

** AGENDA **
* * OUTAGAMIE COUNTY BOARD * *

Office of the County Clerk, June 24, 2025.

The Board meets pursuant to adjournment, and is called to order by Chairperson Gabrielson at 7:00 p.m. in the County Board Room, located at 320 South Walnut Street, Appleton, Wisconsin.

1. ROLL CALL of the Board of Supervisors. Board Chairperson requests the Board's confirmation regarding excused members.
2. PLEDGE OF ALLEGIANCE - Offered by Chairperson Gabrielson.
3. MINUTES OF THE MAY 27, 2025 COUNTY BOARD MEETING
4. SPECIAL ORDER OF BUSINESS
 - A. Sheriff Clint Kriewaldt and staff will provide an overview of various types of safety equipment used by the department.
5. ESTABLISH ORDER OF THE DAY
6. COMMUNICATIONS
 - A. Communication Referral List
7. PUBLIC PARTICIPATION – Pursuant to Chapter 2, Section 2-49 Rule 6 – Appearance of Non-Board Members, of the Outagamie County Code of Ordinances, “Public participation is limited to Outagamie County residents, employees and owners of businesses in Outagamie County, Outagamie County employees, or Outagamie County property taxpayers. Participation is limited solely to only matters listed on the agenda and for a total of 15 minutes, which may be extended to 30 minutes at the discretion of the Chair. Individual speakers are limited to three minutes per speaker.”
8. APPOINTMENTS
 - A. County Executive Nelson nomination for appointments of Beth Roberts, Shavone Brown, Taylor Geske, and Beau Morley to the Criminal Justice Coordinating Council, and Beth Robinson moving from Treatment Alternative Diversion Program Representative to Criminal Justice Treatment Services Representative, terms expire April 30, 2026.
 - B. County Executive Nelson nomination for reappointments of Cassidy Walsh, Anne Van, Philip Boivin, and Ryan Weyers to the Local Emergency Planning Committee, terms expire June 30, 2028.
 - C. County Board Chair Gabrielson nomination for appointment of Jerry Zabronsky to the District 16 County Board Supervisor position and serving on the Health and Human Services Board and Committee, term expiring April 20, 2026.
9. REPORT BY THE COUNTY EXECUTIVE - County Executive Thomas Nelson will give an Administrative Update.
10. UNFINISHED BUSINESS

11. NEW BUSINESS

- A. Resolution No. Z-5—2025-26 – Agriculture, Extension Education, Zoning and Land Conservation Committee. Approve the rezone request for the Town of Kaukauna, for the removal of the Transitional Residential district and zoning changes for 157 parcels, in the Town of Kaukauna, as noted on the attached review and map.
- B. Resolution No. 28—2025-26 – Legislative/Audit and Human Resources Committee. Approve an in-year Table of Organization request by adding one full-time IT Business Systems Analyst position effective July 1, 2025, to be shared between the Appleton International Airport and Recycling and Solid Waste Department (as noted on the attachments); and increase the following Airport Terminal and RSW Operations line items: Salaries by \$16,338 each; Fringe Benefits by \$8,789 each; Supplies by \$1,665 each; and decrease the Airport Terminal and RSW Operations Fund Balance Applied line items by \$26,792 each, as noted on the attached fiscal note.
- C. Resolution No. 29—2025-26 – Legislative/Audit and Human Resources Committee. Approve an in-year Table of Organization request by reclassifying one full-time Recycling Program Specialist position effective July 1, 2025, for the Recycling and Solid Waste Department (as noted on the attachments); and increase the SSR Operations line items of Salaries by \$1,300 and Fringe Benefits by \$187; and decrease the SSR Operations Fund Balance Applied line item by \$1,487, as noted on the attached fiscal note.
- D. Resolution No. 30—2025-26 – Legislative/Audit and Human Resources Committee. Approve an in-year Table of Organization request by reclassifying two full-time Deputy Account Clerk positions effective July 1, 2025, for the Clerk of Courts Office (as noted on the attachments); and increase the following Clerk of Courts line items: Passport Fees by \$3,875; Salaries by \$3,609; Fringe Benefits by \$266, as noted on the attached fiscal note.
- E. Resolution No. 31—2025-26 – Agriculture, Extension Education, Zoning, and Land Conservation Committee. Authorize and approve the Land Conservation Department to accept and expend a \$71,825 grant from the Wisconsin Department of Military Affairs, Division of Emergency Management to identify and improve flood vulnerabilities in flood-prone communities; and increase the following line items in the Land Conservation Grants (2090400) cost center: Intergovernmental Revenues by \$71,825; Personnel by \$44,153; Fringe Benefits by \$22,072; Travel/Training by \$300; Supplies by \$300; and Purchased Services by \$5,000, as noted on the attached fiscal note.
- F. Resolution No. 32—2025-26 – Health and Human Services Committee. Authorize and approve the Health and Human Services Public Health Department to apply for, accept and expend a \$3,000 Public Health Accreditation Board Mini-Grant offered by the Wisconsin Association of Local Health Departments and Boards Association, to help prepare Wisconsin's local and tribal health department for accreditation; and increase the Other Special Contracts/Obligations and Miscellaneous line items in the Community Health cost center by \$3,000 each, as noted on the attached fiscal note.
- G. Resolution No. 33—2025-26 – Health and Human Services Committee. Authorize and approve the Health and Human Services Public Health Department to apply for, accept and expend an Opioid Settlement Funds grant up to \$100,000, to be used to increase access to evidence-based harm reduction and overdose prevention services within rural counties, municipalities, and Native nations; and increase the line items for Local Special Contracts/Obligations and Miscellaneous in the Opioid Settlement cost center by \$100,000 each, as noted on the attached fiscal note.

