

**\*\* \*\* MINUTES \*\***  
**\* \* OUTAGAMIE COUNTY BOARD \* \***

Office of the County Clerk, October 13, 2020.

The Board met pursuant to adjournment, and was called to order by Chairperson Nooyen at 7:00 p.m. by teleconference.

ROLL CALL: 34 present, 2 absent. Members present: Thompson, Miller, Renteria, Patience, Gabrielson, Konetzke, Hammen, N. Thyssen, Krueger, Lamers, Fallona, McCabe, Wegand, Schroeder, Croatt, Spears, Marcks, Thomas, T. Thyssen, Hagen, Klemp, Iverson, Nooyen, Davidson, Culbertson, Monfils, Buchman, Woodzicka, Clegg, VanderHeiden, O'Connor-Schevers, Rettler, Melchert, and Surprise. Members absent: J. Thyssen and Peterson.

The Board Chairperson requested the Board's confirmation to excuse Supervisor Peterson. No objections; so ordered.

**MINUTES OF THE SEPTEMBER 22, 2020 COUNTY BOARD MEETING**

Supervisor Schroeder moved, seconded by Supervisor Monfils, to approve the minutes of the September 22, 2020, County Board meeting.

**VOICE VOTE CARRIED UNANIMOUSLY. MINUTES OF THE SEPTEMBER 22, 2020, BOARD MEETING ARE APPROVED.**

**SPECIAL ORDER OF BUSINESS**

Brian Massey, Finance Director - Sales Tax Analysis

Chairperson Nooyen noted that the Finance Committee is conducting meetings on the 2021 Budget. This report by Mr. Massey provides an update to sales tax in 2020 and anticipated trends for 2021.

Mr. Massey provided a sales tax analysis to-date to the Board. (He noted that a more detailed analysis was provided to the Finance Committee at their September meeting.) Mr. Massey summarized sales tax collections through August and the amounts paid to municipalities and school districts.

A summary on page one shows how the County Board adopted the 2020 budget. It reflects \$20 million as the original budget estimate. Of that amount, \$6.6 million was to reduce direct tax levy for general operations, and approximately \$5.4 million for reduction of debt service, for a total of \$12 million reduction in tax levy--which has occurred. Cash payments of \$5 million would be used for capital projects. Also, \$3 million, representing 15%, to be cost shared with local municipalities and school districts.

The 2021 budget projection is similar to 2020, with approximately \$6.6 million in direct reduction from tax levy for General Operations, and \$6 million for debt service. At approximately 85% of the 2020 budget, the cash payments for Capital Projects comes in at \$2.45 million. Reflecting a 15% reduction, the portion shared with local municipalities and school districts is \$2.55 million. For 2020, 85% of collections were estimated from budgeted amounts. The County's analysis and that of Forward Analytics (research division of the WI Counties Association from May 2020) are in line with one another, showing a reduction of 15% of sales tax collections. The hope is to trend upwards to 86-87% collections of budgeted amounts. In 2020, the shortfall will be made up with bonding of \$5.8 million-- a resolution on the agenda tonight. In 2021, the best estimate of the budget is 90% of what was budgeted in 2020. Including \$12.5 million in operations and debt service, and \$2.7 million to be shared with local municipalities and school districts. In 2021, the county's share is \$15.3 million with a municipal/school share of \$2.7 million. Page 2, prepared by the Treasurer's Office, shows the share of County sales tax collected through July 2020 and shared with the local municipalities and school districts. Additionally, the County Treasurer put together the county's share of tax bill, mill rate – comparison of 2018 mill rate vs. 2019 mill rate (collected in

2020). Overall, the average reduction is 17.2% of the County's share of the mill rate. In general terms, if your county share of tax bill would normally be \$500, with sales tax, the county share is \$415.

#### Supervisor Questions

- Given reduced projected revenue, were project delays discussed (to reduce bonding in the future?)
  - With the projects already approved, alternative funding (through bonding).
- Are the projected numbers for 2021 conservative enough?
  - 2020 is trending toward 85% of estimates. Toward the latter half of 2021, 90% seems a reasonable estimate.

Chairperson Nooyen noted that in looking at the analysis done by Forward Analytics – Outagamie's conservative approach served well, placing the county in a good position. He thanked the County Board, the Finance Department, and Mr. Massey.

Supervisor Jeremy Thyssen reported that he arrived just before Brian Massey's presentation.

#### ESTABLISH ORDER OF THE DAY

Res. 54 is being held in committee.- Legislative/Audit and Human Resources Committee

A number of resolutions will need to be locked in-- 49, 50, 51, 52, 55, 56, 57, 58, 59, 61, 62, 63 – Chair Nooyen asked for unanimous consent to handle them with one motion at the end. No objections; so ordered.

