Outagamie County Est. 1851

Department of Development and Land Services
Planning & Zoning | GIS & Land Information

320 S. Walnut St | Appleton, WI 54911
Outagamie County Government Center, 3rd Floor
Phone: 920-832-5255 | Fax: 920-832-4770
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OUTAGAMIE COUNTY CITYVIEW WEB PORTAL
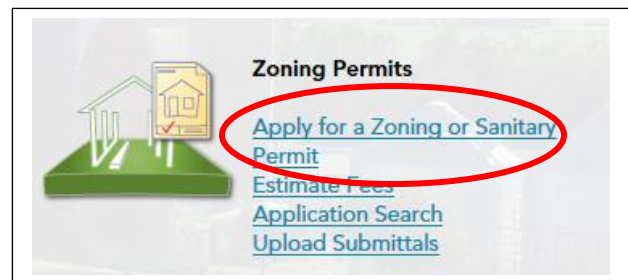### *Zoning Permit Applications: Users Guide, Tips and Tricks*

STEP 1 – Register for an account
- Users of the Cityview system need an account to apply for any permit
  - Registration Page
  - CityView Portal Registration Guide

STEP 2 – File a Zoning Permit Application
- All "over-the-counter" Zoning Permits can be filed by clicking Apply for a Zoning or Sanitary Permit under the Zoning Permits heading.

  - **Airport Zoning Permits**
  - **Erosion Control Permits**
  - **Floodplain Zoning Permits**
  - **Shoreland Zoning Permits**
  - **Stormwater Permits**

- Please note the following applications must be applied by going through Planning Applications on the main CityView Web Portal page.
  - **Conditional Use Permits**
  - **Special Exception permits**
  - **Variance Requests**
  - **Zoning Amendments (Rezonings)**

STEP 3 – Follow the step by step application process
- If your project requires multiple Zoning Permit applications, please select all at the beginning of the application
- You can upload supporting documents such as; construction plans, site plans, project narratives, other permits, etc.
- Permit fees can be paid online using credit card or e-check, or by mailing a check to our office located at: Outagamie County DLS, 320 South Walnut Street, Appleton, WI 54911

CITYVIEW WEB PORTAL: Additional Information, Tips and Tricks
- ✓ If you are filing an application for someone else and would like them to access the system, they will also need to REGISTER for an account. In addition, someone will need to call or email Outagamie County staff to have them added to the account.

- ✓ Once you have a CityView Portal Account, you can check status, pay fees and add supplemental application information by logging into your account and clicking "My items". You will see a complete list of applications and permits that are associated with your account.