

**** MINUTES ****
*** * OUTAGAMIE COUNTY BOARD * ***

Office of the County Clerk, November 6, 2017.

The Board met pursuant to adjournment, and was called to order by Chairperson Nooyen at 5:30 p.m. in the County Board Room, located at 410 South Walnut Street, Appleton, Wisconsin.

ROLL CALL: 28 present, 8 absent. Members present: Thompson, Miller, Grady, Patience, Gabrielson, Foss, Hammen, J. Krueger, Lamers, Meyer, McDaniel, De Groot, Lemanski, Spears, Stueck, Thomas, Thyssen, Hagen, Pleuss, Nooyen, Culbertson, Sturn, Buchman, Clegg, VanderHeiden, O'Connor-Schevers, Rettler, and Suprise. Member absent: T. Krueger, Wegand, Vanden Heuvel, Croatt, Klemp, Duncan, Griesbach, and Melchert.

The Board Chairperson requested the Board's confirmation to excuse Supervisors T. Krueger, Wegand, Vanden Heuvel, Croatt, Klemp, Duncan, Griesbach, and Melchert. No objections; so ordered.

The Pledge of Allegiance was led by Chairperson Nooyen and he requested that members observe a moment of silence for veterans who have passed and current veterans.

Chairperson Nooyen requested that those County Board supervisors who served in the military to stand and be recognized. A round of applause was given.

SPECIAL ORDER OF BUSINESS - None.

ESTABLISH ORDER OF THE DAY

Chair Nooyen requested unanimous consent to allow Finance Director Brian Massey to answer questions regarding the 2018 County Executive Budget and Finance Committee budget amendments. Voice vote carried unanimously.

2018 COUNTY EXECUTIVE BUDGET - The Finance Committee moves for adoption of the 2018 County Executive Budget as amended by the Finance Committee (see Final Finance Committee 2018 Executive Budget Amendments Worksheet).

In order to expedite the meeting, Chairperson Nooyen requested unanimous consent to group the resolutions for roll calls for New Position Changes by department, unless a supervisor wanted a resolution separated out from the combined roll call. Voice vote carried unanimously.

Supervisor Sturn moved, seconded by Supervisor Stueck, for adoption of the 2018 County Executive Budget as amended by the Finance Committee.

Budgets were taken up in the order, by committee, as listed in the order of the agenda.

Legislative/Audit and Human Resources Committee

New Position Requests - 2018 Budget - table was included in the packet.

Airport:

Resolution No. 82—2017-18- Legislative/Audit & Human Resources Committee. Authorize and approve of amending the TABLE OF ORGANIZATION FOR THE AIRPORT COST CENTER, 5000110, by creating (9) part-time Casual Call Employee Maintenance positions effective January 1, 2018.

Supervisor Lemanski moved, seconded by Supervisor Hagen, for adoption of the above listed resolution.

ROLL CALL: 28 aye, 8 absent. RESOLUTION NO. 82—2017-18 IS ADOPTED.

Brewster Village:

Resolution No. 83—2017-18- Legislative/Audit & Human Resources Committee. Authorize and approve of amending the TABLE OF ORGANIZATION FOR THE BREWSTER VILLAGE COST CENTER, 5017665, by creating (1) part-time Social Worker position effective January 1, 2018.

Resolution No. 84—2017-18- Legislative/Audit & Human Resources Committee. Authorize and approve of amending the TABLE OF ORGANIZATION FOR THE BREWSTER VILLAGE COST CENTER, 5017665, by creating (1) full-time Reception Assistant position effective January 1, 2018.

Resolution No. 85—2017-18- Legislative/Audit & Human Resources Committee. Authorize and approve of amending the TABLE OF ORGANIZATION FOR THE BREWSTER VILLAGE COST CENTER, 5017665, by eliminating (1) full-time Account Associate, and by creating (1) full-time Employee Relations Specialist position effective January 1, 2018.

Supervisor Patience moved, seconded by Supervisor J. Krueger, for adoption of Resolution Nos. 83-85.

ROLL CALL: 28 aye, 8 absent. RESOLUTION NOS. 83-85—2017-18 ARE ADOPTED.

County Clerk:

Resolution No. 86—2017-18- Legislative/Audit & Human Resources Committee. Authorize and approve of amending the TABLE OF ORGANIZATION FOR THE COUNTY CLERK'S OFFICE COST CENTER, 1001800, by eliminating (1) full-time Deputy Clerk Assistant, and by creating (2) part-time Deputy Clerk Assistant positions effective January 1, 2018.