#### COMMUNICATIONS

Communication Referral List – included in the packet

Chair Nooyen reported:

- Res. 53 not included on the agenda. It was held in committee level and may be presented at the next Board meeting.
- On behalf of County Board, condolences are extended to Supr. Culbertson on the loss of his sister.
- CIP book is available in DropBox under Finance Committee folder. Paper copies will be available next week for those who requested one. Legislative Services will be in contact when those are available.
- Supervisors should expect an email from Kariann Hesse for 2021 health insurance – option to reply by email/fax. Respond no later than November 24, and a response is required to waive coverage as well.
- Reminder about the second round of Email security training – completion was due by October 8th. If you have not yet done so, please complete as soon as possible. Look for a link to training that was sent on September 14<sup>th</sup>. Issues with the training may arise if using an iPad. It is recommended to send the link to a desk/laptop. Contact Sara in Leg. Services if you have difficulty. The importance of this training was emphasized. Therefore pay attention to sender email addresses. This training will be a recurring event; scheduled for every other month.
- WCA Annual Conference Virtual Workshops began on September 28<sup>th</sup> and will continue to November 9<sup>th</sup>. There is no charge for virtual meetings. Check email, or contact Leg. Services for assistance in participating.
- Most recent WCA magazines have been delivered. Please note the insert (pull-out legislative agenda) to view WCA Leg. Agenda for the coming year.
- This is month 7 of "stay at home" and with that, virtual meetings. Coronavirus numbers in WI are going the wrong way, particularly in the Fox Cities. Leg. Services is only operating with one person in the office at any one time, rotating days. If you call the office, and the calls go directly to voicemail, please leave a message as there is only one person in the office. Your call will be returned.

**APPOINTMENTS**

County Board Chair Nooyen nomination for appointments of Jeff Nooyen, Cathy Spears, Dean Culbertson, Keith Surprise, Debbie VanderHeiden, Dan Gabrielson and Cindy Fallon to the Redistricting Oversight Committee; said terms expire April 2022.

Supervisor T. Thyssen moved, seconded by Supervisor Konetzke, for confirmation of the above-listed appointments.

**VOICE VOTE CARRIED UNANIMOUSLY. APPOINTMENTS OF NOOYEN, SPEARS, CULBERTSON, SURPRISE, VANDERHEIDEN, GABRIELSON, AND FALLONA TO THE REDISTRICTING OVERSIGHT COMMITTEE ARE CONFIRMED.**

**REPORT BY THE COUNTY EXECUTIVE –**

County Executive Thomas Nelson -- Administrative Update: Overview on *Covid-19* in the Fox Cities and Outagamie County.

Overview:

- Human Resources and Health & Human Services Departments continually providing updates.
- Facilitated a call with two Princeton epidemiologists.
- Appleton North High School testing site is in operation.
- Ongoing discussion regarding local orders via local coalition if the orders (mask, gathering) by the State are struck down.
- Pandemic Task Force has been meeting and will be providing local press conferences (more info below).
- New precautions at County facilities: Temperature screening will be taken at doors for visitors and employees.
- Nonessential service closure through the end of the year, and most likely into next year.

Questions

- What can County Supervisors do? -- Reach out to local municipal officials
- Have local lawsuits (i.e. in City of Appleton) impeded the County as they apparently have in the City?
  - A continuing regional approach makes the most sense, along with collaboration/input from municipal attorneys and corporation counsel
- Has the status of the Emergency Operations Center changed?--It has not changed.
- Has the Task Force reached out to various cultural centers and communities?--Yes, there is a multi-cultural coalition, along with a member on the Pandemic Task Force.
- When are the press conferences?--Thursdays at 11:00 am, via Zoom. Except for the first one next week at 10:30 “in person” with 4-5 members.
- Can Board members be notified as a notification (of press conference)?--Yes, executive office will contact Leg. Services.
- Are efforts being made to reach those in the community who are struggling with resources—unable to make video or phone calls; especially those needing AODA services?
- How have contact tracing efforts been going?
  - There is a finite number that tracers are able to get through (55-60), and due the volume and nature of the spread, tracing becomes more difficult. Cases we do not get through, get funneled to the state, and they are resource-challenged as well. Tracing is still an effective and important tool, but the high volume of cases is diluting the information that the data provide.
- Suggestion for community leader representing the faith community on the Task Force.--The aim is to grow from core group to branch and include other voices in the community.
- In reaching out to municipal leaders to voice support to deal with pandemic spread/crisis, supervisors can contact State representatives as individual citizen members.

Chair reported that the City of Appleton reported 6 deaths in the last 2 days. It is important for us as county leaders

to set good examples.

### UNFINISHED BUSINESS

#### NEW BUSINESS

Resolution No. 49—2020-21 – Legislative/Audit and Human Resources Committee. Approve changes to Emergency Management: Eliminate one full-time Deputy Director position and create one full-time Program and EPCRA Manager position effective November 8, 2020, as noted on the attachments.

