

** AGENDA **
* * OUTAGAMIE COUNTY BOARD * *

Office of the County Clerk, August 9, 2022.

The Board meets pursuant to adjournment, and is called to order by Chairperson Nooyen at 6:00 p.m. in the County Board Room, located at 320 South Walnut Street, Appleton, Wisconsin.

1. ROLL CALL of the Board of Supervisors. Board Chairperson requests the Board's confirmation regarding excused members.
2. PLEDGE OF ALLEGIANCE - Offered by Chairperson Nooyen.
3. MINUTES OF THE JULY 12, 2022 COUNTY BOARD MEETING
4. SPECIAL ORDER OF BUSINESS
 - A. County American Rescue Plan Act (ARPA) Update - Craig Moser, Deputy Director, Department and Board Relations; Kara Homan, Development and Land Services Director; Yvette Mueller, Finance Director
5. ESTABLISH ORDER OF THE DAY
6. COMMUNICATIONS
 - A. Communication Referral List
7. PUBLIC PARTICIPATION FOR A PERIOD OF FIFTEEN MINUTES (PERTINENT TO THE RESOLUTIONS OF THE DAY) – Individual speakers are limited to three minutes per speaker.
8. APPOINTMENTS
9. UNFINISHED BUSINESS
10. NEW BUSINESS
 - A. Ordinance No. Z-4—2022-23 -- Agriculture, Extension Education, Zoning and Land Conservation Committee. Recommend adoption of the petition of Taylor Vande Wettering, applicant and representative of TJS Properties LLC, on behalf of Field of Scenes LLC, owner, to rezone parcel 090038100, approximately 12.44 acres, from Industrial District and Local Commercial District to Industrial District only, in the Town of Freedom, as depicted on the attached review and map.
 - B. Resolution No. 49—2022-23 – Finance Committee. Approve the County Executive line items to increase Capital Outlay by \$11,800, and decrease Salaries by \$11,800 for a new copier in the County Executive's Office, as noted on the resolution and attached fiscal note.
 - C. Resolution No. 50—2022-23 – Highway, Recycling and Solid Waste Committee. Authorize the County Highway Commissioner to enter into a State Municipal Agreement for the CTH KK Bridge Replacement project, with the County's share of cost to be included in future budgets, as noted on the attached fiscal note.
 - D. Resolution No. 51—2022-23 – Legislative/Audit and Human Resources Committee. Approve the deletion of one (1) full-time Administrative and Communications Assistant and the reclassification of one (1) full-time Executive Operations & Public Relations Specialist (formerly Executive Assistant) position effective August 28, 2022, for the County Executive Office, with no budget adjustment needed, as noted on the attachments.

