

**\*\* AGENDA \*\***  
**\* \* OUTAGAMIE COUNTY BOARD \* \***

Office of the County Clerk, November 5, 2018.

The Board meets pursuant to adjournment, and is called to order by Chairperson Nooyen at 5:30 p.m. in the County Board Room, located at 320 South Walnut Street, Appleton, Wisconsin.

1. **ROLL CALL** of the Board of Supervisors. Board Chairperson requests the Board's confirmation regarding excused members.
2. **PLEDGE OF ALLEGIANCE** - Offered by Chairperson Nooyen.
3. **SPECIAL ORDER OF BUSINESS**
4. **ESTABLISH ORDER OF THE DAY**
5. **2019 COUNTY EXECUTIVE BUDGET** - The Finance Committee moves for adoption of the 2019 County Executive Budget as amended by the Finance Committee (see Final Finance Committee 2019 Executive Budget Amendments Worksheet).

The budgets will be taken up by committee in the order as listed below:

**A. Property, Airport, Recreation & Economic Development Committee**

**B. Legislative/Audit and Human Resources Committee**

*New Position Requests - 2019 Budget* - table included in packet and referenced in all position change resolutions:

**Airport**

- 1) **Resolution No. 72—2018-19** - Legislative/Audit & Human Resources Committee. Approve amending the Airport Table of Organization, cost center 5000110, by creating (1) full-time Marketing and Communications Assistant position, effective January 1, 2019, as described in the attachments.

**Brewster Village**

- 2) **Resolution No. 73—2018-19** - Legislative/Audit & Human Resources Committee. Approve amending the Brewster Village Table of Organization, cost center 5017665, by eliminating (2) full-time Account Associate positions and by creating (2) full-time Billing Associate positions, effective January 1, 2019, as described in the attachments.

**Corporation Counsel**

- 3) **Resolution No. 74—2018-19** - Legislative/Audit & Human Resources Committee. Approve amending the Corporation Counsel Table of Organization, cost center 1001500, by eliminating (1) full-time Assistant Corporation Counsel position and by creating (1) full-time Deputy Corporation Counsel position, effective January 1, 2019, as described in the attachments.

**Criminal Justice Treatment Services (CJTS):**

- 4) Resolution No. 75—2018-19 - Legislative/Audit & Human Resources Committee.  
Approve amending the Criminal Justice Treatment Services (CJTS) Table of Organization, cost center 1009100, by eliminating (1) full-time Alternative Treatment Coordinator position and by creating (1) full-time Deputy Director CJTS position, effective January 1, 2019, as described in the attachments.
- 5) Resolution No. 76—2018-19 - Legislative/Audit & Human Resources Committee.  
Approve amending the CJTS Table of Organization and Sunset Chart, cost center 1009100, by eliminating (1) full-time Case Manager position (sunset position) and by creating (1) part-time Risk Needs Assessor position (sunset position), effective January 1, 2019, as described in the attachments.

**Development and Land Services**

- 6) Resolution No. 77—2018-19 - Legislative/Audit & Human Resources Committee.  
Approve amending the Development and Land Services (DLS) Table of Organization, cost center 1007300, by eliminating (1) full-time DLS Assistant position, effective January 1, 2019, as described in the attachments.
- 7) Resolution No. 78—2018-19 - Legislative/Audit & Human Resources Committee.  
Approve amending the Development and Land Services Table of Organization, cost center 1007300, by eliminating (1) full-time GIS Systems Administrator position and creating (1) full-time GIS Engineer position, effective January 1, 2019, as described in the attachments.
- 8) Resolution No. 79—2018-19 - Legislative/Audit & Human Resources Committee.  
Approve amending the Development and Land Services Table of Organization, cost center 1002411, by eliminating (1) part-time Property Listing Technician position and creating (1) full-time Property Listing Technician position, effective January 1, 2019, as described in the attachments.
- 9) Resolution No. 80—2018-19 - Legislative/Audit & Human Resources Committee.  
Approve amending the Development and Land Services Table of Organization, cost center 1009300, by eliminating (1) full-time Zoning Administrator position and creating (1) full-time Land Use Supervisor/Zoning Administrator position, effective January 1, 2019, as described in the attachments.
- 10) Resolution No. 81—2018-19 - Legislative/Audit & Human Resources Committee.  
Approve amending the Development and Land Services Table of Organization, cost center 1009300, by eliminating (1) full-time Deputy Zoning Administrator position and creating (1) full-time Land Use Specialist position, effective January 1, 2019, as described in the attachments.
- 11) Resolution No. 82—2018-19 - Legislative/Audit & Human Resources Committee.  
Approve amending the Development and Land Services Table of Organization, by changing the position title of the GIS Coordinator/Land Information Officer to GIS and Land Information Manager, effective January 1, 2019, as described in the attachments.