Supervisor Spears moved, seconded by Supervisor Grady, for adoption of the above listed resolution.

ROLL CALL: 28 aye, 8 absent. RESOLUTION NO. 86—2017-18 IS ADOPTED.

Health & Human Services:

Resolution No. 87—2017-18 - Legislative/Audit & Human Resources Committee. Authorize and approve of amending the TABLE OF ORGANIZATION FOR THE HEALTH AND HUMAN SERVICES DEPARTMENT COST CENTER, 2065010, by creating (1) full-time Medicaid Quality Assurance Specialist position effective January 1, 2018.

Resolution No. 88 —2017-18 - Legislative/Audit & Human Resources Committee. Authorize and approve of amending the TABLE OF ORGANIZATION FOR THE HEALTH & HUMAN SERVICES COST CENTER, 2066090, by creating (1) full-time Home Consultant III position effective January 1, 2018.

Resolution No. 89—2017-18 - Legislative/Audit & Human Resources Committee. Authorize and approve of amending the TABLE OF ORGANIZATION FOR THE HEALTH & HUMAN SERVICES COST CENTER, 2062040, by creating (1) part-time Human Services Specialist I, II, III position effective January 1, 2018.

Resolution No. 90—2017-18 - Legislative/Audit & Human Resources Committee. Authorize and approve of amending the TABLE OF ORGANIZATION FOR THE HEALTH & HUMAN SERVICES COST CENTER, 2065010, by eliminating (21) full-time and (2) part-time Support Specialist III positions and creating (21) full-time and (2) part-time Senior Support Specialist positions effective January 1, 2018.

Resolution No. 91—2017-18 - Legislative/Audit & Human Resources Committee. Authorize and approve of amending the TABLE OF ORGANIZATION FOR THE HEALTH & HUMAN SERVICES COST CENTER, 2062040, by creating (1) full-time Social Worker I-V position effective January 1, 2018.

Resolution No. 92—2017-18 - Legislative/Audit & Human Resources Committee. Authorize and approve of amending the TABLE OF ORGANIZATION FOR THE HEALTH & HUMAN SERVICES COST CENTER, 2065010, by creating (1) full-time System Analyst position effective January 1, 2018.

Supervisor Suprise moved, seconded by Supervisor Gabrielson, for adoption of Resolution Nos. 87-92.

ROLL CALL: 28 aye, 8 absent. RESOLUTION NOS. 87-92—2017-18 ARE ADOPTED.

Highway:

Resolution No. 93—2017-18 - Legislative/Audit & Human Resources Committee. Authorize and approve of amending the TABLE OF ORGANIZATION FOR THE HIGHWAY DEPARTMENT COST CENTER, 6008003, by eliminating (1) full-time Mechanic position, by eliminating (1) full-time Equipment Operator III position, and by creating (1) full-time Shop Foreman position effective January 1, 2018.

Supervisor De Groot moved, seconded by Supervisor McDaniel, for adoption of the above listed resolution.

ROLL CALL: 28 aye, 8 absent. RESOLUTION NO. 93—2017-18 IS ADOPTED.

Human Resources:

Resolution No. 94—2017-18 - Legislative/Audit & Human Resources Committee. Authorize and approve of amending the TABLE OF ORGANIZATION FOR THE HUMAN RESOURCES DEPARTMENT COST CENTER, 1006000, by eliminating (1) full-time Learning & Development Specialist position, and by creating (1) full-time HR Operations Manager position effective January 1, 2018.

Resolution No. 95—2017-18 - Legislative/Audit & Human Resources Committee. Authorize and approve of amending the HUMAN RESOURCES TABLE OF ORGANIZATION for position title changes in Brewster Village and Development & Land Services, as listed in the resolution.

Supervisor Thyssen moved, seconded by Supervisor Spears, for adoption of Resolution Nos. 94-95.

ROLL CALL: 28 aye, 8 absent. RESOLUTION NOS. 94-95—2017-18 ARE ADOPTED.

Information Technology:

Resolution No. 96—2017-18 - Legislative/Audit & Human Resources Committee. Authorize and approve of amending the TABLE OF ORGANIZATION FOR THE INFORMATION TECHNOLOGY DEPARTMENT COST CENTER, 1005900, by creating (1) full-time Network Systems Technician position effective January 1, 2018.

Supervisor Sturn moved, seconded by Supervisor Miller, for adoption of the above listed resolution.

