

MINUTES
OUTAGAMIE COUNTY DRAINAGE BOARD MEETING
TUESDAY, DECEMBER 2, 2025

The meeting was called to order by President Kramer at 8:30 a.m.

Members present: Kramer, Nettekoven, Van Eperen, Van Asten, Vander Heiden
Others Present: Nancy Christensen, Administrative Assistant; Justin Keen, Cedar Corporation; Mark Schroeder, Branch 7, Outagamie County Circuit Court; Harlan Volkman; Craig Van Handel; Charlie Van Handel; Alex Zwart, Strand Associates; Scott Ebel, WI DOT

Review and approve minutes of November 4, 17 and 18, 2025 meetings

Van Asten moved, seconded by Van Eperen to approve the minutes of November 4, 2025 as presented. Roll call: 4 aye, 1 abstain (Nettekoven). Motion carried.

Van Eperen moved, seconded by Nettekoven to approve the minutes of November 17, 2025 as presented. Roll call: 3 aye, 2 abstain (Kramer, Van Asten) Motion carried.

Van Asten moved, seconded by Van Eperen to approve the minutes of November 18, 2025 as presented. Roll call: 4 aye, 1 abstain (Kramer). Motion carried.

Public participation/comments – none

At 9:00 a.m. a Public Hearing to consider a modification to an existing culvert within a legal district drain in the Vandenbroek Drainage District located under US 41 between Rose Hill Road/Co Road CC and Delanglade Street/State Road 55. Wisconsin Department of Transportation, petitioner was called to order.

The Notice of Public Hearing was read. It was noted that the culverts sizing was 54” not 52” as listed. The Notice was published in the Appleton Post Crescent on November 11, 15, and 20, 2025. Property owners were notified on November 10, 2025.

Justin will follow up with DATCP to verify what is required for documentation for submittal for their review.

No one present spoke against the proposed plan.

Van Asten moved, seconded by Van Eperen to close Public Hearing 9:07 a.m.

Land Conservation Department Report –

Baneck will be on medical leave in December but will be checking his email. He will contact/notify DNR on projects as they proceed.

Reports on Districts - Districts/Projects and work in progress reports –

Oneida-Hobart District -

McCabe Road upstream to Section Line Road – main ditch maintenance has started. Moving dirt on Dec 1, Culvert on McCabe Road needs to be replaced which would be the Town’s responsibility. Craig Van Handel will relocate spoils from the lateral on his property when the ditch is cleaned. It will be stockpiled if he can’t keep up. L & L Clearing is starting today with brush and tree clearing.

Duck Creek District - John Schmidt — tile line, Stingle Excavating will be starting the project soon. Lines are to be marked and surveyed with depth as they are installed. LCD will provide the surveying. If there is a blockage, it will be dug up and fixed.

Bob Christensen/Keith Rohm – crossing issues – culvert installation – not done

Lateral 4/ Stephani Property ditch extension work – need as-builts

Burma Swamp – Property owners have been contacted. Griesbach wants to know what route the ditch will take before he signs. He wants a map. Baneck provided a map showing the location. Vander Heiden and Nettekoven will go visit Gorecki to go over the route.

Glen Schaumberg wants to know when we will be up in that area. Jerry Maas contacted Nettekoven about when we will be up on Baumgartner’s.

Freedom District – Fox Property tree removal/drain clean out – design review, tree removal & stump grinding completed.

US 41 Project – culvert under 41 – Public hearing today.

Center-Grand Chute District – Pearl Essence to Schabo Road maintenance – L & L Clearing will be moving in today to start brush and tree removal. Owners have signed off on wanting the wood.

Center Valley District – Lateral One Court proceeding update. Brief was filed on November 26 by us. No court hearings at this time, everything is be filing of briefs.

Vandenbroek District – Van Asten and Nettekoven viewed the lot by the distributor. There is too much water in the ditch to use a skid steer. From that point to CC, behind Haen Drive to pipes there is water sitting. Clean out needed. Elevations from Alyssa to culvert and Haen to beer distributor need to be done. Distributor wants to repave parking lot. Baneck can do elevations the next day. We will need to contact the railroad for working in that area.

Reviewed Bowers and Calmes residential construction projects. Neither parcel is directly connecting to the legal drainage ditch. Calmes residence does not have a basement and is under an acre. Bowers residence is also under an acre. There is a large amount of grading and a pond is being installed but they have secured the County Erosion permits and it will be monitored. Neither project required Board action.

Duck Creek Grant funds – There is \$20,000 excess grant funds available. Areas that it could be used: Christensen and Schmidt crossings, Brent Rohm crossing needs more stone. These may qualify for the extra grant funds available. Baneck will check with staff.

Stingle Road – lateral brush needs to removed, planting up to the legal drain, property previously owned by Richardson. Need to be checked in spring.

OLD BUSINESS

1. Center-Grand Chute Reassessment Study Update - nothing to report
2. James VanCamp property – Waiting for response from owner/attorney nothing new
3. USDA Grant Application Status Report – NRCS/DATCP is reviewing data they have received which will take Paper work has been submitted to Washington for review
4. Freedom Drainage District – Annexation of legal drain from County Road J to Farrell Road – Hydrology Calculation Report completed, report and application was submitted to DATCP 11/21/25 Freedom Annexation – Van Asten moved, seconded by Nettekoven to approve the final plan design received 12/2/25 from Jeremy Freund and forward it to DATCP for their review and approval.
5. Oneida Nation Contract – Meeting on 11/18/25 with Oneida Nation representatives was productive, they are revising the agreement and will forward for our review. We need to communicate with them when we are working on tribal land in advance and get prior approval.

NEW BUSINESS

1. 2025 Corridor violations – Objects in corridor easement found in 2025 inspections. Violation letters need to be sent based on Chapter 88/ATCP 48 requirements of violations of objects in corridors and removal of the same. Haen Drive violations will be based on the City of Kaukauna's setback requirement of 50'. The City of Kaukauna has confirmed they will support the enforcement of the violations. Eugene Grundy and Justin Geise are also included. Christensen will confirm with Legal Counsel the direction the Board needs to follow for these violations.
2. 2026 Regular meeting schedule – The meetings in April and November, 2026 due to elections being held on the first Tuesday the hall is not available. The Board meetings will be scheduled for the following: Thursday, April 9, 2026 and Thursday, November 5, 2026, all other dates will remain the first Tuesday of the month.

Review of Invoices/Financial Report – Vander Heiden moved, seconded by Nettekoven to accept the 2025 November Financial Report.

The next regular meeting date will be Tuesday, January 6, 2026 at 8:30 a.m. at the Town of Osborn.

Legal Drain Connection Applications Received: none

Vander Heiden moved, seconded by Van Eperen to adjourn at 9:55 a.m.

Respectfully submitted,

Nancy J. Christensen
Administrative Assistant