

**\*\* AGENDA \*\***  
**\* \* OUTAGAMIE COUNTY BOARD \* \***

**TELECONFERENCE MEETING**

**Get the app now and be ready when your first meeting starts:** <https://meet.goto.com/install>

**To join by Computer, Tablet or Smartphone --** <https://meet.goto.com/990082453>

**To join by phone: dial** [+1 \(646\) 749-3122](tel:+16467493122) **and enter Access Code:** [990-082-453](https://meet.goto.com/990082453)

Office of the County Clerk, August 8, 2023.

The Board meets pursuant to adjournment, and is called to order by Chairperson Nooyen at 7:00 p.m. by teleconference.

1. ROLL CALL of the Board of Supervisors. Board Chairperson requests the Board's confirmation regarding excused members.
2. MINUTES OF THE JULY 11, 2023 COUNTY BOARD MEETING
3. SPECIAL ORDER OF BUSINESS
  - A. 2022 County Audit Presentation - Jake Lenell, Principal and Elizabeth McMasters, Director - State and Local Government, CliftonLarsonAllen (CLA)
  - B. Paula Van De Leygraaf, Emergency Management Director, will give a high-level overview of the Emergency Response Plan
4. ESTABLISH ORDER OF THE DAY
5. COMMUNICATIONS
  - A. Communication Referral List
6. PUBLIC PARTICIPATION IS LIMITED TO ONLY MATTERS LISTED ON THE AGENDA AND FOR A TOTAL OF FIFTEEN MINUTES WHICH MAY BE EXTENDED TO 30 MINUTES AT THE DISCRETION OF THE CHAIR – Individual speakers are limited to three minutes per speaker. **Per County Board Rule 2-45(7) In the event the Board Chair determines that a virtual county board meeting is necessary, members of the public wishing to speak must register with the Legislative Services Office by 5:00 p.m. on the day of the county board meeting. If no member of the public registers in advance, public participation may be suspended by the Board Chair. The registration contact is: [sara.hickey@outagamie.org](mailto:sara.hickey@outagamie.org) or 920-832-1587.**
7. APPOINTMENTS
  - A. County Executive Nelson nomination for appointment of Alison Bong as Finance Director.
  - B. County Executive Nelson nomination for appointment of Carina Strebelinski and reappointment of Thomas Nelson to the Criminal Justice Coordinating Council; said terms expiring April 30, 2024.
  - C. County Executive Nelson nomination for reappointment of Harold Steenbock to the Board of Adjustment Zoning Ordinance; said term expiring June 30, 2026.
  - D. County Executive Nelson nomination for reappointment of Jennifer Edmondson to the Administrative Review Appeals Board; said term expiring May, 2024.
  - E. County Executive Nelson nomination for appointment of Isaac Uitenbroek and reappointments for Michael Morman, Brad Bastian, Jeff Dietzen, Jeremy Freund, Terri Lison, Tom Rooney, Sarah Van Camp, Julie Vanden Acker, Brea Vang, Terry Van Hout, and Trent Woelfel to the Land Information Council; said terms expiring April, 2025.