- E. Resolution No. 52—2022-23 – Legislative/Audit and Human Resources Committee. Approve the deletion of one (1) full-time Support Specialist IV position effective August 1, 2022, and the addition of one (1) full-time Records Specialist position effective August 28, 2022 for the Clerk of Circuit Courts Office, with no budget adjustment needed, as noted on the attachments.
- F. Resolution No. 53—2022-23 – Finance Committee. Approve to increase the following American Rescue Plan line items: Intergovernmental Revenues by \$14,900,049; Purchased Services by \$13,500,000; Allocated Applied Expense by \$1,400,049, said monies to be set aside for Affordable Housing (up to \$3,500,000); Childcare and Early Childhood Development (up to \$2,750,000); Behavioral and Mental Health (up to \$2,750,000); Broadband (up to \$2,500,000); Economic, Tourism and Workforce Development (\$1,000,000); County Projects and Administration (\$2,400,049), as noted on the attachments.
- G. Resolution No. 54—2022-23 – Legislative/Audit and Human Resources Committee. Approve the reclassification of one (1) full-time Program Assistant position (Grade 18) to Administrative Coordinator (Grade 24) and the deletion of one (1) part-time Office Assistant position effective August 14, 2022 for the Extension Outagamie County Department, with no budget adjustment needed, as noted on the attachments and resolution.
- H. Resolution No. 55—2022-23 – Legislative/Audit and Human Resources Committee. Approve the following Highway Department position changes (as noted on the resolution and attachments): addition of one (1) full-time Account Associate II and the deletion of one (1) full-time Senior Support Specialist, effective August 14, 2022; and the addition of five (5) full-time Field Maintenance Worker positions (shared resource with the Airport), effective October 1, 2022; increase the following Highway (Maintenance) line items: Operating Expenses by \$69,266; Charges for Services by \$69,266; and increase the following County Rd & Bridge line items: Charges for Services by \$23,089; Purchased Services by \$23,089, as noted on the attached fiscal note.
- I. Resolution No. 56—2022-23 – Legislative/Audit and Human Resources Committee. Approve the following Appleton International Airport position changes: addition of one (1) full-time Station Manager position, the addition of one (1) full-time Employee Experience Specialist position, the reclassification of one (1) full-time Airport Administration and Finance Manager position to the Director of Finance and Administration position, and the reclassification of one (1) full-time Airport Operations and Maintenance Manager position to the Director of Operations position effective August 14, 2022 (as noted on the resolution and attachments); and approve to increase the following Airport line items: Terminal Salaries by \$34,826; Terminal Fringe Benefits by \$22,625; FBO Salaries by \$27,072; and FBO Fringe Benefits by \$11,652; and decrease the Terminal Fund Balance Applied line item by \$96,175, as noted on the attached fiscal note.
- J. Resolution No. 57—2022-23 – Legislative/Audit and Human Resources Committee. Approve the following positions: deletion of eighteen (18) full-time Fixed Base Operator (FBO), the deletion of thirty-seven (37) part-time FBO, the addition of fifty (50) full-time equivalent (FTE), and the addition of one (1) full-time Airport Operations Specialist II, effective August 14, 2022, for the Appleton International Airport (as noted on the attachments); and approve the following Airport line item changes: increase the FBO Salaries by \$128,156, decrease the FBO Fringe Benefits by \$180,460, and decrease the Terminal Fund Balance Applied by \$52,304, as noted on the attached fiscal note and supporting documents.

- K. Resolution No. 58—2022-23 – Legislative/Audit and Human Resources Committee. Approve to increase the following cost center line items by \$25,000 each: Onsite Clinic Design/Construction, Capital Outlay; 2022 Capital Projects, Operating Transfer In; HC Stabilization, Operating Transfer Out; HC Stabilization, Fund Balance Applied; 2022 Capital Projects, Operating Transfer In; and HC Stabilization, Operating Transfer Out, for buildout and supply costs needed for an employee onsite clinic, as noted on the attached fiscal note.
- L. Resolution No. 59—2022-23 – Legislative/Audit and Human Resources Committee. Approve the following positions: addition of one (1) full-time Records Specialist II, deletion of one (1) full-time Process Server, the addition of one (1) Law Enforcement Specialist, and the deletion of one (1) full-time Patrol Officer, effective August 14, 2022, for the Sheriff's Office, with no budget adjustment, as noted on the attachments.
- M. Resolution No. 60—2022-23 – Property, Airport, Recreation and Economic Development Committee. Approve the Parks Department to accept and expend an unsolicited donation from Grand Chute Youth Baseball in the amount of \$50,000 to apply toward a prefabricated bathroom facility in Plamann Park, and increase the following Parks cost center line items: Prefab Bathroom, Miscellaneous Revenue by \$50,000; Prefab Bathroom, Capital Outlay by \$59,500; 2022 Capital Projects, Operating Transfer In by \$9,500; General Fund, Operating Transfer Out by \$9,500; 2022 Capital Projects, Operating Transfer In by \$9,500; General Fund, Operating Transfer Out by \$9,500; and decreasing the Plamann Park, Purchased Services by \$9,500, as noted on the attached fiscal note.
- N. Resolution No. 61—2022-23 – Legislative/Audit and Human Resources Committee. Approve discontinuing the temporary Emergency Compensation Plan enacted specifically for Brewster Village in 2020 which consisted of a "Double Time" shift pick up incentive, and approve utilizing the County Critical Staffing Plan for the Wellness Nurse and Certified Nursing Assistant positions and implementing changes to the Approved Shift Allowances (differentials) for 7 day / week employees, with no budget adjustment, as noted on attachments and resolution.

11. REPORTS


Jeff King, County Clerk


Jeff Nooyen, Board Chairperson

Accommodation Notice

Any person requiring special accommodations who wishes to attend this meeting should call (920) 832-5077 at least 24 hours in advance.