**District Attorney:**

- 12) Resolution No. 83—2018-19 - Legislative/Audit & Human Resources Committee.  
Approve amending the District Attorney Table of Organization and Sunset Chart, cost center 1003400, by creating (1) full-time Paralegal position (sunset position), effective January 1, 2019, as described in the attachments.

- 13) Resolution No. 84—2018-19 - Legislative/Audit & Human Resources Committee.  
Approve amending the District Attorney Table of Organization, cost center 1003400, by creating (1) full-time Legal Assistant II position, effective January 1, 2019, as described in the attachments.
- 14) Resolution No. 85—2018-19 - Legislative/Audit & Human Resources Committee.  
Approve amending the District Attorney Table of Organization and Sunset Chart, cost center 1003400, by creating (2) full-time Law Clerk positions (sunset positions), effective January 1, 2019, as described in the attachments.
- 15) Resolution No. 86—2018-19 - Legislative/Audit & Human Resources Committee.  
Approve amending the District Attorney Table of Organization by changing the position title of Paralegal to Diversion Coordinator, effective January 1, 2019, as described in the attachments.

**Emergency Management:**

- 16) Resolution No. 87—2018-19 - Legislative/Audit & Human Resources Committee.  
Approve amending the Classification Schedule for the Emergency Management Department, cost center 1003600, by changing the Emergency Management Director position from AS&P Grade E10 to AS&P Grade E12, effective January 1, 2019, as described in the attached
- 17) Resolution No. 88—2018-19 - Legislative/Audit & Human Resources Committee.  
Approve amending the Classification Schedule for the Emergency Management Department, cost center 1003600, by changing the Emergency Management Deputy Director position from AS&P Grade NE8 to AS&P Grade E10, effective January 1, 2019, as described in the attachments.

**Financial Services:**

- 18) Resolution No. 89—2018-19 - Legislative/Audit & Human Resources Committee.  
Approve amending the Financial Services Table of Organization, cost center 1004100, by eliminating (1) full-time Buyer position, effective January 1, 2019, as described in the attachments.

**Health & Human Services:**

- 19) Resolution No. 90—2018-19 - Legislative/Audit & Human Resources Committee.  
Approve amending the Health & Human Services Table of Organization, cost center cost center 2066090, by eliminating (1) part-time Bilingual Health Aide position and (1) full-time Bilingual Health Aide position, effective January 1, 2019, as described in the attachments.
- 20) Resolution No. 91—2018-19 - Legislative/Audit & Human Resources Committee.  
Approve amending the Health & Human Services Table of Organization and Sunset Chart, cost center cost center 2063100, by creating (1) full-time Community Support Specialist position - ADRC (sunset position), effective January 1, 2019, as described in the attachments.
- 21) Resolution No. 92—2018-19 - Legislative/Audit & Human Resources Committee.  
Approve amending the Health & Human Services Table of Organization and Sunset Chart, cost center cost center 2066090, by creating (1) full-time Community Support Specialist position – CCS Unit (sunset position), effective January 1, 2019, as described in the attachments.

