

**\*\* AGENDA \*\***  
**\* \* OUTAGAMIE COUNTY BOARD \* \***

**TELECONFERENCE MEETING**

**To join by Computer, Tablet or Smartphone -- <https://global.gotomeeting.com/join/990082453>**

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Office of the County Clerk, September 28, 2021.

The Board meets pursuant to adjournment, and is called to order by Chairperson Nooyen at 7:00 p.m. by teleconference.

1. **ROLL CALL** of the Board of Supervisors. Board Chairperson requests the Board's confirmation regarding excused members.
2. **MINUTES OF THE SEPTEMBER 14, 2021 COUNTY BOARD MEETING**
3. **SPECIAL ORDER OF BUSINESS**
  - A. County American Rescue Plan Act (ARPC) Update - Craig Moser, Deputy Director, Department and Board Relations
4. **ESTABLISH ORDER OF THE DAY**
5. **COMMUNICATIONS**
6. **APPOINTMENTS**
  - A. County Executive Nelson nomination for reappointment of Bruce Siebers to the Heart of the Valley Metropolitan Sewerage Commission; said term expiring Oct. 1, 2026.
  - B. County Board Chair Nooyen nomination for appointment of John Cuff to the District 21 County Board Supervisor and serving on the Highway, Recycling and Solid Waste Committee; said term expiring April 18, 2022.
7. **UNFINISHED BUSINESS**
8. **NEW BUSINESS**
  - A. Resolution No. Z-5—2021-22 – Agriculture, Extension Education, Zoning and Land Conservation Committee. Approve the rezone request for Lyn Neuenfeldt, agent for Consolidated Foods Corporation, owner, parcel 120025200, 31.36 acres, from C-1 Commercial District to I-1 Industrial District in the Town of Hortonia, as depicted on the attached review and map.
  - B. Resolution No. Z-6—2021-22 – Agriculture, Extension Education, Zoning and Land Conservation Committee. Approve the rezone request for Greater Fox Cities Area Habitat for Humanity Inc. and Paul Hoffman, owner, parcels 101100002 and 102203300, 1.61 acres, from Local Commercial to Single Family Residential District in the Town of Grand Chute, as depicted on the attached review and map.

- C. Ordinance No. Z-9—2021-22 – Agriculture, Extension Education, Zoning and Land Conservation Committee. Adopt the petition of Kurt and Keri Van Epern, owners, to rezone parcel 090040205, 14.62 acres, from Single-Family Residential (RSF) to General Agriculture (AGD) District, in the Town of Freedom, as depicted on the attached review and map.
- D. Resolution No. 70—2021-22 – Agriculture, Extension Education, Zoning and Land Conservation Committee. Authorize and approve the County Land Conservation Department to accept and expend a grant from the Fund for Lake Michigan through the University of Wisconsin-Milwaukee to be used for enhanced treatment technologies for the removal of phosphorus from Agricultural Runoff Treatment Systems (ARTS), and increase the following TMDL-Lower Fox (P&K) line items: Intergovernmental Revenue by \$9,000; Supplies by \$4,000; Purchased Services by \$5,000, as detailed on the attached fiscal note.
- E. Resolution No. 71—2021-22 – Agriculture, Extension Education, Zoning and Land Conservation Committee. Authorize and approve the County Land Conservation Department to accept and expend an unsolicited donation from NEW Water’s Water Week donation for soil health initiatives at the SHED site and increase the Land Conservation line items by \$300 each for Donations and Capital Outlay, as detailed on the attached fiscal note.
- F. Resolution No. 72—2021-22 – Agriculture, Extension Education, Zoning and Land Conservation Committee. Authorize and approve the County Land Conservation Department to accept and expend funding received from the Oneida Tribe of Indians for implementation of the 9-Key Element Plan pertaining to the Soil Health Education and Demonstration (SHED) site and the following adjustments to the Land Conservation Department 2021 budget line items: increase Miscellaneous Revenue by \$28,000; increase Capital Outlay by \$40,000; decrease Salaries by \$9,000; decrease Fringe Benefits by \$3,000, increase Grants Miscellaneous Revenue by \$12,000; increase Grants Salaries by \$9,000; increase Grants Fringe Benefits by \$3,000, as detailed on the attached fiscal note,
- G. Resolution No. 73—2021-22 – Finance Committee. Approve the County Clerk entering into an Intergovernmental Agreement with five (5) municipalities to perform WisVote services, included in the 2022 Executive Budget, as noted on the attached fiscal note, Intergovernmental Agreement, and Addendums A, B, and C.
- H. Resolution No. 74—2021-22 – Finance Committee. Authorize and approve to increase the appropriated portion of the federal funding as part of the Federal American Rescue Plan (ARP) as pertains to Household/Individual Assistance by \$376,000 (up to \$876,000 total) and Non-Profit Assistance by \$458,000 (up to \$858,000 total), as detailed on the attached fiscal note and ARPA Fiscal Note Attachment A, and set aside \$9,726,000 of the Federal American Rescue Plan (ARP) funding for eligible internal county related projects/costs/expenses as detailed on Attachments B and C and approve the County Finance Department to make any additional 2021 budget adjustments other than those listed on Attachments A, B, and C, in order to have these projects ARPA funded.
- I. Resolution No. 75—2021-22 – Finance Committee. Support the City of Kaukauna Tax Incremental District (TID) No. 11 Project Plan, as detailed in the attached City of Kaukauna Project Plan for TID Number 11, and recommend that the representative of the County on the City of Kaukauna TID Board of Review vote in favor of the City of Kaukauna TID No. 11 plan.

