

\*\* AGENDA \*\*  
\* \* OUTAGAMIE COUNTY BOARD \* \*

Office of the County Clerk, October 28, 2025.

The Board meets pursuant to adjournment, and is called to order by Chairperson Gabrielson at 7:00 p.m. in the County Board Room, located at 320 South Walnut Street, Appleton, Wisconsin.

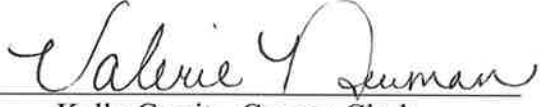
1. ROLL CALL of the Board of Supervisors. Board Chairperson requests the Board's confirmation regarding excused members.
2. PLEDGE OF ALLEGIANCE - Offered by Chairperson Gabrielson.
3. PUBLIC HEARING FOR THE PROPOSED 2026 OUTAGAMIE COUNTY BUDGET – Pursuant to Wisconsin Statutes Section 65.90.
4. ADJOURN PUBLIC HEARING; PROCEED WITH REGULAR MEETING
5. MINUTES OF THE OCTOBER 14, 2025 COUNTY BOARD MEETING
6. SPECIAL ORDER OF BUSINESS
  - A. Anne Van, Executive Operations and Public Relations Specialist, will give an update on the Uniquely Wisconsin film series featuring Outagamie County.
  - B. Kyle Sargent, Corporation Counsel, will give a presentation on the elected office of Coroner vs an appointed Medical Examiner.
7. ESTABLISH ORDER OF THE DAY
8. COMMUNICATIONS
9. PUBLIC PARTICIPATION – Pursuant to Chapter 2, Section 2-49 Rule 6 – Appearance of Non-Board Members, of the Outagamie County Code of Ordinances, “Public participation is limited to Outagamie County residents, employees and owners of businesses in Outagamie County, Outagamie County employees, or Outagamie County property taxpayers. Participation is limited solely to only matters listed on the agenda and for a total of 15 minutes, which may be extended to 30 minutes at the discretion of the Chair. Individual speakers are limited to three minutes per speaker.”
10. APPOINTMENTS
  - A. County Executive Nelson nomination for appointment of Dustin Jerabek to the County Local Emergency Planning Committee (LEPC); said term expiring October 31, 2028.
11. REPORT BY THE COUNTY EXECUTIVE - County Executive Thomas Nelson will give an Administrative Update.
12. UNFINISHED BUSINESS


13. NEW BUSINESS

- A. Resolution No. 78—2025-26 – Public Safety Committee. Approve decreasing the Sheriff Corrections/Jail Purchased Services line item by \$20,000 and increasing the General Fund Surplus Operating Transfer Out line item, increasing the 2025 Capital Projects Operations Transfer In line item, and increasing the 2025 Capital Projects Capital Outlay line item by \$20,000 each, to be used for the Jail Third Floor Office Conversion project, as detailed on the attached fiscal note.
- B. Resolution No. 79—2025-26 – Property, Airport, Recreation and Economic Development Committee. Approve using 85.21 Department of Transportation Funds of \$69,600 toward the purchase of two modified UTVs, allowing access to areas of Mosquito Hill Nature Center property; and increase the 2025 Capital Projects UTV Purchase line item by \$69,600 and decreasing the Human Service Aging Services line item by \$69,600 as detailed on the attached fiscal note.
- C. Resolution No. 80—2025-26 – Health and Human Services Committee. Approve increasing the Brewster Village Fund Balance Applied line item and the Brewster Village Capital Outlay line item by \$309,225 each, to be used for the Fire Alarm System project, as detailed on the attachments.
- D. Resolution No. 81—2025-26 – Property, Airport, Recreation and Economic Development Committee. Approve the Fourth Addendum to Airline Operating Agreement (attached) between the Appleton International Airport and Allegiant Air LLC, to decrease the square footage by 63 square feet and reduce the monthly rent to \$7,333.61 in 2025, with no budget adjustment needed, as the revenue is included in the 2025 budget, as detailed on the attachments.
- E. Resolution No. 82—2025-26 – Public Safety Committee. Approve the attached Agreement for Enhanced County Law Enforcement Services in the Village of Kimberly and costs as noted on Exhibit A, between the Outagamie County Sheriff's Office and the Village of Kimberly.
- F. Resolution No. 83—2025-26 – Legislative/Audit and Human Resources Committee. Approve an in-year Table of Organization request for the addition of two full-time Patrol Officer positions, effective January 1, 2026, as detailed on the attachments; and increase the following Patrol cost center line items: Charges for Services by \$303,312.35; Salaries by \$136,890.00; Fringes by \$47,764.00; Supplies by \$32,720.00; Purchased Services by \$9,194.00; and increase the following Squad Cars cost center line items: Charges for Services by \$53,776.40; Capital Outlay by \$118,266.00, as detailed on the attachments.
- G. Resolution No. 84—2025-26 – Legislative/Audit and Human Resources Committee. Approve an in-year Table of Organization request for the addition of one full-time Lieutenant position, effective July 1, 2026, as detailed on the attachments; and increase the following Patrol cost center line items: Charges for Services by \$91,644.00; Salaries by \$49,929.00; Fringes by \$32,882.00; Supplies by \$16,090.00; Purchased Services by \$4,597.00; and increase the Squad Cars Charges for Services line item by \$22,843.60, as detailed on the attachments.

- H. Resolution No. 85—2025-26 – Legislative/Audit and Human Resources Committee. Approve an in-year Table of Organization request for the addition of two full-time Patrol Officer positions, effective July 1, 2026, as detailed on the attachments; and increase the following Patrol cost center line items: Charges for Services by \$149,275.00; Salaries by \$68,445.00; Fringes by \$35,613.00; Supplies by \$32,180.00; Purchased Services by \$9,194.00; and increase the Squad Cars Charges for Services line item by \$39,588.20, as detailed on the attachments.
- I. Resolution No. 86—2025-26 – Legislative/Audit and Human Resources Committee. With the Outagamie County Coroner's current term ending on January 4<sup>th</sup>, 2027, approve the request to change the Outagamie County Coroner's Office to the Outagamie County Medical Examiner's Office; the Medical Examiner will be statutorily required to perform the same duties as the Coroner but would be an administrative employee, appointed by the board, under the supervision of the County Executive; with no immediate fiscal impact as this will only affect future budgets, as detailed on the resolution.
- J. Ordinance No. F—2025-26 – Finance Committee. Approve to amend Section 22-271 and Section 22-272, with updated language as pertains to the administration and management of tax-deeded lands of the Outagamie County Code of Ordinances, as detailed on the ordinance.

14. REPORTS

  
Kelly Gerrits, County Clerk  
Valerie Neuman, Chief Deputy  
County Clerk

  
Dan Gabrielson, Board Chairperson

Accommodation Notice

Any person requiring special accommodations who wishes to attend this meeting should telephone (920) 832-5077 at least 24 hours in advance.