22) Resolution No. 93—2018-19 - Legislative/Audit & Human Resources Committee.  
Approve amending the Health & Human Services Table of Organization, cost center 2064010, by creating (1) part-time Fraud Investigator position, effective January 1, 2019, as described in the attachments.

23) Resolution No. 94—2018-19 - Legislative/Audit & Human Resources Committee.  
Approve amending the Health & Human Services Table of Organization, cost center 2066090, by eliminating (1) part-time Home Consultant III position, effective January 1, 2019, as described in the attachments.

24) Resolution No. 95—2018-19 - Legislative/Audit & Human Resources Committee.  
Approve amending the Health & Human Services Table of Organization, cost center 2062040, by creating (1) full-time Social Worker II position (Foster Care Coordinator/Family Find Duties), effective January 1, 2019, as described in the attachments.

25) Resolution No. 96—2018-19 - Legislative/Audit & Human Resources Committee.  
Approve amending the Health & Human Services Table of Organization, cost center 2063060, by eliminating (1) full-time Supervisor: Adult Services Unit position, effective January 1, 2019, as described in the attachments.

26) Resolution No. 97—2018-19 - Legislative/Audit & Human Resources Committee.  
Approve amending the Health and Human Services Table of Organization by changing the position title of Crisis Phone Worker to Crisis Phone Counselor, effective January 1, 2019, as described in the attachments.

27) Resolution No. 98—2018-19 - Legislative/Audit & Human Resources Committee.  
Approve amending the Health and Human Services Public Health Division Table of Organization, cost center by 2061020, by eliminating (1) full-time Community Health Aide position and (1) part-time Nutritionist position and by creating (1) full-time Nutritionist position, effective January 1, 2019, as described in the attachments.

**Highway Department:**

28) Resolution No. 99—2018-19 - Legislative/Audit & Human Resources Committee.  
Approve amending Highway Department Table of Organization, cost center 6000000, by creating (6) Casual Call: part-time benefit ineligible Equipment Operator II positions, effective January 1, 2019, as described in the attachments.

29) Resolution No. 100—2018-19 - Legislative/Audit & Human Resources Committee.  
Approve amending Highway Department Classification Schedule, cost center 6000000, by changing (2) Account Associate positions from AS&P Grade 4 to AS&P Grade NE6, effective January 1, 2019, as described in the attachments.

**Human Resources:**

30) Resolution No. 101—2018-19 - Legislative/Audit & Human Resources Committee.  
Approve amending the Human Resources Department Classification Schedule, cost center 1006000, by changing the Employee Relations Generalist position from AS&P Grade E10 to AS&P Grade E11, effective January 1, 2019, as described in the attachments.

**Information Technology:**

31) Resolution No. 102—2018-19 - Legislative/Audit & Human Resources Committee.  
Approve amending the Information Technology Department Table of Organization, cost center 6040100, by creating (1) full-time Systems Technician position, effective January 1, 2019, as described in the attached.

32) Resolution No. 103—2018-19 - Legislative/Audit & Human Resources Committee.  
Approve amending the Information Technology Department Table of Organization, cost center 6040300, by eliminating (1) full-time Print Shop Specialist position, effective January 1, 2019, as described in the attachments.

**Land Conservation:**

33) Resolution No. 104—2018-19 - Legislative/Audit & Human Resources Committee.  
Approve amending the Land Conservation Department Table of Organization, cost center 1008200, by eliminating (1) full-time Land Conservation Tech I position and creating (1) full-time Program Assistant, effective January 1, 2019, as described in the attachments.

34) Resolution No. 105—2018-19 - Legislative/Audit & Human Resources Committee.  
Approve amending the Land Conservation Department Classification Schedule, cost center 1008200, by changing the Environmental Engineer/Project Coordinator position from AS&P Grade 10 step 9 to AS&P Grade 12 step 5, effective January 1, 2019, as described in the attachments.

