

\*\* MINUTES \*\*  
\* \* OUTAGAMIE COUNTY BOARD \* \*

Office of the County Clerk, May 8, 2018.

The Board met pursuant to adjournment, and was called to order by Chairperson Nooyen at 7:00 p.m. in the County Board Room, located at 410 South Walnut Street, Appleton, Wisconsin.

ROLL CALL: 34 present, 1 vacant. Members present: Thompson, Miller, Grady, Patience, Gabrielson, Konetzke, Hammen, J. Krueger, Lamers, Dillenberg, Mc Daniel, De Groot, Peterson, Schroeder, Croatt, Spears, Marcks, Thomas, Thyssen, Hagen, Klemp, Iverson, Nooyen, Duncan, Culbertson, Sturn, Buchman, Griesbach, Clegg, VanderHeiden, O'Connor-Schevers, Rettler, Melchert, and Suprise. District vacant (District 8). Member absent: Wegand.

The Board Chairperson requested the Board's confirmation to excuse Supervisor Wegand. No objections; so ordered.

The Pledge of Allegiance was led by Chairperson Nooyen.

MINUTES OF THE APRIL 17, 2018 COUNTY BOARD MEETING

Supervisor Duncan moved, seconded by Supervisor Croatt, to approve the minutes of the April 17, 2018, County Board meeting.

Chairperson Nooyen noted a correction should be made on the minutes under adjournment; adjournment should be to 7:00 p.m. on May 8, 2018 at the bottom of the minutes. No objections; so ordered.

ROLL CALL: 34 aye, 1 vacant, 1 absent. MINUTES OF THE APRIL 17, 2018, BOARD MEETING AS CORRECTED ARE APPROVED.

SPECIAL ORDER OF BUSINESS

Supervisor Dan Gabrielson presented a PowerPoint regarding iPad usage (copy available in the County Clerk's Office). Supervisor Gabrielson discussed general usage of iPads, including supervisor responsibilities, email usage, password security, guidelines from the *Outagamie County Mobile Device Terms of Use Policy*, personal use, [iPad user guide](#) availability, DropBox usage, settings for securing screen orientation and WIFI set-ups (including security with public WIFIs), printing, and applications available for use. Supervisor Gabrielson reported that if supervisors needed further guidance, they should contact Legislative Services. Smaller group trainings could be provided for specific usage issues, and Supervisor Gabrielson reported he is available as well for questions.

Following the presentation, Chairperson Nooyen thanked Supervisor Gabrielson for lending his IT expertise to the County Board and for making the presentation. A round of applause was given.

Corporation Counsel Joe Guidote provided a PowerPoint (copy available in the County Clerk's Office) regarding the delineation of legislative and administrative functions. The PowerPoint was completed by Ronald S. Stadler, Gonzalez Saggio & Harlan LLP. Corporation Counsel Guidote covered the following topics: various forms of executive branch governments within Wisconsin counties, county executive duties, county board chair duties, supervisor responsibilities, basic county board functions, powers of the county board vs. executive powers, policy-making and legislative functions, planning functions, budgets, open meeting laws, public records issues, conflicts of interest, code of ethics responsibilities, how business flows through county government at the county board and executive levels, and debate decorum.

ESTABLISH ORDER OF THE DAY – No changes.

COMMUNICATIONS

Communications Referral List

Chairperson Nooyen reported the following additional communications were placed on the desks:

- Copies of the PowerPoints from the Special Orders of Business (iPad and County Government and Additional County Corporation Comments).
- County Executive Memo regarding information and meeting requests.
- WCA Convention Memo. Chairperson requested a roll call vote for intended attendance at the conference. Those who intended to attend were requested to vote aye, those unsure should vote abstain, those not attending nay.

ROLL CALL: 7 aye, 13 abstain, 14 nay, 1 vacant, 1 absent.

At the recess later, Supervisor Konetzke requested to change his nay vote to abstain.

ROLL CALL: 7 aye, 14 abstain, 13 nay, 1 vacant, 1 absent.

