

MINUTES
OUTAGAMIE COUNTY DRAINAGE BOARD MEETING
TUESDAY, JULY 1, 2025

The meeting was called to order by President Kramer at 8:30 a.m.

Members present: Kramer, Nettekoven, Van Eperen, Vander Heiden
Member absent: Van Asten

Others Present: Nancy Christensen, Administrative Assistant; Sarah Kussow, Land Conservation Department; Justin Keen, Cedar Corporation; Mark Schroeder, Branch 7, Outagamie County Circuit Court; Bob Fox; Craig Van Handel; Charlie Van Handel; Harland Volkman

Review and approval of the minutes June 3, 2025 meeting. Vander Heiden moved, seconded by Van Eperen to approve the minutes of June 3, 2025 as presented. Roll call: 4 aye; 1 absent. Motion carried.

Public participation/comments – none

Land Conservation Department Report – see below

Reports on Districts - Districts/Projects and work in progress reports –

Oneida-Hobart District - McCabe Road to Van's Road – clean out being done.

McCabe Road upstream to Section Line Road is being proposed based on available funds. A meeting needs to be held with the Tribe to discuss projects being proposed. Future projects may include going beyond the golf course and below it.

The work performed on the last project by the contractor was not up to standards and this needs to be addressed on future projects prior to bid awarding.

Duck Creek District - John Schmidt — tile line – nothing to report, need information from LCD

Twelve Corners Road culvert – meeting on site on Thursday The town wants a 42” squashed pipe from a 36” round. Area from Hawkins driveway down to the lateral needs to be cleaned out. The ditch cleanout is DB responsibility. Bridge aid will pick up 50%, town 25%, and DB 25%. The question of changing the sizing of the pipe and DATCP approval requirement needs to be checked.

Meyers Home Addition – Center Valley Road/EE, referred from Zoning Department– Justin reviewed no action required. Just in the district, the slab is for a garage. The Board took no action.

Lateral 4 & 5/Volkman & Stephani Properties correction – Public Hearing held Sept, 2024 – Final Design is being reviewed by Jeremy in LCD.

Bovina-Black Creek District – J PACC Inc – Mitigation Site – Contact McMahon to give update as to the status of project

Center-Grand Chute District – Closet 1 Development Project/Neubert Road-15 - driveway is in the district and all the water is flowing to Mud Creek. No action is needed.

Bob Heimann property – mud bog sediment blockage needs to be removed

Freedom District – Fox Property tree removal/drain clean out – design is not finalized. The Board agreed minimum 20' corridors need to be enforced and trees need to be removed if within the corridor.

Sarah Kussow commented grants funds may be available to extend the Freedom Lateral 3 two-stage all the way to golf course.

Keen reported Fox Meadows Subdivision was near completion of the infrastructure.

Center Valley District – willow tree down in the ditch off of Hample Road. Stingle will be removing and clean up

Christensen reported an open records request was received from Attorney Steven Frassetto for the names and addresses of the owners of all property located within the Center Valley Drainage District. The information is being compiled and will be forward shortly.

An email was received from Glen Hostettler requesting a ditch on his property be cleaned out. Property is located in the Oneida Hobart District. It was checked on the maps, the ditch is a private drain not a legal drain and is not our jurisdiction. Christensen will notify him.

OLD BUSINESS

1. Center-Grand Chute Reassessment Study Update
2. James VanCamp property – Property owner’s Attorney contacted Kramer to discuss issues, has not returned call
3. USDA Grant Application Status Report – NRCS/DATCP is reviewing data they have received which will take Paper work has been submitted to Washington for review
4. Freedom Drainage District – Annexation of legal drain from County Road J to Farrell Road – Ditch design being completed by LCD; public hearing held October 3. Plan design proposal from LCD 4 to 1 slopes 5+00 to 29+00, no toe wood. Total cost is approximately \$98,000. DB share is 30% plus the cost of the manhole and 24” pipe (this is not cost shared)
5. Freedom Drainage District –Lateral 3, north of Greiner Road, west of State Rd 55 and east of State Rd 55, south of Co Road UU in the Town of Freedom. Installation completed, total cost was \$167,015, which was covered by grants.

The annual insurance premium notice was received. Due to the new pump installation of the North Liberty pump the policy needs to be up-dated. Discussion was held on what the increase should be. Currently the policy coverage is \$24,000 on the pump. Van Eperen moved, seconded by Vander Heiden to put \$40,000 on the North Liberty pump. Roll call: 4 aye, 0 nay, 1 absent. Motion carried.

NEW BUSINESS

None

Review of Invoices/Financial Report –

June, 2025 report was reviewed.

Final 2024 Fiduciary Funds Report - The report was reviewed.

The next regular meeting will be Tuesday, August 5, 2025 at 8:30 a.m. at the Town of Osborn.

Nettekoven moved, seconded by Vander Heiden to adjourn at 9:24 a.m.

Respectfully submitted,

Nancy J. Christensen
Administrative Assistant