

**MINUTES**  
**EXTENSION EDUCATION COMMITTEE**  
**Tuesday, September 25, 2018**

Members Present: D. Rettler, K. Surprise, D. Melchert, B.J. O'Connor-Schevers,  
Members Absent: D. Vander Heiden (Excused)  
Others Present: Catherine Neiswender, Area Extension Director  
Kayla Viste, 4-H Youth Development Educator  
Ina Montgomery, Program Assistant

Chairman Rettler called the meeting to order at 9:01 a.m.

**MINUTES**

MOTION: SUPERVISOR SUPRISE/ O'CONNOR-SCHEVERS MOVED TO APPROVE THE AUGUST 28 , 2018 MINUTES AS PRINTED. VOTE: AYES; UNANIMOUS. MOTION CARRIED.

**PUBLIC PARTICIPATION:** None

**CORRESPONDENCE:** None

**PROGRAM UPDATES**

Kayla Viste, 4-H Youth Development Educator

**4-H Microsoft Partnership** - Tech Changemakers: The youth leaders are exploring different types of technology and teaching the younger participating youth about computer programming using different types of computer platforms. One of the program's is called "Ada Fruits". The program allows for a small computer disc to be programmed to light up or make noise, using the very basics of programming. Currently, they are working with the Oneida Falling Leaves 4-H group, but are planning to expand the access to others. The meetings will be the second Tuesday of the month, meeting at the Little Bear Development Center, Oneida.

**Outagamie County Fair** - The Action Center Stage was a huge success this year with the Pie Eating Fundraiser with the profits going to the Fox Valley Humane Association. There was also a Pie Contest for the 4-H clubs, where the clubs each made pies to be judged. Over 6000 fair entries were received this year in many categories, 34 of the items plus animals were selected to show at the Wisconsin 2018 State Fair.

**4-H Enrollment** - 4-H re-enrollments must be completed by November 15, 2018. New enrollment that want to show a the County and State Fair must be completed by December 31, 2018, but enrollment is accepted all year round for new members.

**EXTENSION AREA DIRECTOR'S ADMINISTRATIVE REPORT**

Catherine Neiswender, Extension Area Director

**Department Activities –**

- Catherine and staff presented to the Outagamie County Board an overview of the services provided by the UW Cooperative Extension to the community.
- Budget transfer passed Finance committee to allow for funding of additional hours for support staff, due to FMLA.
- Budget meeting with Finance is October 16 @ 7:30 am. Committee members are welcome. Neiswender will review budget submittal in preparation for the committee meeting.

**Staff Updates -**

The shared Winnebago-Outagamie Community Development Extension Educator position has closed and initial interviews will begin soon. Neiswender requested one committee member be present for final interviews on Oct 15th or 19th. Committee member O'Connor-Schevers volunteered to attend the meetings.

4-H Program Coordinator (Outagamie) - applications close October 1, 2018. Outagamie, Winnebago and Calumet all have openings for the 4-H Program Coordinator position as it was being filled by interim personnel.

FoodWise Healthy Communities Coordinator (Outagamie/Calumet/Winnebago/Waupaca) position will be posted soon.

**State Updates -**

The Educators contracted service invoice will be received soon for the remainder of the year.

UW Cooperative Extension is forming an Extension Board of Visitors comprised of approximately 20 individuals. Members will include County WACEC members, County Executives and Administrators, constituency representatives, and NGO representatives. This is consistent with our counterparts at UW-Madison and is designed to provide inputs, advice, feedback and to be ambassadors for UW Extension. The Dean's office will be sending invites in the near future with the first meeting scheduled for October 18<sup>th</sup>. The Extension Board of Visitors will meet at least twice per year and receive updates on key issues and programming and provide feedback on issues related to Cooperative Extension programming, funding, communications, etc.

**2019 Budget -**

Neiswender provided an overview of the 2019 budget and the changes from 2018. Neiswender will appear at the Finance Budget meeting on October 16, 2018, as stated above.

**ADJOURNMENT**

MOTION: SUPERVISOR MELCHERT /O'CONNOR-SCHEVERS MOVED TO ADJOURN AT 9:51 A.M., UNTIL OCTOBER 23, 2018 AT 9:00 A.M. VOTE: AYES; UNANIMOUS. MOTION CARRIED.

Respectfully submitted,  
Ina Montgomery  
Program Assistant, UW-Extension