- Memo regarding picture taking of County Board supervisors (new supervisors). Chairperson Nooyen requested that those who would like their pictures re-taken raise their hand. Three supervisors noted that they wanted their photos re-taken.
- A letter of resignation was received by Tony Krueger, effective April 13, 2018. Supervisor Krueger moved out of the district/out of the county. Chairperson Nooyen is currently accepting applications for those interested in filling the unexpired term until a special election is held. Chairperson Nooyen reported that he has options for filling the vacancy. He could appoint for the entire term; however, he had decided not to appoint for the full term. Originally, he was going to call for a special election in November; however, because of timing for authorization of the special election and circulation of nomination papers, that is not feasible. Therefore, the special election will occur April 2019.
- Supervisors who had not turned in the following forms were provided the forms on their desks and requested to submit them as soon as possible to Legislative Services:
  - Human Resources Election of Coverage and Date Form
  - iPad Mobile Device Terms of Use Policy

PUBLIC PARTICIPATION FOR A PERIOD OF FIFTEEN MINUTES (PERTINENT TO THE RESOLUTIONS OF THE DAY) – None.

APPOINTMENTS

County Executive Nelson nomination for re-appointment of George Fickau (alternate), Roy Hegard and Bob Stadel to the Board of Adjustment-Zoning Ordinance; said terms expiring July 1, 2021.

Supervisor Thyssen moved, seconded by Supervisor Mc Daniel, for confirmation of the above-listed re-appointments.

ROLL CALL: 34 aye, 1 vacant, 1 absent. RE-APPOINTMENTS OF FICKAU ALTERNATE) HEGARD, AND STADEL TO THE BOARD OF ADJUSTMENT-ZONING ORDINANCE ARE CONFIRMED.

County Executive Nelson nomination for appointment of Mary Dorn, Kara Homan, Brian Massey, Dean Steingraber, Abe Weber to the Comprehensive Plan Steering Committee for terms to coincide with the duration of the project.

Supervisor Konetzke moved, seconded by Supervisor De Groot, for confirmation of the above-listed appointments.

ROLL CALL: 34 aye, 1 vacant, 1 absent. APPOINTMENTS OF DORN, HOMAN, MASSEY, STEINGRABER, AND WEBER TO THE COMPREHENSIVE PLAN STEERING COMMITTEE ARE CONFIRMED.

County Executive Nelson nomination for re-appointment of Dr. Brian Bezier, Barb Bocik, Maureen Budiac, Rosemary Davis, Brian Figy, Joe Guidote, Kelly Kohl, Kim Kurimski (nee Hernandez), Mitch Metropulos, Craig Moser, Thomas Nelson, Curt Nysted, Greg Peterson, Ryan Peterson, Connie Raether, Beth Robinson, Anne Strauch, Patrick Taylor, Lyle Verstegen, Bernard Vetrone, Melinda Tempelis, and the appointment of Carrie LaPlant and Chuck Stertz (alternate) to the Coordinating Council; said terms expiring April 30, 2020.

Supervisor Thyssen moved, seconded by Supervisor Patience, for confirmation of the above-listed re-appointments and appointments.

ROLL CALL: 34 aye, 1 vacant, 1 absent. RE-APPOINTMENTS OF BEZIER, BOCIK, BUDIAC, DAVIS, FIGY, GUIDOTE, KOHL, KURIMSKI (NEE HERNANDEZ), METROPULOS, MOSER, NELSON, NYSTED, G. PETERSON, R. PETERSON, RAETHER, ROBINSON, STRAUCH, TAYLOR, VERSTEGEN, VETRONE, TEMPELIS AND APPOINTMENT OF LAPLANT, STERTZ (ALTERNATE) TO THE COORDINATING COUNCIL ARE CONFIRMED.

County Executive Nelson nomination for appointment of Jerry Iverson and Kelly Schroeder to the Health & Human Services Board; said terms expiring Dec. 31, 2020.

Supervisor Woodzicka moved, seconded by Supervisor Gabrielson, for confirmation of the above-listed appointments.

Chairperson Nooyen called for a voice vote confirmation. VOICE VOTE UNANIMOUS. APPOINTMENTS OF IVERSON AND SCHROEDER TO THE HEALTH & HUMAN SERVICES BOARD ARE CONFIRMED.