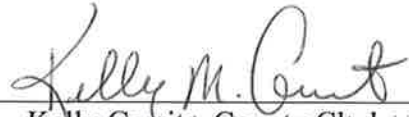
- H. Resolution No. 34—2025-26 – Legislative/Audit and Human Resources Committee. Approve an in-year Table of Organization request by reclassifying three full-time Case Manager-Adult Protective Services positions effective June 25, 2025, for the Health and Human Services Department (as noted on the attachments) with a cost savings of \$570, with no fiscal note required.
- I. Resolution No. 35—2025-26 – Public Safety Committee. Authorize and approve the Sheriff's Office to accept and expend an unsolicited donation from Keller, Inc. for \$2,500, applied to the purchase of AED equipment and medical supplies to be used by the patrol team; and increase the line items of Patrol Revenue and Patrol Supplies by \$2,500 each, as noted on the attached fiscal note.
- J. Resolution No. 36—2025-26 – Legislative/Audit and Human Resources Committee. Approve an in-year Table of Organization request to move one full-time Human Services Supervisor position and six (6) full-time Case Manager / Social Worker positions from the Health and Human Services Children, Youth and Families Division to the Health and Human Services Youth and Family Services Division, effective July 1, 2025 (as noted on the attachments); and approve of numerous budget transfers in various CYF Provided and Foster Care cost centers, as noted on the attached fiscal note.
- K. Resolution No. 37—2025-26 – Legislative/Audit and Human Resources Committee. Approve an in-year Brewster Village Table of Organization request to include Medication Technicians in the same staffing group as the Registered Nurse (RN) and Licensed Practical Nurse (LPN) positions, and allow for utilization of a flexible combination of RNs, LPNs, and Medication Technicians, provided the total full-time equivalent does not exceed 33.5 and remains within the approved annual budget, with no budget adjustment necessary, as noted on the attached Table of Organization.
- L. Resolution No. 38—2025-26 – Highway, Recycling and Solid Waste Committee. Authorize the Highway Commissioner to enter into a State/Municipal Financial Agreement for the I-41 mainline improvement project, including the STH 47 Interchange, as noted on the attached two Original State/Municipal Financial Agreements for a State-Let Highway Project, and authorize funding for the county share of the project costs to be included in future budgets, as noted on the attached fiscal note.
- M. Resolution No. 39—2025-26 – Highway, Recycling and Solid Waste Committee. Authorize the Highway Commissioner to enter into a State/Municipal Agreement for the CTH CE & Fieldcrest Drive intersection project, as noted on the attached State/Municipal Agreement for a State-Let Highway Safety Improvement Program Project, and authorize funding for the county share of the project costs to be included in future budgets, as noted on the attached fiscal note.
- N. Resolution No. 40—2025-26 – Highway, Recycling and Solid Waste Committee. Authorize the Highway Commissioner to enter into a State/Municipal Agreement for the CTH EE & CTH S intersection project, as noted on the attached State/Municipal Agreement for a State-Let Highway Safety Improvement Program Project, and authorize funding for the county share of the project costs to be included in future budgets, as noted on the attached fiscal note.


