

**MINUTES
OUTAGAMIE COUNTY DRAINAGE BOARD MEETING
TUESDAY, NOVEMBER 4, 2025**

The meeting was called to order by President Kramer at 8:30 a.m.

Members present: Kramer, Van Eperen, Van Asten, Vander Heiden
Member Absent: Nettekoven
Others Present: Nancy Christensen, Administrative Assistant; Justin Keen, Cedar Corporation; Mark Schroeder, Branch 7, Outagamie County Circuit Court; Al Timm;; Bob Fox; Harlan Volkman; Craig Van Handel

Review and approve minutes of October 7, 2025 meeting.

Vander Heiden moved, seconded by Van Asten to approve the minutes as presented. Roll call: 4 aye, 1 absent. Motion carried.

Public participation/comments – none

Land Conservation Department Report – No report

Reports on Districts - Districts/Projects and work in progress reports –

Oneida-Hobart District -

McCabe Road upstream to Section Line Road – Met on site with Wes from Oneida Nation. The Board needs to submit forms before doing any work.

Newhouse Property – proposed shed – Justin Keen, Cedar Corp reviewed the project for parcel #130001500. The proposed site is less than 1 acre and is approximately 1,200 feet away from the legal drain. Only a portion of the site actually drains to the legal drain as it is being constructed on the legal drain boundary. Van Asten moved, seconded by VanderHeiden to approve the project as submitted. Roll call: 4 aye; 1 absent. Motion carried.

Duck Creek - John Schmidt — tile line – Estimated cost from Stingle Excavating for is \$12,500. Van Asten moved, seconded by Van Eperen to proceed with the repair of tile line and to add a vent/breather pipe on the Volkman tile line. Roll call: 4 aye, 1 absent. Motion carried.

Bob Christensen/Keith Rohm – crossing issues – A culvert was ordered/delivered and will be installed later this week.

Lateral 4/ Stephani Property ditch extension work has been completed, need to submit as-builts to DATCP.

Freedom District – Fox Property tree removal/drain clean out – design review, tree removal are in progress. The required crossing needs to be addressed as soon as possible. This item needs to be included in the design. Sage and Sarah finishing design and will be going out for bid.

US 41 Project – culvert under 41 – application for the culvert revision has been received, public hearing will be scheduled for December 2 at 9:00 a.m.

Center-Grand Chute District – Cornerstone Detention Products – Village of Greenville, Design Drive - Parcel # 111279500 - addition to an existing commercial structure, within the regional storm sewer management facility. The owner is proposing a 8,540 sf addition to an existing commercial structure. This will be a direct addition with additional parking space on the property. A biofilter is proposed on the property to treat the additional stormwater runoff generated by the addition which will tie into an existing 18" storm sewer line that flows through the property. Additionally there will be grading around the addition and the construction of a minor swale to better direct generated runoff to the biofilter. Justin Keen, Cedar Corp, reviewed the project and as the water from this area flows into the Amazon regional storm water management facility recommended approval of this project. Vander Heiden moved, seconded by Van Asten to approve the project as submitted. Roll call: 4 aye, 1 absent. Motion carried.

Center Valley District – Lateral One Court proceeding update. Christensen reported the Judge ruled the Order needed to be published after the Order was issued. Certiorari is granted and the Defendant (Schabo) shall file a record of proceedings on November 28, Plaintiff (OCDB) files brief on December 31; Defendant files response brief on February 2, 2026; and, Plaintiff file reply brief on February 17, 2026.

Freedom District – Van Asten and Kramer met with representatives of the Town of Freedom and Keith Gonnering regarding the next development in Freedom about moving drainage ditch to property line. This should not have any negative effect on the drainage district. The costs would be the responsibility of the developer. They were told they would have to submit the complete paper work required.

The Board discussed up-coming and 2026-27 projects:

North Liberty – Boelter Road ditch needs to be cleaned out

Bovina/Black Creek – tree line/brush grinding Puls Road go west to the pump

Center Valley – ARIP project – 10-15% culvert extending culverts for access to corridor by railroads during the road project.

Roundabout is be proposed at County Road “A” and “S” - 2029; “S” and US 47 - 2027

CenterGC – Baum property – clean out and brush grinding

Figlinski - need to contact him if he's moving trees

“O” to Casaloma, secondary corridor needs to be completed, multiple year project

Freedom – VanderLoo property is next on the list to do

Maloney Rd to golf course - west to Weyers Rd - 4 – 5 years out

Oneida-Hobart – McCabe to Section Line - working on getting permits from Oneida Nation

Overland Road to the west

VanElzen's property remove 4 trucks for crossing and remove fences- 2027

Grind brush behind quarry - 2026

Vandenbroek

Alyssa to west tree grinding and dredging – distributor parking lot problem

Warehouse line/railroad tracks – decide what to do with culvert pipe

Emery/CC – ditch needs to be cleaned out (after trees are out on CC property)

West side of CC, need to clean out brush on south side

41/culvert crossing

Maloney's Bar – willow brush grinding/mow – meet with Jesse; can't push snow into ditch

CC – trees cut in December, Lowney's taking all wood with them

Emery Lane to 55 – dredging

Emery east – stumps need to be ground down

Duck Creek – PP - Jochman – tree cut/dredge, need to get permit from County to work on PP

LaFond Road – culverts at driveways

Center Valley Road - East of Meade Street culvert this year, not sure of cost, this year. May eliminate concrete wall on side, using rip rap stone

John Schmidt tile line – this year

Pleasant Road to County Road S to the north – trees/brush ground and clean up

Baumgartner's – brush and tree grinding

Burma Swamp – mow corridor this winter. Tree removal east side of Ballard

OLD BUSINESS

1. Center-Grand Chute Reassessment Study Update
2. James VanCamp property – Al met with Attorney Vandenberg, need to meet with owner.
3. USDA Grant Application Status Report – NRCS/DATCP is reviewing data they have received which will take Paper work has been submitted to Washington for review. Kramer is working with Rep Weid's office.
4. Freedom Drainage District – Annexation of legal drain from County Road J to Farrell Road – Ditch design being completed by LCD; public hearing held October 3. Plan design proposal from LCD. Hydrology Calculation Report completed, ready to submit to DATCP
5. Oneida Tribe Contract – Discussion with legal counsel, letter forwarded to Oneida Tribe 10-24-25. Meeting pending

NEW BUSINESS - none

Review of Invoices/Financial Report – Van Asten moved, seconded by Van Eperen to accept the Financial Report. Roll call: 4 aye; 1 absent. Motion carried.

Next regular meeting date will be Tuesday, December 2, 2025 at 8:30 a.m. at the Town of Osborn.

Legal Drain Connection Applications Received: US 41 Culvert Revision, schedule public hearing for December 2, 2025

The next regular meeting will be held Tuesday, December 2, 2025 at 8:30 a.m. at the Town of Osborn Town Hall. Van Asten moved, seconded by Van Eperen to adjourn at 9:57 a.m.

Respectfully submitted,

Nancy J. Christensen, Administrative Assistant