County Executive Nelson nomination for re-appointment of Nadine Miller (alternate), Dan Rettler and Kevin Sturn to the East Central Wisconsin Regional Planning Commission; said terms expiring April 2020.

Supervisor Hagen moved, seconded by Supervisor Suprise, for confirmation of the above-listed re-appointments.

ROLL CALL: 34 aye, 1 vacant, 1 absent. RE-APPOINTMENTS OF MILLER (ALTERNATE), RETTLER AND STURN TO THE EAST CENTRAL WISCONSIN REGIONAL PLANNING COMMISSION ARE CONFIRMED.

County Executive Nelson nomination for re-appointment of Brad Bastian, Jeremy Freund, Mary Hammen, Terri Lison, Tim Roach, Thomas Rooney, Andy Rowell, Sarah Van Camp, Julie Vanden Acker, Trent Woelfel, David Yurk, and for appointment of Lt. Jeff Dietzen to the Land Information Council; said terms expiring April 2020.

Supervisor VanderHeiden moved, seconded by Supervisor Rettler, for confirmation of the above-listed re-appointments and appointment.

ROLL CALL: 34 aye, 1 vacant, 1 absent. RE-APPOINTMENTS OF BASTIAN, FREUND, HAMMEN, LISON, ROACH, ROONEY, ROWELL, VAN CAMP, VANDEN ACKER, WOELFEL, YURK AND APPOINTMENT OF DIETZEN TO THE LAND INFORMATION COUNCIL ARE CONFIRMED.

County Executive Nelson nomination for re-appointment of Kara Homan and Christine Miller to the Sustainability Committee; said terms expiring April 2020.

Supervisor Miller moved, seconded by Supervisor Grady, for confirmation of the above-listed re-appointments.

ROLL CALL: 34 aye, 1 vacant, 1 absent. RE-APPOINTMENTS OF HOMAN AND MILLER TO THE SUSTAINABILITY COMMITTEE ARE CONFIRMED.

County Board Chair Nooyen nomination for appointment of Chris Croatt, Dan Gabrielson, Debbie VanderHeiden, Bob Buchman and Lee Hammen to the Comprehensive Plan Steering Committee; said terms expiring April 2020.

Supervisor Konetzke moved, seconded by Supervisor De Groot, for confirmation of the above-listed appointments.

Chairperson Nooyen called for a voice vote confirmation. VOICE VOTE UNANIMOUS. APPOINTMENTS OF CROATT, GABRIELSON, VANDERHEIDEN, BUCHMAN AND HAMMEN TO THE COMPREHENSIVE PLAN STEERING COMMITTEE ARE CONFIRMED.

County Board Chair Nooyen nomination for appointment of Katrin Patience, Pete Marcks, Cathy Thompson, Dan Dillenberg (alternate), Chris Croatt (alternate), Justin Krueger (alternate) and re-appointments of Jeff Nooyen and Joy Hagen to the Coordinating Council; said terms expiring April 2020.

Supervisor Grady moved, seconded by Supervisor Thyssen, for confirmation of the above-listed appointments and re-appointments.

Chairperson Nooyen called for a voice vote confirmation. VOICE VOTE UNANIMOUS. APPOINTMENTS OF PATIENCE, MARCKS, THOMPSON, DILLENBERG(ALTERNATE), CROATT (ALTERNATE), KRUEGER (ALTERNATE) AND REAPPOINTMENTS OF NOOYEN AND HAGEN TO THE COORDINATING COUNCIL ARE CONFIRMED.

County Board Chair Nooyen nomination for re-appointment of Bob Buchman, Lee Hammen and Joy Hagen to the Greenway Implementation Committee; said terms expiring April 2020.

Supervisor Mc Daniel moved, seconded by Supervisor Iverson, for confirmation of the above-listed re-

appointments.

Chairperson Nooyen called for a voice vote confirmation. VOICE VOTE UNANIMOUS.  
REAPPOINTMENTS OF BUCHMAN, HAMMEN, HAGEN TO THE GREENWAY  
IMPLEMENTATION COMMITTEE ARE CONFIRMED.

County Board Chair Nooyen nomination for re-appointment of Dan Melchert to the Land Information Council; said term expiring April 2020.