8. UNFINISHED BUSINESS9. NEW BUSINESS

- A. Resolution No. Z-3—2023-24 – Agriculture, Extension Education, Zoning and Land Conservation Committee. Approve the rezone request for the Coenen Family Revocable Trust and Ruby Coenen Survivor Trust, for parcel 101084000, 12.82 acres, from the General Agriculture District to the Industrial District to accommodate the development of industrial flex-space buildings in the Town of Grand Chute, as noted on the resolution and attachments.
- B. Ordinance No. Z-2—2023-24 – Agriculture, Extension Education, Zoning, and Land Conservation Committee. Approve to adopt the petition of Cynthia Bungert, property owner, for parcel 080097200, from the Residential Single-Family District to Residential Two-Family District in the Town of Ellington, as detailed on the ordinance and attachments.
- C. Ordinance No. Z-3—2023-24 – Agriculture, Extension Education, Zoning, and Land Conservation Committee. Approve to adopt the petition of Jim Sehloff, applicant on behalf of PHH Investment Company, owner, to rezone parcels 200004800 and 200004903 from the General Agriculture District and Local Commercial District to the Residential Single-Family District, and rezone parcel 200005200 from the General Agriculture District and Residential Single-Family District to the Residential Single-Family District in the Town of Vandebroek, as detailed on the ordinance and attachments.
- D. Ordinance No. Z-4—2023-24 – Agriculture, Extension Education, Zoning, and Land Conservation Committee. Approve to adopt the petition of Jim Sehloff, applicant, on behalf of Dale & Amy Coenen, owners, to rezone parcel 080071906, 16.42 acres, from the General Agriculture District to the Residential Single-Family District in the Town of Ellington, as detailed on the ordinance and attachments.
- E. Ordinance No. B—2023-24 – Legislative/Audit and Human Resources Committee. Approve the updated language amendments in Chapter 2, Section 2-49, Rule 6, of the Code of Ordinances as pertains to the appearance of non-board members, as detailed on the ordinance and attachments.
- F. Resolution No. 36—2023-24 – Property, Airport, Recreation and Economic Development Committee. Approve to authorize a Temporary Limited Easement made by the State of Wisconsin Department of Natural Resources (Grantor) to the Wisconsin Department of Transportation (Grantee) on the Newton Blackmour State Trail in Parcel 8 of Transportation Project Plat 6240-30-21 – 4.02, recorded as Document 2279508 in Outagamie County, as detailed on the attachments.
- G. Resolution No. 37—2023-24 -- Finance Committee. Approve to disallow the claim submitted by Gary Steward, on file in the County Clerk's Office and that no action of this claim may be brought against the County or any of its officers, officials, agents, or employees after six months from the date of service of this notice.
- H. Resolution No. 38—2023-24 – Health and Human Services Committee. Authorize and approve the line items to increase the Brewster Village Equipment Replace/Repair fund by \$1,500,000 and decrease the Brewster Village Cash by \$1,500,000, to replace equipment and maintain the building, as detailed on the attached fiscal note.

- I. Resolution No. 39—2023-24 – Health and Human Services Committee. Authorize and approve the line items to increase the Brewster Village Revenue Stabilization by \$400,000 and decrease the Brewster Village Cash by \$400,000, for anticipated 2024 wage increases, as detailed on the attached fiscal note.
- J. Resolution No. 40—2023-24 – Highway, Recycling and Solid Waste Committee. Approve to establish the Department of Recycling and Solid Waste and Highway Department Facility and Land Use Plan Oversight Committee as a public works project whose total cost will exceed \$1,500,000 in accordance with Section 50-87 of the County Code of Ordinances, and authorize the formation of the Department of Recycling and Solid Waste and Highway Department Facility and Land Use Plan Oversight Committee who shall oversee all phases of the project to ensure that the project is proceeding in the best interest of the county.
- K. Resolution No. 41—2023-24 – Property, Airport, Recreation and Economic Development Committee. Approve to establish the Appleton International Airport Terminal Expansion Project as a public works project whose total cost will exceed \$1,500,000 in accordance with Section 50-87 of the County Code of Ordinances, and authorize the formation of the Appleton International Airport Terminal Expansion Project Oversight Committee who shall oversee all phases of the project to ensure that the project is proceeding in the best interest of the county.
- L. Resolution No. 42—2023-24 – Public Safety Committee. Approve the request to transfer \$25,000 from the Small Department Vacation/Sick Leave Payout Fund to the line items of the Circuit Courts Salaries by \$23,000 and Fringe Benefits by \$2,000, and increase the Fund Balance Applied by \$25,000, and decrease the Committed Fund Balance for Small Dept Vac/Sick Payouts by \$25,000, and increase the Fund Balance Assigned by \$25,000, for a retirement payout and to hire a new Judicial Assistant, as detailed on the attachments.
- M. Ordinance No. C—2023-24 – Highway, Recycling and Solid Waste Committee. Approve to designate CTH F between West Town line and Grandy Road, and CTH I between CTH F to the north County line, and CTH M between South Town line to CTH F, in the Town of Maine, as an ATV/UTV route, as detailed on the attachments.

## 10. REPORTS

  
\_\_\_\_\_  
Jeff King, County Clerk

  
\_\_\_\_\_  
Jeff Nooyen, Board Chairperson

### Accommodation Notice

Any person requiring special accommodations who wishes to attend this meeting should telephone (920) 832-5077 at least 24 hours in advance.