

**OUTAGAMIE COUNTY**

**REQUEST FOR BID**

**FOR**

**CAT 6 CABLING ROUTES**

**Due Date: November 16, 2021 – 2:00 p.m.**

**Mandatory Site Visit – November 3<sup>rd</sup> at 8:00 a.m. (see Section 3.0 for details)**

## 1.0 **Specifications**

Requesting bids for a Panduit certified contractor to provide CAT 6 cabling routes in the County's Emergency Operations Center (EOC). The EOC is located on the ground floor of the Justice Center, which is part of the Government Complex.

Reference the following for project details:

- Project Specifications dated October 7, 2021

### **Warranty**

The Contractor shall provide a 25-year product warranty. Warranty shall state that the installed cable system will be free off defects and will meet or exceed the requirements of the applicable EIA/TIA standards for a period of 25 years. Warranty repairs shall cover all material and labor. The Vendor shall pass along to the County any additional warranties offered by the manufacturers, at no additional costs to the County, should said warranties extend beyond the period specified herein.

Bid will be lump sum to include all requirements listed in the Project Specifications as well as the above-mentioned warranty.

## 2.0 **Completion and Liquidated Damages**

A PO will be issued no later than end day November 19<sup>th</sup>. This project must be completed by March 30, 2022.

## 3.0 **Site Visit**

There will be one mandatory site visit on November 3<sup>rd</sup> at 8:00 a.m. CT. All interested contractors will meet in the lobby of the Justice Center. Enter the Government Complex at Door #1 at 320 S Walnut St in Appleton. Once through security, you would turn left and the Justice Center lobby will be at the end of the hallway.

## 4.0 **Insurance**

The awarded bidder must comply with the requirements set forth in Attachment A. Complete and return Attachment A with your bid, however the Certificate of Insurance is only required form the awarded bidder.

## 5.0 **References**

References are required only by contractors that have not been directly hired by Outagamie County for similar work in the past three years. Provide three references for similar projects your company has completed in the past five years. Include company name, location, contact name, phone number and email and project description. For contractors that do not need to submit references, complete the recent project question on the bid form.

## 6.0 **Contact Information**

Nicole Schoultz  
Procurement Coordinator  
(920) 832-6083

[Nicole.Schoultz@outagamie.org](mailto:Nicole.Schoultz@outagamie.org)

## **7.0 Clarification and/or Revisions to the Specifications and Requirements**

Bidder must examine the documents carefully and before submitting a Bid, may request from the County's contact person(s) additional information or clarification. A Bidder's failure to request additional information or clarification shall preclude the Bidder from subsequently claiming any ambiguity, inconsistency, or error.

The County is relying on the bidder to provide its professional (experience and expertise with regard to industry standards for the project being bid). If bidder believes specifications are not within industry standards, bidder must bring its objection or concern to the County's attention.

The County will issue responses to inquiries and any other corrections or amendments it deems necessary in a written addendum prior to the Bid due date. Bidders should rely only on the representations, statements or explanations that are contained in this document and any written addendum to this document. Where there appears to be a conflict between the document and any addendum issued, the last addendum issued will prevail.

It is the Bidder's responsibility to assure receipt of all addenda. All documents will be posted online at [www.outagamie.org](http://www.outagamie.org) then Bids / Proposals. Upon posting, such addenda shall become part of the document and binding on Bidder(s).

Any questions that come up and require additional information will be posted online at [www.outagamie.org](http://www.outagamie.org) then Bids / Proposals.

## **8.0 County Reservation**

- a. This bid request does not commit Outagamie County to make an award or to pay any costs incurred in the preparation of a proposal in response to this bid.
- b. The bid will become part of Outagamie County's files without any obligation on Outagamie County's part.
- c. The bidder shall not offer any gratuities, favors, or anything of monetary value to any official or employee of Outagamie County for any purpose.
- d. The vendor shall report to Outagamie County any manufacturer product price reductions, model changes, and product substitutions. No substitutions are allowed without prior approval from Outagamie County.
- e. Outagamie County has the sole discretion and reserves the right to cancel this bid and to reject any and all bids received prior to award, to waive any or all informalities and or irregularities, or to re-advertise with either an identical or revised specification.
- f. Outagamie County reserves the right to request clarifications for any bid.

**9.0      Closing Date**

Outagamie County will receive sealed bids up to 2:00 p.m. CT November 16, 2021. Late bids will not be accepted.

Deliver or send bids to:

Outagamie County Government Center  
Attn: Nicole Schoultz - Purchasing  
320 S Walnut St  
Appleton, WI 54911

Bids must be received by the County by 2:00 pm CT November 16<sup>th</sup>.

The sealed envelope containing your bid shall show the name of the bidder and must be clearly marked "**Bid –CAT 6**". Any bid or unsolicited amendments to a bid received after the closing date and time will not be considered.

Bids will be publically read at 2:00 PM CT November 16<sup>th</sup> in the Purchasing Department of the Government Center (320 S Walnut St, Appleton).

**10.0      Method of Procurement**

The method for this procurement is competitive sealed bid, pursuant to §66.0901 and Chapter 22 and 50 of the Outagamie County Code of Ordinances.

**11.0      Taxes**

Effective January 1, 2016 all materials used on this project is tax-exempt under Wisconsin State Statute 77.54(9m).

## OUTAGAMIE COUNTY BID FORM: CAT 6 CABLING

**Bids Due:** November 16, 2021 - 2:00 p.m. CT

**Deliver Bids To:** Outagamie County Government Center  
Attn: Nicole Schoultz - Purchasing  
320 S Walnut St  
Appleton, WI 54911

Lump Sum Project Cost \$ \_\_\_\_\_

If you have been hired directly by the county (not as a sub) for a similar project in the past three years, reference the project below. If not, include references as requested in Section 8.0.

Project \_\_\_\_\_

Acknowledgement of Addendum(s)

Addendum \_\_\_\_\_ Date Issued \_\_\_\_\_

Firm Name: \_\_\_\_\_

Authorized Signature: \_\_\_\_\_

Print name: \_\_\_\_\_

Title/Date: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_

E-mail: \_\_\_\_\_