

** MINUTES **
* * OUTAGAMIE COUNTY BOARD * *

Office of the County Clerk, March 14, 2017.

The Board met pursuant to adjournment, and was called to order by Chairperson Nooyen at 6:30 p.m. in the County Board Room, located at 410 South Walnut Street, Appleton, Wisconsin.

ROLL CALL: 34 present, 2 absent. Members present: Thompson, Miller, Grady, Patience, Gabrielson, Foss, Hammen, T. Krueger, J. Krueger, Lamers, Meyer, Wegand, De Groot, Vanden Heuvel, Croatt, Spears, Stueck, Thomas, Thyssen, Hagen, Klemp, Pleuss, Nooyen, Duncan, Culbertson, Sturn, Buchman, Griesbach, Clegg, VanderHeiden, O'Connor-Schevers, Rettler, Melchert, and Suprise. Member absents: McDaniel, Lemanski.

The Board Chairperson requested the Board's confirmation to excuse Supervisor McDaniel for the whole meeting and Supervisor Spears for a part of the meeting. No objections; so ordered. [Note: Supervisor Lemanski attended later in the meeting.]

The Pledge of Allegiance was led by Chairperson Nooyen.

MINUTES OF THE FEBRUARY 28, 2017 COUNTY BOARD MEETING

Supervisor Duncan moved, seconded by Supervisor Grady, to approve the minutes of the February 28, 2017, County Board meeting.

ROLL CALL: 31 aye, 3 abstain, 2 absent. MINUTES OF THE FEBRUARY 28, 2017, BOARD MEETING ARE APPROVED.

SPECIAL ORDER OF BUSINESS – None.

ESTABLISH ORDER OF THE DAY

Chair Nooyen requested unanimous consent to move the Closed Session to the last order of business. No objection; so ordered.

COMMUNICATIONS

Chairperson Nooyen reported on the following communications were placed on the desks:

- Organizational Meeting Memo – A reminder that the County Board meeting on April 18, 2017, will begin at 4 p.m.
- Articles regarding Dark Store issues. Chairperson Nooyen noted that this issue will be addressed at the Finance Committee and Legislative Audit/Human Resources Committee.
- Memo – Update regarding changes to Hortonville TIDs.
- Letter from Bruce Werschem regarding the Airport rental car lease agreements.
- Memo – iPad Training inquiry of the County Board. Chairperson Nooyen requested that those members needing additional training provide their requests to Legislative Services quickly.
- Memo regarding Outagamie County hosting a Legislative Forum on April 24.

- Thank You Note – Former Supervisor Kathy Groat’s son sent a thank you note to the County Board for the flowers received for his mother’s funeral.

Youth Government Day – Chairperson Nooyen thanked all who participated in Youth Government Day held in the morning. He noted that the day was very successful and that the success was due to those who helped with the event.

March 28, 2017 County Board Meeting Cancellation – Chairperson Nooyen noted that because of lack of significant business for the March 28 Meeting, the meeting will be cancelled. An official notice of the cancellation will be sent out next week. Standing committees will continue to meet their regularly scheduled meetings. The next County Board meeting, scheduled, will be April 18, 2017, at 4:00 p.m.

PUBLIC PARTICIPATION FOR A PERIOD OF FIFTEEN MINUTES (PERTINENT TO THE RESOLUTIONS OF THE DAY) – None.

Supervisor Lemanski attended the meeting.

APPOINTMENTS

County Executive Nelson nomination of Bill Calaway for appointment to the Local Emergency Planning Committee; said term expiring June, 2018.

Supervisor Thyssen moved, seconded by Supervisor Griesbach, for confirmation of the above-listed appointment.

Supervisor VanderHeiden noted that Mr. Calaway is a first responder with the Town of Vandenbroek fire department, not the Town of Freedom fire department, as noted in the appointment letter from the County Executive.

ROLL CALL: 35 aye, 1 absent. APPOINTMENT OF BILL CALAWAY TO THE LOCAL EMERGENCY PLANNING COMMITTEE IS CONFIRMED.

REPORT BY THE COUNTY EXECUTIVE

County Executive Thomas Nelson congratulated the following supervisors on their birthdays: Supervisor Keith Suprise (March 14), Deb VanderHeiden (March 29), and Justin Krueger (April 9). A round of applause was given and the County Board sang “Happy Birthday” to Supervisor Suprise.