ROLL CALL: 28 aye, 8 absent. RESOLUTION NO. 96—2017-18 IS ADOPTED.

Land Conservation:

Resolution No. 97—2017-18 - Legislative/Audit & Human Resources Committee. Authorize and approve of amending the TABLE OF ORGANIZATION FOR THE LAND CONSERVATION COST CENTER, 1008200, by eliminating (4) full-time Land Conservation Technician II positions, and by creating (4) full-time Engineering Technician positions and approve of amending the TABLE OF ORGANIZATION FOR THE LAND CONSERVATION COST CENTER, 2090300, by eliminating (1) full-time Land Conservation Technician II position, and by creating (1) full-time Engineering Technician positions effective January 1, 2018.

Supervisor Surprise moved, seconded by Supervisor VanderHeiden, for adoption of the above listed resolution.

ROLL CALL: 28 aye, 8 absent. RESOLUTION NO. 97—2017-18 IS ADOPTED.

Parks:

Resolution No. 98—2017-18 - Legislative/Audit & Human Resources Committee. Authorize and approve of amending the TABLE OF ORGANIZATION FOR THE PARKS DEPARTMENT COST CENTER, 1006200, by creating (2) full-time Seasonal Worker Concession positions effective May 28, 2018.

Resolution No. 99—2017-18 - Legislative/Audit & Human Resources Committee. Authorize and approve of amending the TABLE OF ORGANIZATION FOR THE PARKS DEPARTMENT COST CENTER, 1006200 by creating (1) full-time Seasonal Worker Operational position effective May 28, 2018.

Supervisor Hagen moved, seconded by Supervisor Culbertson, for adoption of Resolutions Nos. 98-99.

ROLL CALL: 28 aye, 8 absent. RESOLUTION NOS. 98-99—2017-18 ARE ADOPTED.

Register of Deeds:

Resolution No. 100—2017-18 - Legislative/Audit & Human Resources Committee. Authorize and approve of amending the TABLE OF ORGANIZATION FOR THE REGISTER OF DEEDS COST CENTER, 1007200, by eliminating (1) full-time Support Specialist IV and by creating (1) full-time Junior Deputy Register of Deeds position effective January 1, 2018.

Supervisor Melchert moved, seconded by Supervisor J. Krueger, for adoption of the above listed resolution.

ROLL CALL: 28 aye, 8 absent. RESOLUTION NO. 100—2017-18 IS ADOPTED.

Sheriff:

Resolution No. 101—2017-18 - Legislative/Audit & Human Resources Committee. Authorize and approve of amending the TABLE OF ORGANIZATION FOR THE SHERIFF'S DEPARTMENT COST CENTER, 1008007, by creating (1) full-time Law Enforcement Specialist position effective January 1, 2018.

Resolution No. 102—2017-18 - Legislative/Audit & Human Resources Committee. Authorize and approve of amending the TABLE OF ORGANIZATION FOR THE SHERIFF'S DEPARTMENT COST CENTER, 1008007, by creating (2) full-time Patrol Officer positions effective January 1, 2018.

Resolution No. 103—2017-18 - Legislative/Audit & Human Resources Committee. Authorize and approve of amending the TABLE OF ORGANIZATION FOR THE SHERIFF'S DEPARTMENT COST CENTER, 1008013, by eliminating (2) full-time Communication Shift Supervisor positions effective January 1, 2018.

Resolution No. 104—2017-18 - Legislative/Audit & Human Resources Committee. Authorize and approve of amending the TABLE OF ORGANIZATION FOR THE SHERIFF'S DEPARTMENT COST CENTER, 1008007, by eliminating (1) full-time Staff Sergeant position, and by creating (1) full-time Lieutenant position effective April 15, 2018.

Supervisor Patience moved, seconded by Supervisor Foss, for adoption of Resolution Nos. 101-104.

Supervisor Thyssen, seconded by Supervisor Spears, to amend Resolution Nos. 101 and 102 to add on line 9 after the word “ORGANIZATION”, the words, “AND SUNSET CHART”.

ROLL CALL to amend: 28 aye, 8 absent. RESOLUTION NOS. 101-102 ARE AMENDED.

ROLL CALL: 28 aye, 8 absent. RESOLUTION NOS. 101-102 ARE ADOPTED AS AMENDED, RESOLUTION NOS. 103-104—2017-18 ARE ADOPTED.