Supervisor VanderHeiden moved, seconded by Supervisor Peterson, for confirmation of the above-listed re-appointment.

Chairperson Nooyen called for a voice vote confirmation. VOICE VOTE UNANIMOUS. RE-  
APPOINTMENT OF MELCHERT TO THE LAND INFORMATION COUNCIL IS CONFIRMED.

County Board Chair Nooyen nomination for appointment of Nadine Miller and re-appointment of Justin Krueger to the Loan Review Committee; said term expiring April 2020.

Supervisor Croatt moved, seconded by Supervisor Hagen, for confirmation of the above-listed appointment and re-appointment.

Chairperson Nooyen called for a voice vote confirmation. VOICE VOTE UNANIMOUS.  
APPOINTMENT OF MILLER AND RE-APPOINTMENT OF KRUEGER TO THE LOAN REVIEW  
COMMITTEE ARE CONFIRMED.

County Board Chair Nooyen nomination for appointment of Joy Hagen and re-appointment of Nadine Miller to the Sustainability Committee; said term expiring April 2020.

Supervisor Grady moved, seconded by Supervisor Dillenberg, for confirmation of the above-listed appointment and re-appointment.

Chairperson Nooyen called for a voice vote confirmation. VOICE VOTE UNANIMOUS.  
APPOINTMENT OF HAGEN AND RE-APPOINTMENT OF MILLER TO THE SUSTAINABILITY  
COMMITTEE ARE CONFIRMED.

County Board Chair Nooyen nomination for re-appointment of Cathy Thompson to the Mississippi Health Services Commission; said term expiring April 2020.

Supervisor Gabrielson moved, seconded by Supervisor Thyssen, for confirmation of the above-listed re-appointment.

Chairperson Nooyen called for a voice vote confirmation. VOICE VOTE UNANIMOUS. RE-  
APPOINTMENT OF THOMPSON TO THE MISSISSIPPI HEALTH SERVICES COMMISSION IS  
CONFIRMED.

County Board Chair Nooyen nomination for appointment of Dan Gabrielson, Katrin Patience and re-appointment of Dean Culbertson and Kevin Sturn to the Space and Security Needs Project Committee, to include Dean Culbertson as Chair; said terms expiring April 2020.

Supervisor De Groot moved, seconded by Supervisor Klemp, for confirmation of the above-listed

appointments and re-appointments.

Chairperson Nooyen called for a voice vote confirmation. VOICE VOTE UNANIMOUS.  
APPOINTMENTS OF GABRIELSON, PATIENCE AND RE-APPOINTMENTS OF CULBERTSON  
(CHAIR) AND STURN TO THE SPACE AND SECURITY NEEDS PROJECT COMMITTEE ARE  
CONFIRMED.

#### REPORT BY THE COUNTY EXECUTIVE

County Executive Nelson reported the following:

- Congratulations were extended to the new supervisors, and remaining supervisors were welcomed back. Supervisors were extended kudos for their public service. Executive Nelson reported he looks forward to working together and maintaining Outagamie County's reputation for high quality services at a good value.
- Downtown Complex Building project – the new complex is on track to open June 11; single secure public entry will begin the day after June 12; all employees, including Board members, will have badge access to other entrances. By mid-July, all department moves should be completed and Phase 2 of the project (Health & Human Services North remodeling) will be underway. Board members, including Supervisors Culbertson (chair of Property) and Sturn (Finance chair) were thanked for their efforts on the project.
- Loop the Locks Project – The Loop the Locks project has started. The project came out of the Parks Study Committee, which determined the best use for American Transmission Company funds, which must be provided when they build high power lines. The \$1.5 million of American Transmission Company funding is being leveraged with another \$4.5 million from area communities to fund the project.
- Emergency Management – Meetings are continuing with local officials on mass notification continues. On Saturday, individuals may or may not have heard siren notifications from a test. If individuals wait for hearing the sirens, they are waiting too long. Saturdays test underscores the decision to invest funding elsewhere for notifications. Members may have read former Supervisor McAndrews (current Town of Buchanan chair) letter regarding issues with sirens. The Executive agrees with the letter, which is why the county's focus has shifted to the mass notification system, a better technology to reach any county residents of warnings.
- Take Your Child to Work Day – Thanks were extended to the Highway Department and the Recycling and Solid Waste Department staffs for their assistance in the event. The event was well attended. Each year, the intent is to go to a new department.
- Finance – The 2017 audit completed with another clean report. Thanks were extended to Brian Massey, Finance Committee Chair Sturn and members of Finance Committee.