- J. Resolution No. 76—2021-22 – Legislative/Audit and Human Resources Committee. Approve the creation of a Clinical Therapist II position classification within the Health and Human Services Department, Mental Health division, retroactively effective September 26, 2021, and reclassify seven (7) existing staff into the newly created position, as noted on the attached Position Addition/Related Reclassification Form, Job Description, and Table of Organization, and approve increasing the following Mental Health Provided line items: Salaries by \$7,226; Fringe Benefits by \$1,039; MA CCS by \$5,835; WIMCR MOE by \$2,430, as noted on the attached fiscal note.
- K. Resolution No. 77—2021-22 – Legislative/Audit and Human Resources Committee. Recommend that a 1.0% base wage increase, exclusive of step increases, be utilized during the 2022 budget process, as well as a one-time payment to be made to eligible employees on the payroll as of June 1, 2022 of \$350 for staff whose full-time equivalency (FTE) is between 80% and 100%, \$200 for staff whose FTE is between 50% and 79.9%, and \$100 for staff whose FTE is between 10% and 49.9% as noted on the attached fiscal note and fiscal note attachment A, and recommend that the employee step program be retained for 2022 and all other benefits remain the same based on usage.
- L. Resolution No. 78—2021-22 – Legislative/Audit and Human Resources Committee. Authorize and approve a Recruitment and Retention Bonus Agreement for Appleton International Airport (ATW) Appleton Flight Center Employees that includes \$1,500 per full-time (FT) employee and \$750 per part-time (PT) employee, said bonus to be paid out as follows: one third (\$500 for FT; \$250 for PT) paid immediately upon signing the Recruitment and Retention Bonus Agreement; one third (\$500 for FT; \$250 for PT) to be paid out if the candidate is still employed six months from the date of the signed Agreement; the final one third (\$500 for FT; \$250 for PT) to be paid out if the candidate is employed one year from the date of the signed Agreement, as noted on the attached fiscal note and Recruitment and Retention Bonus Agreement.
- M. Resolution No. 79—2021-22 – Public Safety Committee. Authorize and approve the County Sheriff's Office to apply for, accept, and expend the 2021 Justice Assistance Grant (JAG) issued by the US Department of Justice to purchase seven (7) AED units; and increase the Patrol Intergovernmental Revenue line item and the Patrol Supplies line item by \$10,915 each, as detailed in the attached fiscal note.
- N. Resolution No. 80—2021-22 – Property, Airport, Recreation and Economic Development Committee and Legislative/Audit and Human Resources Committee. Approve the attached Administrative Rule 2021-02 which amends the County Public Works Project Administration for Projects under \$500,000, and this rule shall be numbered AR 2021-02 and will be on file in a manual entitled “Outagamie County Administrative Rules” in the County Clerk’s Office.
- O. Resolution No. 81—2021-22 – Property, Airport, Recreation and Economic Development Committee and Legislative/Audit and Human Resources Committee. Approve the attached Administrative Rule 2021-01 which amends the Outagamie County Public Works Project Administration for Projects over \$500,000, and this rule shall be numbered AR 2021-01 and will be on file in a manual entitled “Outagamie County Administrative Rules” in the County Clerk’s Office.
- P. Resolution No. 82—2021-22 – Legislative/Audit and Human Resources Committee. Ratify the attached Executive Order 3-2021 as pertains to the Temporary COVID-19 Emergency Compensation Plan and Paid Administrative Leave for COVID-19 Exposure Policy.
- Q. Ordinance No. D—2021-22 – Property, Airport, Recreation and Economic Development Committee and Legislative/Audit and Human Resources Committee. Amend Chapter 22 Finance and Taxation of the County Code of Ordinances, as noted on the Ordinance.

R. Ordinance No. E—2021-22 – Property, Airport, Recreation and Economic Development Committee and Legislative/Audit and Human Resources Committee. Amend Chapter 50 Streets, Sidewalks and Other Public Property of the County Code of Ordinances, as noted on the Ordinance.

9. REPORTS



Jeff King, County Clerk



Jeff Nooyen, Board Chairperson

Accommodation Notice

Any person requiring special accommodations who wishes to attend this meeting should call (920) 832-5077 at least 24 hours in advance.