UW Extension:

Resolution No. 105—2017-18 - Legislative/Audit & Human Resources Committee. Authorize and approve of amending the TABLE OF ORGANIZATION FOR THE UW EXTENSION DEPARTMENT COST CENTER, 1008500, by eliminating (1) part-time Seasonal Horticulture Assistant position and by creating (1) part-time Horticulture Assistant position effective January 1, 2018.

Supervisor Surprise moved, seconded by Supervisor O’Connor-Schevers, for adoption of the above listed resolution.

ROLL CALL: 27 aye, 1 abstain, 8 absent. RESOLUTION NO. 105—2017-18 IS ADOPTED.

No additional amendments were offered on the budgeted under the Legislative/Audit and Human Resources Committee.

Agriculture, Extension Education, Zoning and Land Conservation Committee

No amendments were offered.

Public Safety Committee

No amendments were offered.

Health and Human Services Committee

No amendments were offered.

Highway and Solid Waste Committee

No amendments were offered.

Property, Airport, Recreation & Economic Development Committee

No amendments were offered.

Finance Committee

No additional amendments were offered from the table presented to the County Board in their packets.

Independent Supervisor Amendments to the 2018 County Executive Budget.

No independent supervisor amendments were made to change the 2018 County Executive Budget as amended by the Finance Committee.

ROLL CALL to adopt the 2018 County Executive Budget as amended: 28 aye, 8 absent.
2018 COUNTY EXECUTIVE BUDGET IS ADOPTED AS AMENDED BY THE FINANCE COMMITTEE.

Supervisor Sturn moved, seconded by Supervisor Pleuss, to reconsider the budget for lock in.

ROLL CALL to reconsider: 28 aye, 8 absent. 2018 COUNTY EXECUTIVE BUDGET AS AMENDED BY THE FINANCE COMMITTEE IS RECONSIDERED.

ROLL CALL to adopt the 2018 County Executive Budget as amended & lock in: 28 aye, 8 absent. 2018 COUNTY EXECUTIVE BUDGET AS AMENDED BY THE FINANCE COMMITTEE IS ADOPTED & LOCKED IN.

ROLL CALL for County Board Supervisors who would like a printed final 2018 Adopted Budget (Note that the 2018 Adopted Budget will be posted online):

ROLL CALL for printed 2018 Adopted Budget: 2 aye, 26 nay, 8 absent.

Supervisor J. Krueger reported he voted incorrectly; he requested his vote be changed to nay.

ROLL CALL for printed 2018 Adopted Budget: 1 aye, 27 nay, 8 absent.

Finance Committee - continued

Resolution No. 106—2017-18 - Finance Committee. Enabling Tax Levy Resolution for 2017, collected in 2018.

Supervisor Sturn moved, seconded by Supervisor Stueck, for adoption.

ROLL CALL: 28 aye, 8 absent. RESOLUTION NO. 106—2017-18 IS ADOPTED.

Supervisor Sturn moved, seconded by Supervisor Thyssen, to reconsider for the purpose of lock-in.

ROLL CALL to reconsider: 28 aye, 8 absent. RESOLUTION NO. 106—2017-18 IS RECONSIDERED.

ROLL CALL to adopt & lock in: 28 aye, 8 absent. RESOLUTION NO. 106—2017-18 IS ADOPTED & LOCKED IN.

Chairperson Nooyen thanked everyone involved in the 2018 Budget process including: County Executive Office Craig Moser, Finance Director Brian Massey, committee chairs and members

who attended the August departmental reviews with the County Executive and who attended the jurisdictional budget meetings, Supervisor Hagen, Finance Committee members, and Legislative Services Kathy Ciske and Sue Diehl for their work on the Finance Committee minutes.

The following items are pertinent to regular business and the 2017 budget.

MINUTES OF THE OCTOBER 24, 2017 COUNTY BOARD AND PUBLIC BUDGET HEARING MEETINGS

Supervisor Grady moved, seconded by Supervisor Buchman, to approve the minutes of the October 24, 2017, County Board meeting.

ROLL CALL: 27 aye, 1 abstain, 8 absent. MINUTES OF THE OCTOBER 24, 2017, BOARD MEETING ARE APPROVED.

COMMUNICATIONS

Communications Referral List – included in the packet.

