTY DRAINAGE BOARD MEETING
TUESDAY, FEBRUARY 4, 2025**

The meeting was called to order by President Kramer at 8:00 a.m.

Members present: Kramer, Nettekoven, Van Eperen, Van Asten, Vander Heiden

Others Present: Nancy Christensen, Administrative Assistant (via phone); Greg Baneck, Sarah Kussow, Sage Tanck, Land Conservation Department; Judge Mark Schroeder; Justin Keen, Cedar Corporation; Al Timm, Town of Osborn; Ken Peters

Review and approval of the minutes January 7, 2025 meeting. Vander Heiden moved, seconded by Van Asten to approve the minutes of January 7, 2025 as presented. Roll call: 5 aye. Motion carried.

Public participation/comments – none

Land Conservation Department Report

McCabe Road to Van's Road – Oneida-Hobart District - Sarah Kussow, LCD, reported there were 2 options that can be considered: doing part of the section and let part of it settle in; or do the whole ditch with log veins. The first 200 feet is the worst section. The first half of the project is on tribal land. The crossing located by the house is a problem. This is not an area that grant funds would be a good use for a two-stage ditching application. The Board would like to continue to proceed with looking for possible grant funds to use in the area of the lateral from McCabe Road upstream to Section Line Road through to J Road where two-stage ditching could be used.

Crossing on tribe property needs to be looked at, operated by United Meadows. Bottom of the ditch is below the pipe.

Phosphorus removal project on Van Asten Road project is ready to start.

Ellie working on annexation design should have completed in March. Discussion was held on what is there and needs to be done.

Reports on Districts - Districts/Projects and work in progress reports –

John Schmidt Property – Duck Creek District – After review of the John Schmidt design and discussion with DATCP it was discovered that from the property line from Volkman's down to Paltzer's is a drainage district tile line per the DATCP mapping. The profiles show 12" for Schmidt and Volkman's. There is a 8 foot drop in elevation. This needs to be verified prior to installation for accuracy. There are 7 or 8 blowouts and the whole line needs to be redone. The Schmidt line needs to be mapped correctly and see how bad the line is and should it remain as tile or an open ditch. Volkman's line should also be checked if it should be tile or an open ditch. There is also a problem with the flow sediment that is coming down from Hofacker's woods and how to resolve that issue. The DATCP maps need to be verified with the field lines to see what is there and correct the maps if needed. The lines need to be located, the erosion needs to be eliminated, and it needs to be determined if it should be a tile drain or open ditch or both. LCD will look at options available. NRCS will also be contacted for possible funding options.

Freedom District - Freedom Annexation – Rick VanDeLoo – tree cutting letter signed; CC letters signed; Lowney's are scheduled to cut some of the trees.

Greiner Road to Maloney Road – Tree Cutting Notices need to be sent.

Vandenbroeck District - Chad Reader – requesting rezoning for storage sheds on Evergreen Drive

N Liberty – Pump – old pump cannot be used, not a seal motor. Trees being looked at for removal.

Duck Creek – DNR has stated Burma Swamp work weir to the north and to the west toward Mumford, private drain, can be done by the drainage board. Letter was sent to Grundy. Kurt's Services did work on Ballard Road.

Center Valley District – Center Valley Road ARIB grant was received. Culverts will be placed on the 4 corners of the road and at the legal drain to allow access to Knaack and the co-op properties.

OLD BUSINES

1. Big Ring Storage – As-builts received, slope of site drainage
2. Center-Grand Chute Reassessment Study Update
3. James VanCamp property – Property owner’s Attorney contacted Kramer to discuss issues
4. USDA Grant Application Status Report – NRCS/DATCP is reviewing data they have received which will take Paper work has been submitted to Washington for review – on hold
5. Freedom Drainage District – Extension of legal drain from County Road J to Farrell Road – Ditch design being completed by LCD; public hearing held October 3. Van Asten moved, seconded by Van Eperen to proceed with a partial 2 stage ditch design ASAP
6. Freedom Drainage District – Changes or modifications to a formally established cross-section, grade profile or alignment of a district drain, Lateral 3, north of Greiner Road, west of State Rd 55 and east of State Rd 55, south of Co Road UU in the Town of Freedom. Public Hearing held June 4 –Hintz Excavating received bid. DATCP approved 9-5-2024 DNR approval was received so the project can proceed this spring.
7. Center Valley Drainage District - Correction to the Center Valley Drainage District Map and revised plan specifications for Lateral 1 – Public Hearing held Sept 3, 2024. Forwarded to DATCP for review/approval 11/24/24. A letter was received from DATCP dated February 3, 2025 giving approval of the Lateral 1 Revision as submitted.

Van Asten left the meeting.

NEW BUSINESS

1. Request to combine parcels in Duck Creek Drainage District for special assessment purposes, located in the NE Section 22, T22N, R17E, Parcel 040002601 – 11.31 acres, Parcel 040002600 – 3.36 acres, and Parcel 040002800 – 12 acres, totaling 26.67 acres. Kevin and Michelle Auchue, petitioners. Nettekoven moved, seconded by Vander Heiden to approve the request with the condition that at any time in the future any of the parcels are sold to another owner or any structures are built on them, this exemption will be terminated and the minimum rate will be assessed for that parcel. Roll call: 4 aye, 0 nay, 1 absent. Motion carried.
2. Request from Brian Knaack, W5534 Center Valley Road, for permission to perform maintenance of lateral one on his property from west property line east to the main ditch at his expense. Maintenance would be completed according to DATCP approved elevations/cross sections. Nettekoven moved, seconded by VanEperen to give permission to Mr. Knaack to perform the maintenance as requested and the Drainage District will pay for the cost of the culvert replacement. Roll call: 3 aye- Nettekoven, Van Eperen, Vander Heiden; 1 abstain – Kramer; 1 absent – Van Asten Motion carried.

Al Timm, Town of Osborn Chairman reported that the owner of the Doxby property was requesting to split the property and rezone the parcels. There would be a shared driveway. The town of Osborn has not taken any action on the request.

Review of Invoices/Financial Report – report was reviewed

The next regular meeting will be Tuesday, March 4, 2025 at 8:30 a.m. at the Town of Osborn.

VanderHeiden moved seconded by VanEperen to adjourn at 11:05 a.m.

Respectfully submitted,

Nancy J. Christensen
Administrative Assistant