Supervisor T. Thyssen moved, seconded by Supervisor Spears, for adoption.

VOICE VOTE CARRIED UNANIMOUSLY. RESOLUTION NO. 49—2020-21 IS ADOPTED.

Resolution No. 50—2020-21 – Finance Committee. Approve “Initial Resolution Authorizing General Obligation Promissory Notes in an Amount Not to Exceed \$5,800,000,” as noted on the attached fiscal note.

Supervisor Miller moved, seconded by Supervisor Croatt, for adoption.

VOICE VOTE CARRIED UNANIMOUSLY. RESOLUTION NO. 50—2020-21 IS ADOPTED.

Resolution No. 51—2020-21 – Health and Human Services Committee. Approve accepting and expending \$1,326,232 in CARES Act funding made available to local government agencies for allowable expenditures related to the COVID-19 pandemic which includes various Department of Health and Human Services budget adjustments, as noted on the attachments.

Supervisor Gabrielson moved, seconded by Supervisor Krueger, for adoption.

VOICE VOTE CARRIED UNANIMOUSLY. RESOLUTION NO. 51—2020-21 IS ADOPTED.

Resolution No. 52—2020-21 – Health and Human Services Committee. Approve accepting and expending \$35,000, first half (\$17,500) in 2020 and second half (\$17,500) included in the 2021 proposed budget, in incentive funding from the State of Wisconsin Department of Children and Families for focusing on foster parent retention efforts and activities and increase CYF Provided cost centers of Purchased Services and Intergovernmental Revenue – Foster Parent Retention by \$17,500, as noted on the attached fiscal note.

Supervisor Gabrielson moved, seconded by Supervisor Thompson, for adoption.

VOICE VOTE CARRIED UNANIMOUSLY. RESOLUTION NO. 52—2020-21 IS ADOPTED.

Resolution No. 54—2020-21 -- Legislative/Audit and Human Resources Committee. Support pending legislation to create a liability exemption relating to COVID-19 for owners, lessees, occupants, or other individuals or entities in control of a premises who invite or permit another person onto the premises, and is immune from liability for an injury of a person who is exposed to COVID-19 on the property, except where the owner, lessee, or occupant knowingly violates an emergency public health order or engages in reckless, wanton, or intentional misconduct.

At the October 13, 2020 Meeting, Supervisor No. 54 was held in committee (see Establish Order of the Day).

Resolution No. 55—2020-21 -- Legislative/Audit and Human Resources Committee. Approve creating one full-time Public Health Aide position effective October 26, 2020, and increase Env Health Sanitarian cost centers: Salaries, \$10,362; Benefits, \$5,377; Travel/Training, \$250; Supplies, \$393; Purchased Services, \$2,045; Allocated Applied Credit, \$18,427 and increase Community Health cost centers: Allocated Applied Debit, \$18,427; Intergovernmental Revenue, \$18,427, as noted on the attachments.

Supervisor T. Thyssen moved, seconded by Supervisor Konetzke, for adoption.

VOICE VOTE CARRIED UNANIMOUSLY. RESOLUTION NO. 55—2020-21 IS ADOPTED.

Resolution No. 56—2020-21 -- Legislative/Audit and Human Resources Committee. Approve creating one full-time Epidemiologist position effective October 26, 2020, and increase Community Health cost centers: Salaries, \$15,502; Benefits, \$5,936; Travel/Training, \$233; Supplies, \$393; Purchased Services, \$3,310; Intergovernmental Revenue, \$25,374, as noted on the attachments.

Supervisor Woodzicka moved, seconded by Supervisor Fallona, for adoption.

VOICE VOTE CARRIED UNANIMOUSLY. RESOLUTION NO. 56—2020-21 IS ADOPTED.

Resolution No. 57—2020-21 – Legislative/Audit and Human Resources Committee. Ratify Executive Order 5-2020, Temporary Pay Plan Policy for Brewster Village, to address critical staffing needs, and approve, if Brewster Village staffing shortages cannot be resolved through internal staff, despite the Temporary Pay Plan utilization, Brewster Village Administration may meet its staffing needs through staffing agencies, with additional costs either absorbed within the current budget or reimbursable under CARES acts funding, as noted on the attachments.

Supervisor T. Thyssen moved, seconded by Supervisor Gabrielson, for adoption.

VOICE VOTE CARRIED UNANIMOUSLY. RESOLUTION NO. 57—2020-21 IS ADOPTED.

Resolution No. 58—2020-21 – Legislative/Audit and Human Resources Committee. Provide Hazard Pay compensation for eligible individuals providing direct face-to-face contact in the health care setting, and approve budget adjustments to Brewster Village Salaries and related Fringe Benefits cost centers, offset by an Allocated Applied Credit in each cost center as the costs will be transferred to and tracked in 1003603 Disaster Cost Center-COVID-19, as noted on the attachments.