Chairperson Nooyen reported the following additional communications were placed on the supervisors desks:

- County Board Holiday Party invitation
- Memo regarding mandatory enrollment for County health insurance with a list of alternative sessions that County Board supervisors could attend. As County Board supervisors are employees, every supervisor must opt out of the health insurance options.
- Health & Human Services position information pertinent to Resolution No. 90
- Information regarding the Veterans Day Ceremony, which will be held Saturday in front of the County Administration Building

Chairperson Nooyen additionally reported the County Clerk's Office has ballot access documents for all County Board supervisor incumbents. If a supervisor is not seeking re-election, then the incumbent needs to file a Notification of Non-candidacy.

PUBLIC PARTICIPATION FOR A PERIOD OF FIFTEEN MINUTES (PERTINENT TO THE RESOLUTIONS OF THE DAY) - None.

APPOINTMENTS - None.

REPORT BY THE COUNTY EXECUTIVE

Chairperson Nooyen reported that the County Executive would not be reporting out at the meeting.

REPORT AND PRESENTATION OF COUNTY LOBBYIST

Chairperson Nooyen reported that County Lobbyist Mark Wadium would not be reporting out at the meeting.

UNFINISHED BUSINESS - None.

NEW BUSINESS

Ordinance No. Z-6—2017-18 – Agriculture, Extension Education, Zoning & Land Conservation Committee. Recommend adoption of the petition of Julio De Arteaga to rezone Lot 2 Certified Survey Map 7420 totaling approximately 7 acres in the Town of Center from the General Agriculture District to the Industrial District, as depicted on the attached review and map.

Supervisor Suprise moved, seconded by Supervisor Vander Heiden, for adoption.

ROLL CALL: 28 aye, 8 absent. ORDINANCE NO. Z-6—2017-18 IS ADOPTED.

Ordinance No. Z-7—2017-18 – Agriculture, Extension Education, Zoning & Land Conservation Committee. Recommend the proposed Amendment to the Outagamie County Comprehensive Plan of Lot 2 Certified Survey Map 7420 totaling approximately 7 acres in the Town of Center from the Agriculture District to the Industrial District, as depicted on the attached review and map.

Supervisor Melchert moved, seconded by Supervisor O'Connor-Schevers, for adoption.

ROLL CALL: 28 aye, 8 absent. ORDINANCE NO. Z-7—2017-18 IS ADOPTED.

Resolution No. 107—2017-18 – Finance Committee. Authorize and approve of transferring \$7,500 from the UW Fox Valley Purchased Services account to the Capital Outlay account as noted on the attached fiscal note.

Supervisor Stueck moved, seconded by Supervisor Miller, for adoption.

ROLL CALL: 28 aye, 8 absent. RESOLUTION NO. 107—2017-18 IS ADOPTED.

Supervisor Sturn moved, seconded by Supervisor Grady, to reconsider Resolution No. 107 for the purpose of lock in.

ROLL CALL to reconsider: 28 aye, 8 absent. RESOLUTION NO. 107—2017-18 IS RECONSIDERED.

ROLL CALL to adopt & lock in: 28 aye, 8 absent. RESOLUTION NO. 107—2017-18 IS ADOPTED & LOCKED IN.

Resolution No. 108—2017-18 - Property, Airport, Recreation & Economic Development Committee. Approve declining the creation of an oversight committee for the Airport hangar design.

Supervisor Culbertson moved, seconded by Supervisor Patience, for adoption.

ROLL CALL: 27 aye, 1 nay, 8 absent. RESOLUTION NO. 108—2017-18 IS ADOPTED.

REPORTS

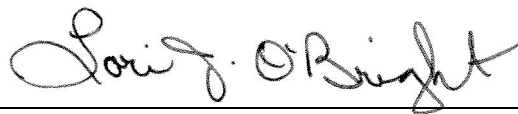
The following rezoning petition has been received by Timothy P. Roach, Zoning Administrator:

- Petitioner: Chad Reader
- Location: Town of Freedom
- Proposed Rezoning: 12.42 acres from the General Agricultural District to the Single Family Residential District and Multi-family Residential District
- Notice of public hearing concerning the above will take place at the Highway Garage, 1313 Holland Road (East Entrance) Appleton, Wisconsin, at 10:30 a.m. on November 14, 2017.

Chairperson Nooyen reported that the next meeting will be held December 12, 2017. The second meeting in November is not being called.

Supervisor Mc Daniel moved, seconded by Supervisor Lemanski, to adjourn until December 12, 2017, at 7:00 p.m.

The meeting adjourned at 5:59 p.m.

A handwritten signature in cursive script, reading "Lori O'Bright", written in black ink.

Lori O'Bright, County Clerk