

**\*\* AGENDA \*\***  
**\* \* OUTAGAMIE COUNTY BOARD \* \***

**TELECONFERENCE MEETING**

**To join by Computer, Tablet or Smartphone -- <https://global.gotomeeting.com/join/990082453>**

**To join by phone: dial [+1 \(646\) 749-3122](tel:+1(646)749-3122) and enter Access Code: 990-082-453**

Office of the County Clerk, August 10, 2021.

The Board meets pursuant to adjournment, and is called to order by Chairperson Nooyen at 7:00 p.m. by teleconference.

1. **ROLL CALL** of the Board of Supervisors. Board Chairperson requests the Board's confirmation regarding excused members.
2. **MINUTES OF THE JULY 13, 2021 COUNTY BOARD MEETING**
3. **SPECIAL ORDER OF BUSINESS**
  - A. County Redistricting Plan - Kyle Sargent, Deputy Corporation Counsel
4. **ESTABLISH ORDER OF THE DAY**
5. **COMMUNICATIONS**
6. **APPOINTMENTS**
  - A. County Executive Nelson nomination for appointment of Pamela Helander to the Health & Human Services Board; said term expiring Dec. 31, 2023.
  - B. County Board Chair Nooyen nomination for appointment of Sara MacDonald to the District 15 County Board Supervisor and serving on the Public Safety Committee; said term expiring April 18, 2022.
7. **UNFINISHED BUSINESS**
8. **NEW BUSINESS**
  - A. Ordinance No. Z-6—2021-22 – Agriculture, Extension Education, Zoning and Land Conservation Committee. Recommend adoption of the petition of Shaun Michael Clarmont, owner, to rezone parcels 170222300 and 170222400, totaling 0.54 acres, from IND Industrial District to CL Local Commercial District in the Town of Oneida, as noted on the ordinance and attachments.
  - B. Resolution No. 51—2021-22 – Highway, Recycling and Solid Waste Committee. Authorize and approve the County Highway Department to commit \$250,000 of the County Road and Bridge fund current available balance for future winter maintenance expenses when winter maintenance expenses are expected to exceed budget, said monies to be used upon appropriation by the County Board; and authorize and approve the Balance Sheet entry CR&B Fund line item transfers of \$250,000 from the Highway Department Fund Balance – Committed Winter Maintenance to the Fund Balance, as noted on the attached fiscal note and Analysis Worksheet.

- C. Resolution No. 52—2021-22 – Finance Committee. Approve the following line item changes: decrease the Reserve for Contingency Purchased Services by \$60,200; increasing the General Fund Revenues Transfer Out by \$60,200; increasing the IT Operations Transfer In by \$60,200; and increasing the IT Operations Supplies by \$35,000 in order to purchase Multifactor Authentication Licenses and Yubikeys (Tokens) and increase IT Operations Purchased Services by \$25,200 to provide an extra layer of cyber security, as noted on the attached fiscal note.
- D. Resolution No. 53—2021-22 – Legislative/Audit and Human Resources Committee. Approve the Senior Benefits Specialist position reclassification request for the Veterans Service Office that is included on the attached Position Classification/Grade Change Form, with no anticipated fiscal impact for 2021, as noted on the attached fiscal note.
- E. Resolution No. 54—2021-22 – Health and Human Services Committee. Approve the following Veterans Service line item changes: decrease Salaries by \$13,500; decrease Fringe Benefits by \$5,200; and increase Purchased Services by \$18,700 to provide funding for a temporary position through the end of 2021, as noted on the attached fiscal note.
- F. Resolution No. 55—2021-22 – Legislative/Audit and Human Resources Committee. Approve the following in-year Table of Organization requests for the Financial Services Department and IT Department effective September 5, 2021: Add one full-time Central Services Supervisor/Accountant (Financial Services Department); Add one full-time Central Services Specialist (Financial Services Department); Delete one full-time Administrative Supervisor (IT Department); and Delete one full-time Mail Services Assistant (IT Department) along with the related budget adjustments for 2021, as noted on the attached Position Deletion Forms, Position Addition Forms, Job Descriptions, Table of Organizations and fiscal note.
- G. Resolution No. 56—2021-22 – Legislative/Audit and Human Resources Committee. Approve the Nursing Assistant positions reclassification request for Brewster Village that is included on the attached Position Classification/Grade Change Form and approve increasing the following Brewster Village cost center line items: Intergovernmental Grants Revenue by \$72,900; Nursing Salary by \$63,575; and Nursing Fringe Benefits by \$9,325, as noted on the attached fiscal note.
- H. Resolution No. 57—2021-22 – Property, Airport, Recreation and Economic Development Committee. Establish the Airport Hangar Remodel and Refurbishment Construction Project as a public works project whose total cost will exceed \$250,000 in accordance with Section 50-87 of the Outagamie County Code of Ordinances, and authorize the formation of the Airport Hangar Remodel and Refurbishment Construction Project Oversight Committee who shall oversee all phases of the project in the best interest of the County.

9. APPOINTMENTS – Continued:

- C. County Executive Nelson nomination for appointments of Scott Volberding, Paul Farrell and Anne Van to the Airport Hangar Remodel and Refurbishment Construction Project Oversight Committee for the duration of the project.
- D. County Board Chair Nooyen nomination for appointments of Jason Wegand, Lee Hammen (Chair) and Chris Croatt to the Airport Hangar Remodel and Refurbishment Construction Project Oversight Committee; said terms expiring April 2022.

10. NEW BUSINESS – Continued:

I. Resolution No. 58—2021-22 – Legislative/Audit and Human Resources Committee. Ratify the attached Executive Order 2-2021 setting forth the requirements and exemptions for the use of facial coverings within county owned buildings, facilities and grounds.

J. Ordinance No. C—2021-22 -- Finance Committee. Recommend adoption of the list of depositories, as noted on the ordinance.

11. REPORTS



Jeff King, County Clerk - Kelly Gerrits, Deputy Clerk  
in Jeff King's absence



Jeff Nooyen, Board Chairperson

Accommodation Notice

Any person requiring special accommodations who wishes to attend this meeting should call (920) 832-5077 at least 24 hours in advance.