- O. Resolution No. 41—2025-26 – Highway, Recycling and Solid Waste Committee. Authorize the Highway Commissioner to enter into a State/Municipal Financial Agreement for the I-41 French Road overpass project, as noted on the attached State/Municipal Financial Agreement for a State-Let Highway Project, and authorize funding for the county share of the project costs to be included in future budgets, as noted on the attached fiscal note.
- P. Resolution No. 42—2025-26 – Highway, Recycling and Solid Waste Committee. Support and approve an application to the U.S. Department of Transportation for Federal Fiscal Year 2025 Safe Streets and Roads for All (SS4A) Planning and Demonstration funding and directs East Central Wisconsin Regional Planning Commission staff to submit the application on behalf of Outagamie County, and the County will meet the financial obligation of accepted grants, as detailed on the attached Draft SS4A Grant Local Match Proration Chart.
- Q. Resolution No. 43—2025-26 – Legislative/Audit and Human Resources Committee. Approve an in-year Table of Organization request for Brewster Village effective August 10, 2025, to delete one full-time Support Services Director position and add one full-time Admissions Coordinator position (as noted on the attachments), and increase the following Brewster Village cost center line items: Medicare Revenue by \$41,296; Salaries by \$27,206; Fringe Benefits by \$11,320; Supplies by \$2,770, as noted on the attached fiscal note.
- R. Resolution No. 44—2025-26 – Legislative/Audit and Human Resources Committee. Approve an in-year Table of Organization request for Brewster Village effective August 10, 2025, to add one full-time MDS Coordinator position (as noted on the attachments) and increase the following Brewster Village cost center line items: Medicare Revenue by \$46,162; Salaries by \$31,812; Fringe Benefits by \$11,580; Supplies by \$2,770, as noted on the attached fiscal note.
- S. Resolution No. 45—2025-26 – Legislative/Audit and Human Resources Committee. Approve an in-year Table of Organization request for Brewster Village effective August 10, 2025, to add five full-time Medication Technician positions (as noted on the attachments), and increase the following Brewster Village cost center line items: Medicare Revenue by \$164,883; Salaries by \$109,401; Fringe Benefits by \$55,482, as noted on the attached fiscal note.
- T. Resolution No. 46—2025-26 – Legislative/Audit and Human Resources Committee. Approve the request for the creation of one (1) full-time Sheriff's Office Patrol Officer position effective August 1, 2025 (as noted on the resolution and attachments); and increase the following Sheriff's Office Patrol line items: Charges for Services by \$55,600; Salaries by \$33,324; Fringe Benefits by \$12,738; Supplies by \$9,313; Purchased Services by \$225; and increase the following Sheriff's Office Squad Cars line items: Charges for Services by \$5,675; Supplies by \$3,675; Purchased Services by \$2,000; and approve the attached Agreement for Enhanced County Law Enforcement Services in the Village of Black Creek with the Outagamie County Sheriff's Office beginning August 1, 2025, as noted on the resolution and attachments.
- U. Resolution No. 47—2025-26 – Finance Committee. Authorize and approve of closing several capital project items as pertains to the University of Wisconsin Oshkosh Fox Cities Campus property and contents, as noted on the attached fiscal note and Attachment A – Fiscal Note: Budget Adjustments spreadsheet.

- V. Resolution No. 48—2025-26 – Finance Committee. Authorize and approve to increase the line items of the 2025 Capital Project (ERP) Capital Outlay and the 2025 Capital Projects Transfer in by \$3,186,044 each, to implement an Enterprise Resource Planning (ERP) system, as noted on the attached fiscal note.

12. REPORTS

- A. County Board Communication – Emergency Purchase Pursuant to County Code of Ordinances Section 22-34 – Mosquito Hill Nature Center Roof Repair by Schulze Exteriors, LLC


Kelly Gerrits, County Clerk


Dan Gabrielson, Board Chairperson

Accommodation Notice

Any person requiring special accommodations who wishes to attend this meeting should telephone (920) 832-5077 at least 24 hours in advance.