35) Resolution No. 106—2018-19 - Legislative/Audit & Human Resources Committee.  
Approve amending the Land Conservation Department Table of Organization and Sunset Chart, cost center 1008200, by creating (1) full-time Agronomist/Conservation Planner position (sunset position), effective January 1, 2019, as described in the attachments.

**Maintenance:**

36) Resolution No. 107—2018-19 - Legislative/Audit & Human Resources Committee.  
Approve amending the Maintenance Department Table of Organization, cost center 1005300, by eliminating (1) full-time Director of Facilities Management position, effective January 1, 2019, as described in the attachments.

37) Resolution No. 108—2018-19 - Legislative/Audit & Human Resources Committee.  
Approve amending the Maintenance Department Table of Organization, cost center 1005300, by creating (2) full-time Custodial Worker II positions, effective January 1, 2019, as described in the attachments.

**Recycling & Solid Waste Dept.:**

38) Resolution No. 109—2018-19 - Legislative/Audit & Human Resources Committee.  
Approve amending the Recycling and Solid Waste Department Classification Schedule, cost center 5040100, by changing the Recycling Coordinator position from AS&P Grade 8 to AS&P Grade 9, effective January 1, 2019, as described in the attachments.

39) Resolution No. 110—2018-19 - Legislative/Audit & Human Resources Committee.  
Approve amending the Recycling and Solid Waste Department Classification Schedule, cost center 5039000, by changing (2) Scale Program Assistant positions from AS&P Grade A to AS&P Grade NE4, effective January 1, 2019, as described in the attachments.

**Register of Deeds:**

40) Resolution No. 111—2018-19 - Legislative/Audit & Human Resources Committee.  
Approve amending the Register of Deeds Table of Organization, cost center 1007200, by eliminating (1) full-time Deputy Register of Deeds position, (1) full-time Account Associate III position, and (1) full-time Lead Land Records Recorder position and by creating (3) full-time Deputy Register of Deeds positions, effective January 1, 2019, as described in the attachments.

41) Resolution No. 112—2018-19 - Legislative/Audit & Human Resources Committee.  
Approve amending the Register of Deeds Table of Organization, cost center 1007200, by eliminating (1) full-time Support Specialist IV position and by creating (1) part-time Support Specialist IV position, effective January 1, 2019, as described in the attachments.

42) Resolution No. 113—2018-19 - Legislative/Audit & Human Resources Committee.  
Approve amending the Register of Deeds Classification Schedule, cost center 1007200, by changing the Land Records Recorder position from General Grade G8 to General Grade G14, effective January 1, 2019, as described in the attachments.

**Sheriff:**

43) Resolution No. 114—2018-19 - Legislative/Audit & Human Resources Committee.  
Approve amending the Sheriff's Office Table of Organization and Sunset Chart, cost center 1008007, by creating (2) part-time Patrol Officer positions (sunset positions), effective January 1, 2019, as described in the attachments.

**UW Extension:**

44) Resolution No. 115—2018-19 - Legislative/Audit & Human Resources Committee.  
Approve amending the UW-Extension Office Table of Organization and Sunset Chart, cost center 1008500, by creating (1) Seasonal UW-Extension Education Intern position (sunset position), effective January 1, 2019, as described in the attachments.

**Veterans Services:**

45) Resolution No. 116—2018-19 - Legislative/Audit & Human Resources Committee.  
Approve amending the Veterans Services Table of Organization by changing the position title of Program Assistant to Senior Benefits Specialist, effective January 1, 2019, as described in the attachments.

46) Resolution No. 117—2018-19 - Legislative/Audit & Human Resources Committee.  
Approve amending the Veterans Services Table of Organization, cost center 1008700, by creating (1) part-time Office Assistant position, effective January 1, 2019, as described in the attachments.