#### REPORT AND PRESENTATION OF COUNTY LOBBYIST

County Lobbyist Mark Wadium reported:

- In DropBox, and posted on the bulletin board in the Legislative Services office, the following items were provided supervisors:
  - Notes on Legislative Council Study Committees for coming session
  - Juvenile correction legislation information:
    - Presentation from drafting attorney, and
    - WCA attorney information on consortium models.

Juvenile corrections is moving in Wisconsin to the Missouri model. The Board has a position in

support of that model. Currently, the system includes the counties running 30-day facilities with some counties running 180- or 365-day facilities. In addition, the State runs Type 1 facilities (Lincoln Hills for boys and Copper Lake for girls and Mendota (mental health – no kids directly placed at the facility, but may be redirected to Mendota from Lincoln Hills or Copper Lake). Approximate child population at the two facilities is between 130-160 kids. Counties are charged a per capita daily rate (currently \$392/day with projections that the rate will go higher). The changes were necessary due to issues with behavioral issues and costs.

Three groups of kids are included in the numbers: Approximately 60 are serious juvenile offenders, which will be kept in a Type 1 facility that will be built; the other 100 kids will return to counties. Current 365- and 180-facilities will be encouraged to convert to the new model (SRCCCY). The State is looking for proposals of consortium of counties. Because of Milwaukee's population, they can do their own arrangement. All other counties will be pushed to cooperative arrangements. Outagamie County currently participates in a nursing home consortium and income maintenance consortium. How consortiums will be organized is uncertain. The current 365 facilities were put together with limited funding (Racine's is one of the best and is locked on the fourth floor of their Health & Human Services building). The State will push to convert facilities into a new model; however, no rules are yet released (those are anticipated to come out in September). The model will occur sometime in 2021. Once rules are generated, a grant committee will be formed (10 member committee, whose charge will be to determine proposals are funded). Outagamie County likely will not submit their own plan, but will be joined within a consortium. The intended outcome is for taxpayer benefit with likely significantly lower current rates as well as intended lower recidivism for children.

#### UNFINISHED BUSINESS – None.

#### NEW BUSINESS

Resolution No. 1—2018-19 – Property, Airport, Recreation & Economic Development Committee. Establish the Aircraft Storage and Maintenance Project as a public works project whose total cost will exceed \$250,000, and authorize the formation of the Aircraft Storage Hangar Construction Oversight Committee who shall oversee all phases of the project.

Supervisor Culbertson moved, seconded by Supervisor Croatt, for adoption.

ROLL CALL: 34 aye, 1 vacant, 1 absent. RESOLUTION NO. 1—2018-19 IS ADOPTED.

Supervisor Culbertson moved, seconded by Supervisor Thyssen, for reconsideration for the purpose of lock in.

ROLL CALL to reconsider: 34 aye, 1 vacant, 1 absent. RESOLUTION NO. 1—2018-19 IS RECONSIDERED.

ROLL CALL to adopt & lock in: 34 aye, 1 vacant, 1 absent. RESOLUTION NO. 1—2018-19 IS ADOPTED & LOCKED IN.

#### APPOINTMENTS – continued

County Executive Nelson nomination for appointment of Abe Weber, Craig Moser and Paul Farrell to serve on the Aircraft Storage Hangar Construction Oversight Committee for the duration of the project.

Supervisor Konetzke moved, seconded by Supervisor Suprise, for confirmation of the above-listed appointments.

ROLL CALL to adopt & lock in: 34 aye, 1 vacant, 1 absent. APPOINTMENTS OF WEBER, MOSER, FARRELL TO THE AIRCRAFT STORAGE HANGAR CONSTRUCTION OVERSIGHT COMMITTEE ARE CONFIRMED.

