

\*\* AGENDA \*\*  
\* \* OUTAGAMIE COUNTY BOARD \* \*

Office of the County Clerk, March 11, 2025.

The Board meets pursuant to adjournment, and is called to order by Chairperson Gabrielson at 7:00 p.m. in the County Board Room, located at 320 South Walnut Street, Appleton, Wisconsin.

1. ROLL CALL of the Board of Supervisors. Board Chairperson requests the Board's confirmation regarding excused members.
2. PLEDGE OF ALLEGIANCE - Offered by Chairperson Gabrielson.
3. MINUTES OF THE FEBRUARY 11, 2025 COUNTY BOARD MEETING
4. SPECIAL ORDER OF BUSINESS
  - A. Lisa Strandberg, Pillars Executive Director, will give an overview of the services Pillars provides to the community
5. ESTABLISH ORDER OF THE DAY
6. COMMUNICATIONS
7. PUBLIC PARTICIPATION – Pursuant to Chapter 2, Section 2-49 Rule 6 – Appearance of Non-Board Members, of the Outagamie County Code of Ordinances, “Public participation is limited to Outagamie County residents, employees and owners of businesses in Outagamie County, Outagamie County employees, or Outagamie County property taxpayers. Participation is limited solely to only matters listed on the agenda and for a total of 15 minutes, which may be extended to 30 minutes at the discretion of the Chair. Individual speakers are limited to three minutes per speaker.”
8. APPOINTMENTS
  - A. County Executive Nelson nomination for appointment of Sara Lornson to the Health and Human Services Board; term expiring December 31, 2027.
  - B. County Executive Nelson nomination for reappointments of Brad Bastian, Isaac Uitenbroek, Rochelle Oskey, Brea Vang, and the appointment of Darren Koutnik to the Land Information Council; terms expiring April 30, 2027.
  - C. County Executive Nelson nomination for reappointments of Jeff Huelsbeck (term expiring December 8, 2025), James Strong (term expiring December 7, 2026), and John Breitzman (term expiring December 8, 2027) to the Veterans Service Commission.
9. REPORT BY THE COUNTY EXECUTIVE - County Executive Thomas Nelson will give an Administrative Update.
10. UNFINISHED BUSINESS
11. NEW BUSINESS
  - A. Resolution No. Z-10—2024-25 – Agriculture, Extension Education, Zoning and Land Conservation Committee. Approve the rezone request for Stephen and Barbara Sassman for parcel 010030901, from the AED Exclusive Agriculture District to the AGD General Agriculture District, in the Town of Black Creek, as depicted on the attached review and map.

- B. Resolution No. Z-11—2024-25 – Agriculture, Extension Education, Zoning and Land Conservation Committee. Approve the rezone request for Jeffrey and Michele Paltzer (owners) and Greg and Alexis Paltzer (applicant) for parcel 010046202, from the AED Exclusive Agriculture District to the AGD General Agriculture District, in the Town of Black Creek, as depicted on the attached review and map.
- C. Resolution No. Z-12—2024-25 – Agriculture, Extension Education, Zoning and Land Conservation Committee. Approve the rezone request for Daniel and Sherah Justus for parcel 010079202, from the AED Exclusive Agriculture District to the AGD General Agriculture District, in the Town of Black Creek, as depicted on the attached review and map.
- D. Resolution No. Z-13—2024-25 – Agriculture, Extension Education, Zoning and Land Conservation Committee. Approve the rezone request for Heiden Rev Family Trust for parcel 010048502, from the AED Exclusive Agriculture District to the AGD General Agriculture District, in the Town of Black Creek, as depicted on the attached review and map.
- E. Resolution No. Z-14—2024-25 – Agriculture, Extension Education, Zoning and Land Conservation Committee. Approve the rezone request for Tracy and Zach Holschbach for parcel 010053401, from the AED Exclusive Agriculture District to the AGD General Agriculture District, in the Town of Black Creek, as depicted on the attached review and map.
- F. Ordinance No. Z-11—2024-25 – Agriculture, Extension Education, Zoning and Land Conservation Committee. Approve to amend the County Code of Ordinances to include solar energy systems language as pertains to Chapter 54, Zoning, as noted on the Ordinance and on the attached Exhibits A, B, and C.
- G. Resolution No. 130—2024-25 – Agriculture, Extension Education, Zoning, and Land Conservation Committee. Authorize and approve of the Land Conservation Department to accept and expend funding of \$50,000 from the Fox Wolf Watershed Alliance, to purchase soil health equipment, and increase the following Land Conservation line items: Miscellaneous Revenue by \$50,000; Purchased Services by \$24,000; Supplies by \$8,000; Moveable Equipment by \$18,000, as noted on the attached fiscal note.
- H. Resolution No. 131—2024-25 – Property, Airport, Recreation and Economic Development Committee. Authorize and approve to combine Parks two separate accounts into one account, for easier tracking of expenses, by transferring \$50,000 from the Mosquito Hill and Other Trail Improvements to the MHNC and Trails, as noted on the Resolution and attached fiscal note.
- I. Resolution No. 132—2024-25 – Public Safety Committee. Authorize and approve the Clerk of Courts line items by increasing Supplies and decreasing Purchased Services each by \$3,047, for staff standing desks and increased order of file stamps, with no additional county funding required, as noted on the attached fiscal note.
- J. Resolution No. 133—2024-25 – Agriculture, Extension Education, Zoning, and Land Conservation Committee. Authorize and approve of increasing the 2024 Zoning Administration line items for Salaries by \$17,000 and Purchased Services by \$35,000; decrease the line items for Fringe Benefits by \$46,000 and Travel/Training by \$6,000, as noted on the attached fiscal note.
- K. Resolution No. 134—2024-25 – Agriculture, Extension Education, Zoning, and Land Conservation Committee. Approve the Memorandum of Understanding between UW-Madison Division of Extension and Outagamie County which will supersede the Division of Extension-County Partnership Guidance document, dated August 2021, as detailed on the attached Memorandum of Understanding.