Supervisor Spears moved, seconded by Supervisor Fallona, for adoption.

VOICE VOTE CARRIED UNANIMOUSLY. RESOLUTION NO. 58—2020-21 IS ADOPTED.

Resolution No. 59—2020-21 – Legislative/Audit and Human Resources Committee. Recommend a 1.0% base wage increase, exclusive of step increases, be utilized during the 2021 budget process, the employee step program be retained for 2021, and all other benefits remain the same or decrease based on usage, as noted on the attachments.

Supervisor T. Thyssen moved, seconded by Supervisor Woodzicka, for adoption.

VOICE VOTE CARRIED UNANIMOUSLY. RESOLUTION NO. 59—2020-21 IS ADOPTED.

Resolution No. 60—2020-21 – Public Safety Committee. Approve Criminal Justice Coordinating Council members consisting of one member, and an alternate, representing entities listed and amend

memberships by replacing “Fox Valley Technical College” entity with “Higher Education” and “Alternative Treatment Coordinator” entity with “Treatment Alternative Diversion Program.”

Supervisor Patience moved, seconded by Supervisor Renteria, for adoption.

VOICE VOTE CARRIED UNANIMOUSLY. RESOLUTION NO. 60—2020-21 IS ADOPTED.

Resolution No. 61—2020-21 – Property, Airport, Recreation and Economic Development Committee. Authorize the Parks Director, on behalf of the County, to sign and submit a Wisconsin Department of Natural Resources (DNR) grant application for \$4,000 for a Fishing Piers project at Stephensville Access, and to undertake, direct, and complete the approved project and approve a 50% County match of \$4,000 for a total amount of \$8,000, as noted on the attached fiscal note.

Supervisor Culbertson moved, seconded by Supervisor Hammen, for adoption.

VOICE VOTE CARRIED UNANIMOUSLY. RESOLUTION NO. 61—2020-21 IS ADOPTED.

Resolution No. 62—2020-21 – Agriculture, Extension Education, Zoning and Land Conservation Committee. Approve accepting and expending a Nature Conservancy private grant for \$30,000 to cover construction, seeding, engineering and site prep costs for a treatment wetland complex in the West Plum Creek watershed (VanDeHey Wetland Ag Retention and Treatment System) with no county funding or match required, and increase the Land Conservation Grants Purchased Services and Miscellaneous Revenue cost centers each by \$30,000, as noted in the attached fiscal note.

Supervisor Surprise moved, seconded by Supervisor Rettler, for adoption.

VOICE VOTE CARRIED UNANIMOUSLY. RESOLUTION NO. 62—2020-21 IS ADOPTED.

Resolution No. 63—2020-21 – Legislative/Audit and Human Resources Committee. Provide Hazard Pay compensation for various eligible county public safety, emergency response, health and human services care related or other essential front-line workers like maintenance/custodial staffs, etc., that are directly related to the COVID pandemic response and provide Hazard Pay compensation by November 6, 2020, in order to qualify as a Routes to Recovery eligible expense, as noted on the attachments.

Supervisor T. Thyssen moved, seconded by Supervisor Spears, for adoption.

VOICE VOTE CARRIED UNANIMOUSLY. RESOLUTION NO. 63—2020-21 IS ADOPTED.

RECONSIDERATION OF RESOLUTION NOS. 49, 50, 51, 52, 55, 56, 57, 58, 59, 61, 62, 63—2020-21

Supervisor Gabrielson moved, seconded by Supervisor Miller, to reconsider the above listed resolutions.

Vote for reconsideration. VOICE VOTE CARRIED UNANIMOUSLY. RESOLUTION NOS. 49, 50, 51, 52, 55, 56, 57, 58, 59, 61, 62, 63—2020-21 ARE RECONSIDERED.

Supervisor Croatt moved, seconded by Supervisor Iverson, to lock in the above listed resolutions that were reconsidered.

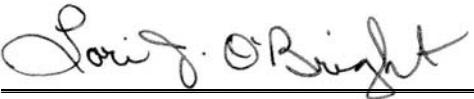
Vote for lock in. VOICE VOTE CARRIED UNANIMOUSLY. RESOLUTION NOS. 49, 50, 51, 52, 55, 56, 57, 58, 59, 61, 62, 63—2020-21 ARE ADOPTED & LOCKED IN.

REPORTS – None.

ADJOURNMENT

Supervisor Marcks moved, seconded by Supervisor McCabe, to adjourn until October 27, 2020, at 7:00 p.m. VOICE VOTE CARRIED UNANIMOUSLY.

The meeting adjourned at 8:11 p.m.



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Lori J. O'Bright, County Clerk