

Site Plan Requirements - Erosion Control/Stormwater Permits

SMALL PROJECT

(<20,000 ft² Impervious & <43,560 ft² Land Disturbance)

The following includes a list of REQUIRED site plan information items for SMALL PROJECT Erosion Control & Stormwater permit applications. Please ensure all applicable items are included on the site plan. Items not included may result in an incomplete permit application. Applications shall be submitted via the [Outagamie County CityView Web Portal](#).

GENERAL	Common Scale w/ Graphic Bar
	Legend & North Arrow
	Tax Parcel Number(s) & Site Address (if assigned)
	Project Narrative
	Schedule w/ Approximate Dates (Construction & Soil Stabilization, etc.)
	Property Owner Contact Info (Phone, Email Address & Mailing Address)
	Builder/Contractor Info (Phone, Email Address & Mailing Address)
ZONING	Zoning District
	Existing & Proposed Use Statement
	List Required Setbacks (Front, Rear, Side Yards)
	List Required Lot Coverage Requirements
CALCS	Lot Coverage Percentage
	Area Calculation—Disturbed (ft ² of proposed disturbed area)
	Area Calculation—Impervious (ft ² of proposed impervious surface)
LAYOUT / DESIGN	Existing & Proposed Structures
	Location of Existing and Proposed Well(s) & POWTS System(s)
	Property & Easement Lines
	Required Setback Lines (Front, Rear, Side Yards)
	Show Distance of Proposed Structure(s) to Property Lines & Other Structures
	Existing & Proposed 1 ft Contours w/ Critical Spot Elevations (Sub-foot)
	Critical Structure Elevations (Garage Floor, First Floor, Lowest Exposed Window, Top of Wall, Culverts, etc.)
	Identify Slopes (of 5:1 (20%) or greater)
	Erosion Control Best Management Practices (Perimeter Protection, Tracking Pad, Erosion Matting, etc.)
	Reference WDNR Technical Standards for Best Management Practices (BMPs)
	Identify methods & locations to show how the impervious has been 'Disconnected' (downspouts, parking areas, etc.)
	Identify & quantify any offsite water directed at the site and how it will be managed
ENVIR	WDNR Mapped/Delineated Wetlands & Setbacks (Include Delineation Source & Date)
	Copies of Permits/Approvals from WDNR/ACOE /FEMA (NOI, Wetland Fill, Etc.)
	Shoreland District 300 ft Buffer, Navigable Waterway & 75 ft Setback
	100 Year Floodplain (BFE, Floodway, Floodfringe, Flood Storage)