County Board Chair Nooyen nomination for appointment of Jason Wegand and Ronald Klemp to the Aircraft Storage Hangar Construction Oversight Committee, to include Ronald Klemp as Chair; said terms expiring April 2020.

Supervisor Thyssen moved, seconded by Supervisor Culbertson, for confirmation of the above-listed appointments.

Chairperson Nooyen called for a voice vote confirmation. VOICE VOTE UNANIMOUS.  
APPOINTMENTS OF WEGAND AND KLEMP (CHAIR) TO THE AIRCRAFT STORAGE HANGAR CONSTRUCTION OVERSIGHT COMMITTEE ARE CONFIRMED.

NEW BUSINESS - continued

Resolution No. 2—2018-19 – Property, Airport, Recreation & Economic Development Committee. Approve the Outagamie County Highway Department to mill and resurface the south parking lot of the downtown complex.

Supervisor Hagen moved, seconded by Supervisor Clegg, for adoption.

ROLL CALL: 34 aye, 1 vacant, 1 absent. RESOLUTION NO. 2—2018-19 IS ADOPTED.

Chairperson Nooyen called for a recess at 8:30 p.m.

Following the recess, Chairperson Nooyen noted that Supervisor Lamers requested to be excused for the remainder of the meeting. No objection; so ordered.

Chairperson Nooyen reported that Corporation Counsel Guidote requested to speak. Corporation Counsel Guidote reported that Resolution No. 2 required a 3/4 vote (27 vote) super majority, as typically public works projects are publicly bid. However, the Highway Department has the ability and capacity to complete various county projects, including the work at the downtown complex. In order to perform that work without public bidding, resolutions of approval require the 3/4 vote.

Resolution No. 3—2018-19 – Property, Airport, Recreation & Economic Development Committee. Approve and authorize the execution of the First Amendment to Corporate Hangar Lease Agreement between Outagamie County and Gulfstream Aerospace Services Corporation, as attached.

Supervisor Culbertson moved, seconded by Supervisor Croatt, for adoption.

ROLL CALL: 32 aye, 1 abstain, 1 vacant, 2 absent. RESOLUTION NO. 3—2018-19 IS ADOPTED.

Supervisor Culbertson moved, seconded by Supervisor Thyssen, for reconsideration for the purpose of lock in.

ROLL CALL to reconsider: 32 aye, 1 abstain, 1 vacant, 2 absent. RESOLUTION NO. 3—2018-19 IS RECONSIDERED.

ROLL CALL to adopt & lock in: 32 aye, 1 abstain, 1 vacant, 2 absent. RESOLUTION NO. 3—2018-19 IS ADOPTED & LOCKED IN.

Resolution No. 4—2018-19 – Public Safety Committee. Authorize and approve the Outagamie County Emergency Management Department to accept and expend the \$2,216 Dark Sky Full Scale Exercise Grant from the Wisconsin Emergency Management and Federal Emergency Management Agency.

Supervisor Grady moved, seconded by Supervisor Patience, for adoption.

ROLL CALL: 33 aye, 1 vacant, 2 absent. RESOLUTION NO. 4—2018-19 IS ADOPTED.

Resolution No. 5—2018-19 – Highway, Recycling and Solid Waste Committee. Outagamie County Highway Commissioner is authorized to make application for state aid through the Wisconsin Department of Transportation's (WDOT) Facilities Transportation Economic Assistance (TEA) program for the purpose of constructing roadway improvements related to the Gulfstream Aerospace Corporation maintenance hangar project, meet the financial obligation of any accepted grants, accept jurisdictional responsibility, and sign a Jobs Guarantee with the WDOT and a corresponding Development Agreement with Gulfstream Aerospace Corporation.

Supervisor Mc Daniel moved, seconded by Supervisor Buchman, for adoption.

ROLL CALL: 32 aye, 1 abstain, 1 vacant, 2 absent. RESOLUTION NO. 5—2018-19 IS ADOPTED.

REPORTS – None.

Supervisor Patience moved, seconded by Supervisor Klemp, to adjourn until May 22, 2018, at 7:00 p.m.

The meeting adjourned at 8:44 p.m.

  
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Lori O'Bright, County Clerk