- L. Resolution No. 135—2024-25 – Agriculture, Extension Education, Zoning, and Land Conservation Committee. Authorize and approve the County Land Conservation Department to accept and expend a private grant from the University of Wisconsin-Green Bay for \$116,875, included with the 2025 budget, to be used for engineering services and increase the following line items in the 2024 Land Conservation Grants (2100400) Cost Center: Intergovernmental Revenue by \$14,611; Salary by \$244; Fringe by \$83; Purchased Services by \$14,284, as noted on the attached fiscal note.
- M. Resolution No. 136—2024-25 – Health and Human Services Committee. Authorize and approve of the 2024 Veterans Service Office line items by decreasing Salaries by \$5,300; and increasing Supplies by \$5,300, Veteran's WI DOA ARPA Grant by \$16,728, and Purchased Services by \$16,728, as noted on the attached fiscal note.
- N. Resolution No. 137—2024-25 – Finance Committee. Authorize and approve the following as noted on the Resolution and the attached Parks Department 2025 Budget Fees and Charges Worksheet: the fees for the Summer Ecology day camp and the off campus site Outreach Program, effective April 1, 2025; and to offer discounts on rental fees under the circumstances listed on the Resolution by the County Parks Director or their designee, at their discretion.
- O. Resolution No. 138—2024-25 – Finance Committee. Authorize and approve the line items by increasing the 2024 Elections Purchased Services by \$7,100 and decreasing the 2024 County Clerk Fringe Benefits by \$7,100, related to increased election costs and staff changes, with no county funding required, as noted on the attached fiscal note.
12. CLOSED SESSION: PURSUANT TO STATE STATUTE 19.85(1)(g) CONFERRING WITH LEGAL COUNSEL FOR THE GOVERNMENTAL BODY WHO IS RENDERING ORAL OR WRITTEN ADVICE CONCERNING STRATEGY TO BE ADOPTED BY THE BODY WITH RESPECT TO LITIGATION IN WHICH IT IS OR IS LIKELY TO BECOME INVOLVED AS PERTAINS TO THE CLAIM RECEIVED FROM LUKE SWENDRZYNSKI.
13. END CLOSED SESSION: ANY NECESSARY ACTION ON CLOSED SESSION ITEMS
14. NEW BUSINESS Continued:
- P. Resolution No. 139—2024-25 – Finance Committee. Approve to disallow the claim submitted by Luke Swendrzynski that has been placed on file in the office of the Outagamie County Clerk and that no action on this claim may be brought against Outagamie County or any of its officers, officials, agents, or employees after six months from the date of service of this notice.
15. REPORTS



Kelly Gerrits, County Clerk



Dan Gabrielson, Board Chairperson

## Accommodation Notice

Any person requiring special accommodations who wishes to attend this meeting should telephone (920) 832-5077 at least 24 hours in advance.