Executive Nelson reported the following:

- *Airport - American Airlines to begin service July 5* - Two flights daily to Chicago O’Hare. This provides additional choices when flying ATW. Many businesses visiting the region today have American agreements and can now more easily access the region via ATW. Thanks were given to ATW staff and to County Board Supervisors who attended yesterday’s celebration. *Aircraft Rescue & Fire Fighting Facility (ARFF)* - Working with FVTC proposing regional ARFF. Airport & FVTC have met with local and federal FAA, as well as federal and state legislators. Universal support has been provided for the concept. *Airport*

Sustainability Program - Pursuit of a net-zero terminal by the year 2030 continues.

- **Parks** - Grand Chute Youth Baseball investing approximately \$20,000 into Plamann baseball diamonds. Architectural plans for the Plamann Lake concession stand expansion are nearly complete. RFP to be issued by April. On April 29, Mosquito Hill will host “*Cash in your Attic*,” a fundraiser to assist Mosquito Hill. Everyone is invited to donate antiques or vintage items for auction. Tickets are \$40 per person or \$75 per couple.
- **Maintenance** - Contracts are in place for downtown expansion project utility prep. We Energies crews will relocate electric and gas lines in April. Additional crews will be on site to cap the water main. The work will have minimal impact on parking. The RFP for the expansion is posted. Bids are due April 17, with the goal of having a contract in place by May 12. A pre-bid site visit will occur March 21 from 9 a.m. to noon.
- **Human Resources** - The Employee Handbook is under review with the Legislative/Audit & Human Resources Committee, with final version expected to go to the Board for an April 18 vote. Implementation of a new system to manage job postings and applications continues. Transition to the new system is expected to commence in April. Afterward applications must be received online via *NeoGov*, allowing hiring managers real-time access to applicant information. Planning is underway for the April 27 *Take Your Child to Work Day*. The focus will be on Brewster Village, Land Conservation and UW Extension, in order to provide participants with detailed insights into county operations.
- **Highway** – The following construction update was provided on highway projects: *CTH ZZ – CTH Z to East County Line* - Work continues with McMahon on final design, WDNr permits, and utility coordination with City of Kaukauna. Real estate acquisition process continues. Construction planned for summer/fall. *CTH JJ – CTH E to Lightning Drive*- Work continues with OMNNI on final design plans, specifications, and estimates. Concrete pavement bid has been awarded and utility relocation is in progress. Road Reconstruction planned for spring/summer 2017. *Van Patten Bridge (Old CTH P)*- Pfeifer Bros. Construction Co. to remove concrete piers from the river. Highway crews will remove abutments & restore shoreline next summer. *CTH CA/College Ave* - Survey work by OMNNI Associates underway. DOT/DNR wetland delineation complete. Maintenance agreements with Towns of Grand Chute and Greenville in place. *CTH A – STH 76 to STH 47* - Work continues with OMNNI on final plans, specifications, and estimates. County to negotiate real estate acquisition. Construction planned for 2019, 2020, and 2021. *CTH N – Evergreen Drive to CTH E* - Reclaim, shape, and pave. Concrete deck overlay on Apple Creek Bridge. Detour of CTH N to CTH OO to STH 55 to CTH E to CTH N. *CTH OO/STH 47* - Construction scheduled for 75 calendar days this summer. CTH OO storm sewer rehabilitation, traffic signal upgrade, and asphalt pavement overlay planned concurrent with roundabout construction project. *CTH CE Traffic Study* - Intersection modifications, traffic signal installations, roundabout, speed limit modifications. Final report Feb. 10, 2017. Staff to develop implementation plan, including signage. *WDOT Rural Mowing Pilot Project* - Outagamie County is the only county in the northeast region piloting rural mowing and vegetation control policies. State and county officials are experimenting with policies to make highways safe, eradicate highway corridors of invasive species, and reduce maintenance costs. Crews are mowing 15 foot pass on rural two-lane state highways. *Seasonal Weight Limits* - Went into effect on Feb. 20. *Maintenance Agreements*- Currently, we have 15 of 24 municipalities at \$1,200 per mile.
- **Legislative Services** - Thanks were extended to staff, Chairman Nooyen, and supervisors who

participated in today's Youth in Government exercise. Students from Kimberly, Hortonville, Shiocton, and Freedom High Schools participated.

- Sheriff - Sergeant Chris Hammen has been named *Homicide Investigator of the Year* by the Wisconsin Association of Homicide Investigators Board of Directors. The award will be presented to Hammen at the Annual Training Conference for Homicide Investigators on April 20, at the American Club in Kohler. Hammen has been an employee with the Outagamie County Sheriff's Department since May 1991, having served in the Investigative Division since 1999. Congratulations were extended to Sgt. Hammen.
- Recycling & Solid Waste - Special commendation was given Bill Long and his team. Landfill staff battled Mother Nature last week with gale-force winds that scattered a significant inventory of plastic film and assorted debris across the area upwind of the facility. The team mobilized quickly and activated clean-up crews in short order.

