

OUTAGAMIE COUNTY CITYVIEW WEB PORTAL

Zoning Permit Applications: Users Guide, Tips and Tricks

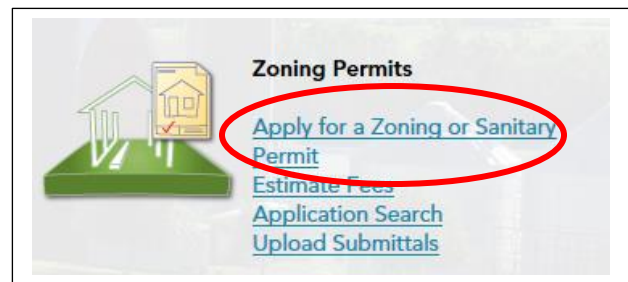
STEP 1 – Register for an account

- Users of the Cityview system need an account to apply for any permit
 - [Registration Page](#)
 - [CityView Portal Registration Guide](#)

STEP 2 – File a Zoning Permit Application

- All “over-the-counter” Zoning Permits can be filed by clicking Apply for a Zoning or Sanitary Permit under the Zoning Permits heading.

- **Airport Zoning Permits**
- **Erosion Control Permits**
- **Floodplain Zoning Permits**
- **Shoreland Zoning Permits**
- **Stormwater Permits**



- Please note the following applications must be applied by going through Planning Applications on the main CityView Web Portal page.
 - **Conditional Use Permits**
 - **Special Exception permits**
 - **Variance Requests**
 - **Zoning Amendments (Rezoning)**

STEP 3 – Follow the step by step application process

- If your project requires multiple Zoning Permit applications, please select all at the beginning of the application
- You can upload supporting documents such as; construction plans, site plans, project narratives, other permits, etc.
- Permit fees can be paid online using credit card or e-check, or by mailing a check to our office located at: Outagamie County DLS, 320 South Walnut Street, Appleton, WI 54911

CITYVIEW WEB PORTAL: Additional Information

- ✓ If you are filing an application for someone else and would like them to access the system, they will also need to [REGISTER](#) for an account. In addition, someone will need to call Outagamie County staff to have them added to the account.
- ✓ Once you have a CityView Portal Account, you can check status, pay fees and add supplemental application information by logging into your account and clicking “My items”. You will see a complete list of applications and permits that are associated with your account.