

**760 – North Liberty District**  
**Annual Meeting Minutes - September 22, 2022**

President Kramer called the meeting to order at 7:45 p.m. at the Town of Bovina Town Hall. He introduced the Outagamie County Drainage Board members. Present: Al Kramer, Greg Nettekoven, Jason Van Eperen, Gerald Vander Heiden. Member Absent: Mike Van Asten

Also present: Nancy Christensen, Administrative Assistant; Jeremy Freund, Land Conservation Department. Others Present: Alan Van Straten, Pat Van Straten, Al Horn, Ryan Carlson

Kramer informed those present the Board meets every first Tuesday of the month at 8:30 a.m. at the Town of Osborn, W3389 County Road EE, Seymour. Any concerns may come to this meeting and bring them before the Board or contact any member at any time. Minutes and agendas are posted on the Outagamie County website under the Land Conservation Department.

Minutes of the 2021 Annual Meeting – Al Van Straten moved, seconded by Pat Van Straten to approve the minutes as presented. Motion carried.

Public Hearing

The Public Hearing was opened at 7:48 p.m. Kramer read the Notice of Public Hearing to consider a reassessment for drainage district costs and benefits for the District. This assessment would apply to property owners that have a legal drain on their property and are not maintaining the minimum required 20', or setback established by the Drainage Board, for a buffer corridor from the high-water mark.

Alan Van Horn moved, seconded by Pat Van Straten to close the public hearing at 7:54 p.m.

Presentation of projects completed and future projects – Greg Baneck, Outagamie County Land Conservation Department gave an overview of the district; reviewed the district boundaries, areas of interest are the red areas that need spraying. There are a few trees that have to be removed from the pump area. There is a concern in the area by the sod farm that needs to be checked if there is silt washing into the ditch. There were no buffer violations in this district. There are culverts that need to be replaced northeast of the pump station, east of Boelter Road and north of Hooyman Road. Need to add gravel to bring up driveway on Boelter Road. There were trees within the ditch on lateral 2 that need to be removed.

Future Projects

Discussion was held on the trees at the pump station causing the 3 Phase to trip. Kramer stated WE Energies will be coming in to have the branches removed to alleviate the issue. He will check with Kortens to see if the soft start can be adjusted for better starting of the motor. The motor was replaced with a sealed motor housing.

Brush was cleared during the winter off of Hooyman. Vendor will be back to finish the clean out.

Need to check culvert on Dr Larson's property near minnow ponds for blockage. Past records show that the pipe is about 12 feet down.

2021-2022 Financial Report – The ending fund balance as of December 31, 2021 was \$22,653. Special assessment received were \$10,569 for a total operating fund available of \$33,222. Expenses through September 19, 2022 are \$10,163 resulting in a fund balance of \$23,060.

Ryan Carlson agreed to continue to do maintenance on pump station for 2023.

2022 Assessment Rates (payable in 2023) – The current rate is \$5.00 per acre/\$50 minimum for 10 acres or less. Pat Van Straten moved, seconded by Ryan Carlson to recommend \$5.00 per acre and \$50 minimum for the 2022 rate. Motion carried.

2023 Annual Meeting Date – same as last year

Al VanStraten moved, seconded by Ryan Carlson to adjournment at 8:20 p.m.

Respectfully submitted,

Nancy J. Christensen  
Administrative Assistant

## SEPTEMBER 2022 FINANCIAL SUMMARY REPORT

### **FUND 760**

### **NORTH LIBERTY DRAINAGE DISTRICT - 1,863.66 Acres**

#### **REVENUE**

*Fund Balance as of 12-31-21	\$	22,653.00
Special Assessment Deposit 3-2022	\$	10,569.10

Total Revenue	\$	33,222.10
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#### **EXPENSES**

Salaries/Mileage	\$	884.42
Supplies	\$	308.25
Purchased Services	\$	8,969.84
	\$	10,162.51

BALANCE AS OF SEPTEMBER 19, 2022	\$	23,059.59
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#### **PROJECTS COMPLETED**

Gate & culvert replacement - off Boelter Rd (scheduled for week of 9-26)	\$	565.00
Replace pump motor & electric service	\$	3,093.00
Hooyman Rd - brush removal	\$	4,000.00
Culverts on Van Straten Property replaced	\$	7,658.00

#### **MISCELLANEOUS COSTS**

Weed Spray Supplies	\$	244.00
Engineering/Legal/Advertising	\$	430.00
Insurance	\$	95.00
Storage Rental	\$	69.00
LCD - technical assistance	\$	251.00
Electricity for pump	\$	409.00
	\$	1,498.00

#### **FUTURE PROJECTS**

Brush and tree cuttings  
Clean out from sod farm up to State Rd 76  
New pump - \$25,000