During question and answer, discussion took place regarding revenues for contract beds at the Justice Center and the decline in average daily lock up rate.

REPORT AND PRESENTATION OF COUNTY LOBBYIST

County Lobbyist Mark Wadium reported:

- Airport/ARFF Project - Lobbyist said he has continued working with Airport Director Weber on the Aircraft Rescue and Fire Fighter training, ARFF, project. Airport Lobby day was 3-7-17 in Madison. Lobbyist arranged meetings for Director Weber with State Legislators from Fox Valley area.
- County Nursing Home Day - Lobbyist worked with Brewster Village Director Hinkley for County Nursing Home Lobby day 3-8-17. Lobbyist arranged meetings with Legislators from Fox Valley area.
- State Budget Schedule - State Budget Schedule out. The Lobbyist posted most up to date information on upcoming agency briefings and public hearings. Lobbyist will attend and monitor upcoming state budget activities of Joint Finance Committee.
- NACo - Lobbyist visited all 10 members of the Wisconsin Delegation to discuss the ARFF project, Federal Budget, Medicaid, Protecting Tax Exempt Municipal Bonds, Opioid problems. During NACo, Lobbyist attended meeting of Telecommunications Steering Committee. Committee members talked about the FCC regulation rate cap on amount inmates can be charged on jail phone calls. With the shift in leadership, FCC has changed this and it sounds like counties who were charging over that amount can continue. Committee also talked about Cell Towers. Old technology design was that companies would put up, for example, 100 tall cell towers, up to 199 feet in height, to provide coverage for a county. The new concept is that a cell company would put up as many as 700 shorter cell sites. Instead of building 199 foot tall tower, companies would put up small cell phone repeaters on public street lights and buildings. Florida is still trying to reach a compromise on private company use of public structures. Virginia said they reached a compromise between the industry and local governments for access.

During question and answer, discussion took place on the State's Transportation budget, proposed increase by the Governor of transportation funding for local units of government; concerns about borrowing for transportation and that the State might reduce that borrowing,

which in turn would reduce local units of government receiving additional transportation funding; cell towers and whether local governing units could collect rent; and guaranteed access to public infrastructure as part of the original drafts in other states.

UNFINISHED BUSINESS – None.

NEW BUSINESS

Resolution No. 154—2016-17 – Finance Committee. Support the Recount Reform Bill which allows only aggrieved parties to petition for a recount, allows the Wisconsin Elections Commission to be reimbursed for any costs incurred in a recount, extends the time to submit recount costs from 30 to 45 days, shortens the recount petition deadline by two days to protect Wisconsin's Electoral College votes, and gives the county board of canvassers an additional day to begin their recount.

Supervisor Stueck moved, seconded by Supervisor Sturn, for adoption.

ROLL CALL: 33 aye, 2 nay, 1 absent. RESOLUTION NO. 154—2016-17 IS ADOPTED.

Resolution No. 155—2016-17 – Finance Committee. Approve all excess or deficiency of revenues, over/under expenditures, and unexpended appropriations of various accounts reverting to the County's General Fund, or from the General Fund, as of December 31, 2016, with exceptions and as noted in the detailed attachments to the resolution.

Supervisor Sturn moved, seconded by Supervisor Stueck, for adoption.

ROLL CALL: 35 aye, 1 absent. RESOLUTION NO. 155—2016-17 IS ADOPTED.

Supervisor Sturn moved, seconded by Supervisor Hagen, to reconsider the resolution for lock in.

ROLL CALL to reconsider: 35 aye, 1 absent. RESOLUTION NO. 155—2016-17 IS RECONSIDERED.

ROLL CALL to adopt & lock in: 35 aye, 1 absent. RESOLUTION NO. 155—2016-17 IS ADOPTED.

Supervisor Spears left the meeting.

Resolution No. 156—2016-17 – Finance Committee. Go on record in support of the Village of Hortonville's Project Plan for the Territory & Project Plan Amendment of Tax Incremental District No. 3, as detailed in the attached, and recommend that the representative of Outagamie County on the Village of Hortonville's TIF Board of Review vote in favor of the Village of Hortonville's Project Plan for the Territory & Project Plan Amendment of TID No. 3 plan.

Supervisor Griesbach moved, seconded by Supervisor Croatt, for adoption.

ROLL CALL: 34 aye, 2 absent. RESOLUTION NO. 156—2016-17 IS ADOPTED.