**C. Agriculture, Extension Education, Zoning and Land Conservation Committee****D. Public Safety Committee****E. Health and Human Services Committee****F. Highway, Recycling and Solid Waste Committee****G. Finance Committee**

- H. **Independent Supervisor Amendments** to the 2019 County Executive Budget.
- I. **ROLL CALL to adopt the 2019 County Executive Budget** as amended.
- J. **ROLL CALL for County Board Supervisors who would like a printed final 2019 Adopted Budget** (Note that the 2019 Adopted Budget will be posted online).
- K. **Finance Committee** - continued
  - 1) Resolution No. 118—2018-19 - Finance Committee. Enabling Tax Levy Resolution for 2018, collected in 2019.

**The following items are pertinent to regular business and the 2018 budget.**

- 6. **MINUTES OF THE OCTOBER 23, 2018 PUBLIC BUDGET HEARING AND COUNTY BOARD MEETING**
- 7. **COMMUNICATIONS**
- 8. **PUBLIC PARTICIPATION FOR A PERIOD OF FIFTEEN MINUTES (PERTINENT TO THE RESOLUTIONS OF THE DAY)** – Individual speakers are limited to three minutes per speaker.
- 9. **APPOINTMENTS**
- 10. **REPORT BY THE COUNTY EXECUTIVE** - County Executive Thomas Nelson will give an Administrative Update.
- 11. **REPORT AND PRESENTATION OF COUNTY LOBBYIST** - County Lobbyist Mark Wadium will speak on subjects of County interest.
- 12. **UNFINISHED BUSINESS**
  - A. Resolution No. 71--2018-19 – Highway, Recycling & Solid Waste Committee and Public Safety Committee. Request the Wisconsin Department of Transportation to conduct an engineering and traffic investigation on I-41 from County BB (Prospect Avenue) to Kaukauna exit County J and ultimately lower the speed limit on that stretch of the highway from 10-15 miles per hour as soon as possible.

At the October 23, 2018 County Board Meeting, Supervisor Grady moved, seconded by Supervisor Mc Daniel, for adoption. Supervisor Woodzicka then moved, seconded by Supervisor Sturn, to amend lines 24 and 32 to strike “ultimately lower the speed limit on that stretch of the highway from 10 – 15 miles per hour.” And insert “recommend the DOT take immediate action to improve highway safety on that stretch of the highway,”. The amendment carried and the resolution was then adopted as amended by a vote of 27 aye, 3 nay, 6 absent.

Supervisor Iverson will be requesting reconsideration and clarification of this resolution.

13. NEW BUSINESS

- A. Resolution No. Z-13--2018-19— Agriculture, Extension Education, Zoning and Land Conservation Committee. Approve the proposed rezoning request by the Town of Grand Chute for parcels 101128302, 101128400, 101128301, 102099000 and 102099100, totaling 19.05 acres, from Local Commercial District to Regional Commercial District, as depicted on the attachments.
- B. Resolution No. 119—2018-19 – Public Safety Committee. Approve the Outagamie County Sheriff to apply for, accept and expend the 2019 County/Tribal Law Enforcement Grant of \$32,966, to be split equally with the Oneida Tribe of Indians, as noted on the attached fiscal note.
- C. Resolution No. 120—2018-19 – Public Safety Committee. Approve various budget transfers and alterations in the 2018 Sheriff's Office budget, as noted on the attached fiscal note.
- D. Resolution No. 121—2018-19 – Public Safety Committee. Approve accepting and expending an unsolicited donation from Keller, Inc. of \$2,500, as noted on the attached fiscal note.
- E. Resolution No. 122—2018-19 – Health and Human Services Committee, Finance Committee, and Legislative/Audit & Human Resources Committee. Approve adjusting the Brewster Village wage scale for shift pay and trainer incentive pay, effective November 11, 2018, and adjust the Brewster Village wage scale to reflect applicable experience, as noted in the resolution and on the attachments.

14. REPORTS

Lori O'Bright, County Clerk



Jeff Nooyen, Board Chairperson

## Accommodation Notice

Any person requiring special accommodations who wishes to attend this meeting should call (920) 832-5077 at least 24 hours in advance.