Resolution No. 157—2016-17 – Finance Committee. Go on record in support of the Village of Hortonville's Project Plan for the Creation of Tax Incremental District No. 4, as detailed in the attached, and recommend that the representative of Outagamie County on the Village of Hortonville's TIF Board of Review vote in favor of the Village of Hortonville's Project Plan for the Creation of TID No. 4 plan.

Supervisor Stueck moved, seconded by Supervisor Buchman, for adoption.

ROLL CALL: 34 aye, 2 absent. RESOLUTION NO. 157—2016-17 IS ADOPTED.

Resolution No. 158—2016-17 – Finance Committee. Go on record in support of the Village of Hortonville's Project Plan for the Creation of Tax Incremental District No. 5, as detailed in the attached, and recommend that the representative of Outagamie County on the Village of Hortonville's TIF Board of Review vote in favor of the Village of Hortonville's Project Plan for the Creation of TID No. 5 plan.

Supervisor Miller moved, seconded by Supervisor Stueck, for adoption.

ROLL CALL: 34 aye, 2 absent. RESOLUTION NO. 158—2016-17 IS ADOPTED.

Resolution No. 159—2016-17 – Property, Airport, Recreation & Economic Development Committee. Authorize the Outagamie County Highway Department to complete the drainage ditch improvement work at Plamann Park for an estimated amount of \$130,000 as noted on the attached fiscal note.

Supervisor Culbertson moved, seconded by Supervisor De Groot, for adoption.

ROLL CALL: 34 aye, 2 absent. RESOLUTION NO. 159—2016-17 IS ADOPTED.

Resolution No. 160—2016-17 – Legislative/Audit & Human Resources Committee. Authorize upgrading the Maintenance Supervisor position to Maintenance Manager moving from pay grade 12 of the AS&P Wage Schedule to pay grade 14 as noted on the attached fiscal note and attachment.

Supervisor T. Krueger moved, seconded by Supervisor Foss, for adoption.

ROLL CALL: 34 aye, 2 absent. RESOLUTION NO. 160—2016-17 IS ADOPTED.

Resolution No. 161—2016-17 – Legislative/Audit & Human Resources Committee. Authorize upgrading the Custodial Supervisor position from a pay grade 8 of the AS&P Wage Schedule to pay grade 9 as noted on the attached fiscal note and attachment.

Supervisor Thyssen moved, seconded by Supervisor Griesbach, for adoption.

ROLL CALL: 34 aye, 2 absent. RESOLUTION NO. 161—2016-17 IS ADOPTED.

Resolution No. 162—2016-17 – Legislative/Audit & Human Resources Committee. Approve Administrative Rule 17-01, as attached, amending all Personnel Manuals by changing all reference to hours “worked” to hours “paid” and to remove the 45 hour requirement and consistently apply 40 hours across all positions.

Supervisor Thyssen requested that Resolution No. 162 be held in committee. No objection; so ordered.

Resolution No. 163—2016-17 – Highway, Recycling & Solid Waste Committee. Designates April 3 through April 7, 2017 as “Work Zone Safety Awareness Week” in Outagamie County.

Supervisor De Groot moved, seconded by Supervisor Buchman, for adoption.

ROLL CALL: 34 aye, 2 absent. RESOLUTION NO. 163—2016-17 IS ADOPTED.

REPORTS – None

CLOSED SESSION: PURSUANT TO SEC. 19.85(1) (E), WIS. STATUTES DELIBERATING OR NEGOTIATING A PUBLIC AIRPORT CONTRACT WHERE COMPETITIVE OR BARGAINING REASONS REQUIRE A CLOSED SESSION

Supervisor Culbertson moved, seconded by Supervisor Grady, to enter closed session.

ROLL CALL to enter closed session: 33 aye, 1 nay, 2 absent. MOTION CARRIED.

END CLOSED SESSION

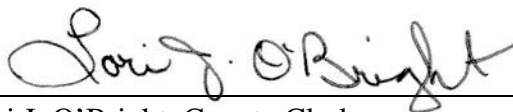
Supervisor Thyssen moved, seconded by Supervisor Thomas, to end closed session.

ROLL CALL to end closed session: 34 aye, 2 absent. MOTION CARRIED.

As noted above, Chairperson Nooyen reported the second meeting in March is cancelled unless something unexpected occurs. A cancellation notice will be sent.

Supervisor Vander Heiden moved, seconded by Supervisor Wegand, to adjourn until April 18, 2017, at 4:00 p.m. (unless a second meeting in March occurs; March 28, 2017, at 6:30 p.m.)

The meeting adjourned at 7:46 p.m.



Lori J. O'Bright, County Clerk